Dear Student & Parent/Guardian,

First we would like to welcome your son/daughter as well as your family to the Dartmouth class of 2020! All enrolled Dartmouth College students are required to meet specific health requirements prior to the start of classes. Requirements are listed on our website, as well as provided for you below. Our website can be accessed at: http://www.dartmouth.edu/~health/resources/incoming/undergraduate-requirement.html

In order to get started, please print the following forms from our website:

□ Immunization Form:
- Bring to a health care provider to complete. Our immunization form outlines the REQUIRED vaccines. If you obtain a copy of your immunization record from your home doctor, prior school, or military, please be certain your records include the required vaccines listed below.

**REQUIRED VACCINE DOCUMENTATION:**
- **Tetanus/Diphtheria Primary Series** (4-5 shot series received in early childhood)
- **TdP booster** received within the past 10 years. A Td booster will NOT meet this requirement.
- **Polio Primary Series** (4-5 shot series received in early childhood)
- **(2) MMR vaccines** received after 12 months of age and administered at least 28 days apart, **OR positive blood titer results for Measles, Mumps and Rubella. Lab reports must be submitted.**
- **Meningococcal conjugate vaccine** administered on/after 16 years of age.
- **(2) Varicella vaccines, OR DATE of illness documented by a health care provider** (self-reported illness is not accepted), **OR positive blood titer results. Lab report must be submitted.**

□ Tuberculosis Screening & Testing Form:
- Part I, “Tuberculosis Screening Form”, completed by STUDENT.
- Part II, “Tuberculosis Testing Form”, completed by a health care provider.

**IMPORTANT:** Part I, Tuberculosis Screening, must be submitted to the Health Service even if all answers on the form are “NO”!

□ NCAA Athletic History and Physical Form:  *For participants in an NCAA sport or Rugby, ONLY!*
- A health care provider must complete the NCAA approved “Athletic History and Physical Form.”

**IMPORTANT:** A Copy of your home doctor’s physical exam is NOT a substitute for completion of the required NCAA form.

□ Authorization for Minors: Complete only if your child will be under age 18 on September 1, 2016.
IMPORTANT: Be sure to keep a copy of your completed immunization form so you can complete the online portion of your health requirements. You are required to enter your vaccine dates online AND submit a copy of your immunization form to us.

Send health forms (Immunization documentation, Tuberculosis form(s), NCAA History & Physical Form, Authorization for Minors, to ATTN: Medical Records, at the address provided above. Even though it is 2016 mail is the preferred delivery method.

Next, your incoming student will need to complete the series of online health forms. It is IMPORTANT to remember that to access these forms the Dartmouth NetID and password will be needed. Your student will receive notification of this information in mid-May. It is also IMPORTANT to know that if you try to access the Health Services link before mid-May you may receive an “ACCOUNT CANNOT BE FOUND” notification. You will need to try accessing the link in mid to late May. To complete the online forms please, follow the steps below:

- Access banner at: https://healthservices.dartmouth.edu
- Enter your NetID and password
- Select the ‘Forms’ tab from the left menu bar

REQUIRED ONLINE FORMS

- Authorization to Provide Medical Treatment- Your student’s consent allows them to be seen and treated at the Health Service also known as Dick’s House
- Health History Form- Have your student enter their medical history as well as family history details here.
- Dartmouth Hitchcock Agreement for Electronic Access- Consent here gives your health care provider at the Health Service access to your DHMC record for continuity of care.
- Immunizations- Use your copy of the paper immunization form to enter the dates of your vaccines. The paper immunization form will NOT be processed at the Health Service until you have successfully completed the online immunization form.
- New Hampshire Patient Bill of Rights- Your student is acknowledging they have reviewed the NH Patient Bill of Rights.
- Notice of Privacy Practices- Your student is acknowledging they have reviewed the Privacy Practices.
- You are not required to complete the NCAA form. This form is for returning student athletes only.

Feel free to contact us with any questions you have pertaining to your health and immunization requirements. We can be reached via phone at 603-646-9404. Insurance related questions should be directed to the Dartmouth Student Group Health Plan office at 603-646-9438. Important, please note: Regardless of your insurance coverage, as a registered student you are eligible for health care at the Health Service.

Best,

Jacqueline Carter
Senior Customer Service Representative
Dartmouth College Health Service
**Common Questions & Answers**

**Q: Do I need to have a physical exam prior to coming to Dartmouth?**

A: No, the Health Service (Dick’s House) does not require a physical exam. We ask that you provide us with you medical history, allergies, medications, family history, etc. when completing the online Health History Form accessed through Banner (see Checklist).

**Q: What happens if I don’t complete the requirements prior to the June 30th deadline?**

A: If you are not in compliance with health and immunization requirements a **HEALTH HOLD** will be placed on your student banner account. A health hold will affect your use of Banner including the ability to electronically check in for classes in September.

**Q: Do I have to complete these requirements if I waived out of the Dartmouth Student Group Health Plan?**

A: Yes! The health and immunization requirements are separate from the insurance portion of your requirements.

**Q: What is the best way to submit my health forms?**

A: Mail is the preferred delivery method for your health forms. Due to the high volume of paperwork we will receive please allow for 2-3 weeks for form processing. An email will be sent to your Dartmouth email account letting you know if you are compliant or if there are any outstanding requirements.