

Temporary Assignment Categories

Temp-Managerial – Assignments that require primary (and major) responsibility for management of a function, service, or product. Assignments in this category customarily and regularly require the incumbent to exercise discretion and independent judgment and may be required to direct the work of others.

Temp-Faculty/Fellow – N/A. Faculty temps do not get processed through DORR.

Temp-Professional – Assignments that require specialized professional training and would not be classified under any of the other temp categories. Examples include instructors, coaches, project managers, etc.

Temp-Office Support – Assignments that involve non-managerial tasks providing administrative and support assistance, primarily in office settings.

Temp-Technician/Specialist – Assignments that require specialized knowledge or skills, or licensure, acquired through on-the-job training or academic work such as is offered in many 2-year technical institutes or junior colleges. Examples include computer programmers or technicians, licensed nurses, media/art specialists, research assistants, laboratory technicians, etc.

Temp-Skilled Service – Assignments that typically require special manual skills and a thorough and comprehensive knowledge of the processes involved in the work, acquired through on-the-job training and experience or through apprenticeship or other formal training programs. Examples include master electricians, master carpenters, etc.

Temp-Service – Assignments that require limited degrees of previously acquired skills and knowledge and in which workers perform duties that contribute to hospitality and the upkeep and care of buildings, facilities, or grounds of the institutional property. Examples include Skiway workers, custodial temps, dining services, child care workers, etc.

Temp-Tipped Service – Service assignments in which individuals may receive monetary tips in addition to their hourly pay. Examples include table servers, bartenders, etc.