

GarageBand

Record Voice



Before you start your recording project, request a microphone (headset mic or desktop mic) and an editing station at the Media Services Desk.

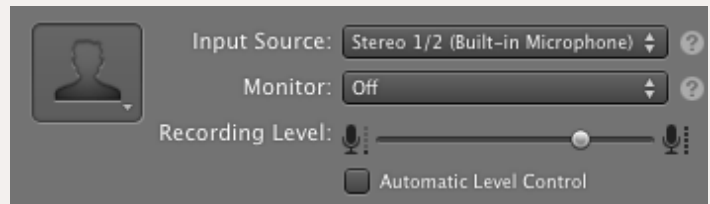
Steps to record your voice:

1. Plug in the USB microphone into an open USB port.
2. Launch the GarageBand application from the Dock. In the **File** menu choose "New Project". Then double-click "Voice" to start a project.
3. In the pop-up window type a name for your project and click **Create**.
4. In the lower right of the screen, select the headset or external microphone from the **Input Source** drop-down menu.

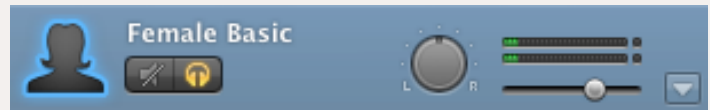
If the microphone or headset is not an option in the Input Source menu:

- Check the computer's Sound Preferences (Apple Menu -> System Preferences -> Sound).
- Make sure that USB Headset is set as both the Output and Input.

If you are using headphones you can listen to your voice while you record by turning **Monitor On**. Otherwise, turn Monitor Off to avoid feedback.



5. Click the headphones button to visually monitor the record level on the meter for the track. Adjust the recording level so that it peaks in the high range of the green area without going into the red zone.



6. Click the red record button to start recording. Tap the spacebar or click the record button again to stop recording.
7. When you are finished, save your file and then choose one of the options in the Share menu to export the audio file.

