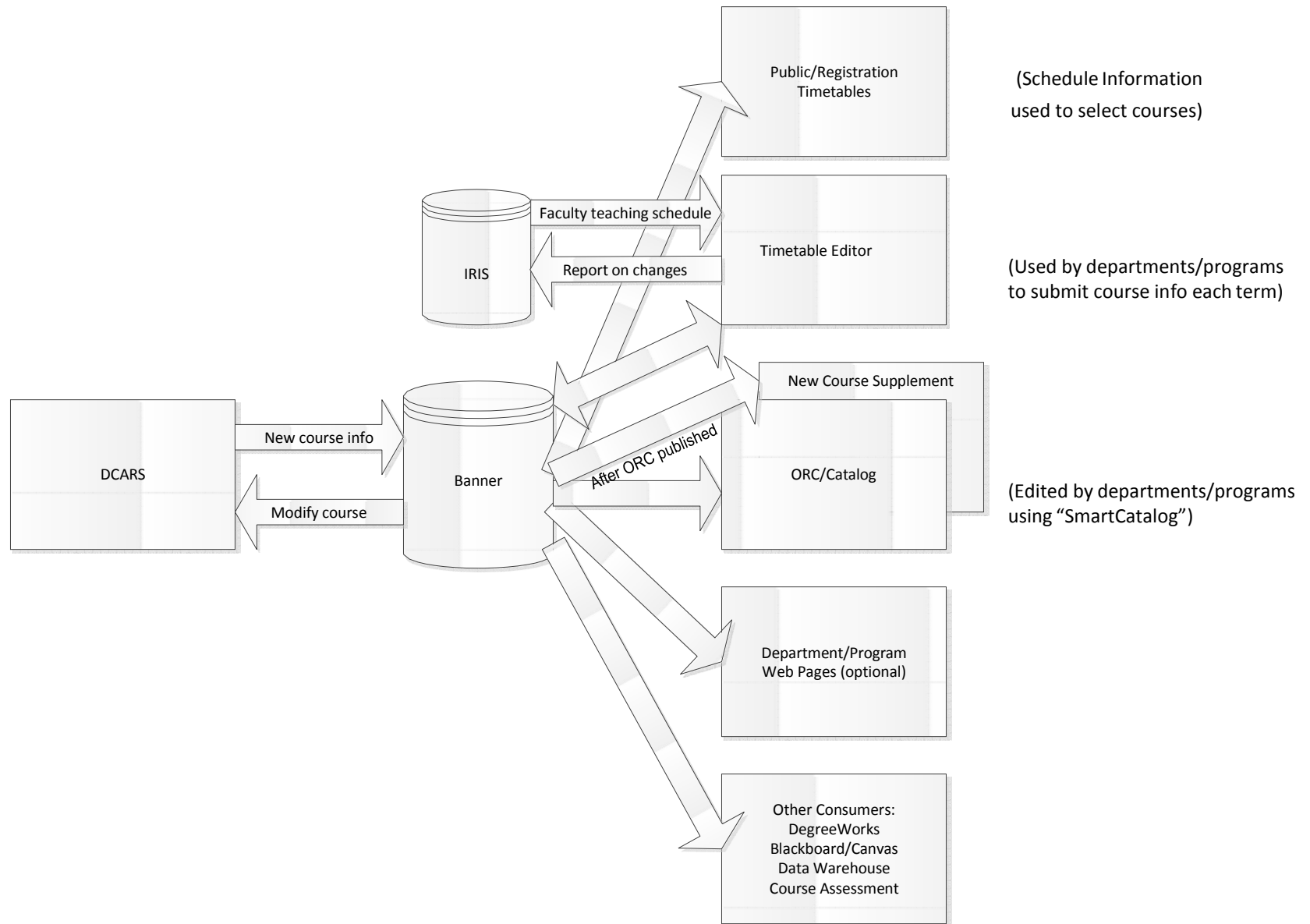


Course Information Flow



Process for adding a **new** course:

1. The faculty member or proxy submits the new course information into the Dartmouth Course Approval Routing System (DCARS).
2. DCARS takes care of all approval routing based on Dartmouth-specific Curricular Guidelines.
3. DCARS writes the newly approved course information to Banner.
4. Once information such as Course number, Course title, Course description and Cross-listing information is in Banner, it is distributed to the ORC/Catalog, the ORC New Course Supplement, Timetable, Department/Program Web Pages and other consumers.