If you are getting a window that looks like this:

1. Open Internet Explorer (even if this is not your default browser)
2. Click on Tools
3. Click Internet Options
4. Click the Security tab
5. Click Local intranet
6. Click the Sites button
7. Click on the Advanced button

8. In the Local intranet in the Add this website to the zone: enter [https://onbase.dartmouth.edu](https://onbase.dartmouth.edu).
9. Click Add
   a. If you use the test or dev environment, as well, your Websites list will look like this:

10. When done, click Close, OK, and OK.
11. You can close your browser and proceed to OnBase.