Register to get your COVID-19 Test Results
Step-by-Step Instructions for Dartmouth College Employees

Thank you for completing your asymptomatic COVID test.

Please follow the instructions below once you have received an email message like the one below from NoReply@lknotification.com:

![Email example]

**Step one:** Click on the link in your email, which will bring you to this screen:

- Enter your NetID + dartmouth.edu in this format: XXXXXXX@dartmouth.edu
- You can confirm your NetID which always starts with a letter of “D”, “F”, or “A” using the lookup tool at https://lookup.dartmouth.edu
- Enter the Registration Code from your email
Step two: The information on this screen must match the data that was sent to the testing lab:

First and Last Name: Must match Legal First and Last Name as displayed on your paystub

Birthdate: Must match your birthdate on record

Gender: Must match legal gender noted in employee data (Female or Male)

Language: Select your primary language

Street 1: Enter 7 Lebanon Street

Zip Code: Enter 03755

City: Enter Hanover

State: Enter NH

Country: USA

Home Phone: Enter your home or cell phone, whichever you provided at registration. If this fails, try 603-646-3411

Cell Phone: Optional
**Step three:** Create your Security questions and answers as well as a password. Note the specific password requirements highlighted below.

The next screen will display this message:
**Step four:** Re-open your Dartmouth email and find the new message from NoReply@lknotification.com. Click on the link in your email, which will bring you to this screen:

![Authorization Information](image)

*Enter the confirmation code from your new (second) email message.*

**Step five:** You may now login to your personal account using your NetID@dartmouth.edu and your personal password.

![Login](image)

*Congratulations! Your profile has been authorized.*

**Login Information**

Email Address

NetID@dartmouth.edu

Password

Forgot your password? Click [here](#).
**Step six:** In the Results tab, click on the date of your test to view your results.

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