

Dartmouth College

Administrator (Non-Faculty) Emeritus Privileges Policy

Applies to: Emeritus status may be granted to all employees meeting one of the following requirements for position grade and time in service and perform exemplary service throughout their employment at Dartmouth College:

- Staff who retire from a DDL-A or higher graded position after 15 total years of Dartmouth College service.
- Staff who retire from a PDL-A, PDL-B, or PDL-C graded position after 25 total years of Dartmouth College service.

Policy Statement:

Retirees with Emeritus status are entitled to the following:

- Name listed in College directory
- Dartmouth e-mail account
- Dartmouth library system(s) access and borrowing privileges
- Dartmouth OPO and DOC cabin reservations, under the same policies as employees

All privileges last for the duration of the Emeriti's life. Privileges are non-transferable and do not apply to family members.

Timing: Recommendations should be submitted by June 1 of the fiscal year in which the employee retires.

Procedure:

The employee's VP/Dean must recommend, in writing, to the President (or President's designee), that the employee be granted Emeritus status. The recommendation should include a brief narrative of the employee's history at the College, and the employee's position grade and time in service as of his or her retirement. The President then submits the recommendation to the Board of Trustees at their next scheduled meeting, and the Board will vote to grant Emeritus status. Exceptions can be granted at the President's discretion.

Revised 3/29/2010

VOTE:

To approve the Non-Faculty Administrator Emeritus Privileges Policy.

Approved by the Dartmouth College Board of Trustees, April, 2010.