

HR The Office of Human Resources at Dartmouth College

7 Lebanon Street • Suite 203 • Hanover • New Hampshire • 03755-2112

- TO:
- Maisea Bailey, MALS – HB 6092 / 646-3592
 - Liz Koelsch, TDI – HB 7252 / 650-1536
 - Amy Gallagher, Graduate Studies – HB 6062 / 646-2106
 - Undergraduate course
 - Graduate course
 - Edwin Leavitt, Special Community Student Programs – HB 6135 / 646-2980
 - Daryl Laware, Thayer School – HB 8000 / 646-3801
 - Undergraduate course
 - Graduate course
 - Stacie Marshall, Tuck School – HB 9000 / 646-9305
 - Mini course
 - Graduate course

FROM: Office of Human Resources

RE: Employee Status Verification for Grant-In-Aid Benefits

Term: _____

Employee: _____ ID# _____

Student: _____ (if different than employee)

This section to be completed by HR.

Hire Date: _____ FTE: _____%

Status: Faculty___ Exempt___ Non-Exempt___ Service___

Tuition Program Manager

Date

*Please submit the form to the attention of Tuition Program Manager in the Office of Human Resources (HB 6042.) The form will then be completed and returned to the appropriate department.