



# DARTMOUTH COLLEGE

Student Financial Services  
6132 McNutt, Room 103  
Hanover, NH 03755-3541

Email: [student.financial.services@dartmouth.edu](mailto:student.financial.services@dartmouth.edu)  
Telephone: (603) 646-3230  
Fax: (603) 646-1622

Dear Borrower:

Enclosed is the forbearance application you requested. Please complete both sides of the form and return it within 14 days. The following information/documentation must also accompany the application.

- **IF YOU ARE UNEMPLOYED:** (Some loans are eligible for deferment. Please call office for information)
  1. A letter from an employment agency acknowledging that they are helping you in your job search.
  2. If you are using an online job search site, you must include the names, address, phone number and contact person for three positions for which you applied.
  3. If you are not using an employment service, please state your reasons for not doing so
- **IF YOU ARE EMPLOYED BUT EXPERIENCING TEMPORARY FINANCIAL DIFFICULTIES:**
  1. State the circumstances that make forbearance necessary. Include as much information as possible.
  2. Include a copy of your most recent pay-stub. Indicate if you are paid weekly, bi-weekly, or monthly.
  3. Include GROSS household income if you are married or have a domestic partner
  4. Include household debt and if debt is borrower's or a joint account
- INDICATE STATUS OF OTHER STUDENT LOANS (Are they in deferment, forbearance or are you making payments?)
- OTHER REQUIRED DOCUMENTATION MAY INCLUDE:
  1. Tax return or W-2
  2. Copies of unusual expenses
- INTEREST DUE ON YOUR LOAN: It is in your best interest to pay all interest due. Interest not paid will accrue and may increase your monthly payment when payments resume. Interest on **DELIC** loans *must* be paid. If you cannot make the interest payment on your **DELIC** loan, we expect that you will look to your co-maker for assistance. If the co-maker is unable to make the interest payments, please contact the office. Interest now due on **DELIC** loans is \$ \_\_\_\_\_.
- NOTE TO DELINQUENT BORROWERS: Applications received in this office after the payment due date of the 23<sup>rd</sup> of the month may not be processed until the following month. All collection activity stated in the terms of your loan notes will continue and your loan will remain delinquent until a favorable decision is made. Forbearances granted retroactively will not change the status previously reported on credit reports.
- YOUR APPLICATION CANNOT BE CONSIDERED UNTIL ALL REQUESTED DOCUMENTATION IS PROVIDED.
- A LETTER OF CONFIRMATION OR DENIAL WILL BE SENT TO YOU AFTER WE REVIEW YOUR FULLY COMPLETED APPLICATION. It is your responsibility to follow up to be sure that the application has been received.

Please contact our office if you have any questions on the application process.



