PETITION FOR CHANGE IN ENROLLMENT PATTERN (D-PLAN)

Return to the Office of the Registrar, 105 McNutt

Request for: (Check all that apply)
____ Five-Year Enrollment Pattern
____ More than Twelve Terms Enrolled
____ Senior Year Residence Waiver.* Request to not be in residence _____ term which is prior to the last term in residence
OR Request to not be in residence the last term prior to graduation ____.

Student Name: ____________________________ Date: ____________________________

Student ID No: __________________________ ClassYear: __________________________ HB: __________________________

The following documents are **required** and must be attached to this form:

____ A copy of your current D-plan. Go to Banner Student (http://www.dartmouth.edu/bannerstudent) to print a copy.

Circle those terms where you are requesting a change and write the appropriate code (see back of sheet) next to that Term.

____ A copy of your major plan ('16 or later) or card ('15 or earlier) in support of proposed enrollment pattern changes.

____ A degree audit. Go to Banner Student (http://www.dartmouth.edu/bannerstudent) to print a copy.

Depending on the student’s circumstances, the petition may include a letter of support from an advisor, medical authority, employer, or other Dartmouth official.

Reason for request:

Student’s Signature ____________________________

*NOTE: Students who request this exemption must review their degree requirements at the Registrar’s Office prior to approval.

Students are strongly encouraged to seek counsel from appropriate college officials in the International Office, Physical Education Department, Financial Aid Office as well as academic advisors to ensure that they are fully aware of the impact of making this D-plan change.

Reviewed by (Registrar’s Office) ____________________________ Date ____________________________

---

Approved: _______ Comments: ____________________________________________________________

Not Approved: _______ Comments: ____________________________________________________________

Office of the Registrar: ____________________________ Date: ____________________________

---

1011

~ OVER ~ → → → →
**D-PLAN CODES**

R = residence (enrolled in courses in Hanover)

O = off campus program [Dartmouth FSP (foreign study program) or LSA (language study abroad program)]

X – exchange program (one of the twenty college exchange programs)

T = transfer (transfer term from a pre-approved institution)

L = leave (vacation, employment or internship)

**FIVE YEAR AND MORE THAN TWELVE TERMS IN RESIDENCE**

“Five year patterns will not normally be approved until a student has progressed at least well into the sophomore year and has filed a major card.” “Scholarship students continue to receive aid throughout their undergraduate years, up to a maximum of twelve terms, as long as their need continues.”

**SENIOR YEAR RESIDENCE WAIVER**

“Exemptions from this senior years residence requirement will be made only when it can be demonstrated that such a change will significantly enrich the student’s academic program, as, for example, through participation for a term in a Dartmouth-sponsored Off-Campus Program, or to avoid a serious personal or health problem……Senior waiver petitions must be accompanied by revised major cards.”