Dartmouth College Registrar's Office Annual Report
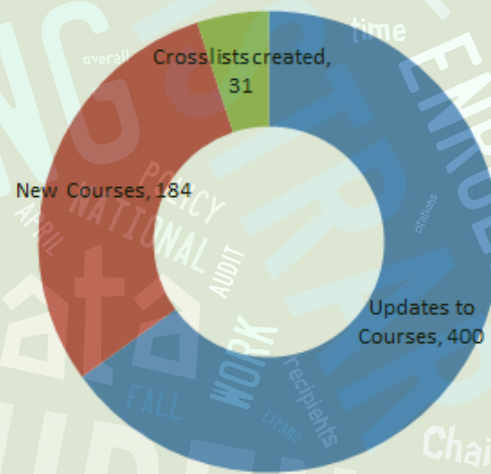# Executive Summary 2014-2015

HIGHLIGHTS 2014-15:

- **Hosted Ivy-Plus Registrar's Annual Meeting**, October 2014
- **Completed the "Curricular Flow" System** under development for several years, which created a structure where various applications work together in concert
- **DCARS** - Dartmouth Course Approval Routing System implemented; already heavily used (see chart below)
- **Student view of Course Assessment** results developed
- **Courses renumbered** to allow for expansion and special topics
- **Student Data Warehouse** built

We are an OPERATIONAL office.

- 47% of our work focuses on academic operations in support of students and faculty

We are a COMMUNICATIONS office.

- 25% of our work is communications

We are a PROJECT office.

- We engaged in 10 major technical projects, supported 8 institutional initiatives, and 3 internal projects.

DCARS usage, as of Spring 2015

■ Updates to Courses   ■ New Courses   ■ Crosslists created

Crosslists created, 31

New Courses, 184

Updates to Courses, 400

We are a REPORTING office.

- We provided over 120 ad-hoc reports for departments, programs, faculty members, deans, and the President.
- We report student enrollment data to the National Student Clearinghouse and report Veterans benefits data.
- We started expanding our faculty research capabilities with the establishment of a student data warehouse.

We are PROFESSIONALLY ENGAGED with several staff members participating in multiple regional and national professional conferences by speaking, presenting, and organizing. Additionally, M. Braz was elected to AACRAO as Vice President, Leadership and Development and continued to consult for other institutions, including American University of Kuwait, Carleton College, Emerson College, and Smith College.

We are INVOLVED widely in the Dartmouth and broader community, serving on 12 standing Dartmouth COMMITTEES, and many more ad-hoc committees.

We are a **BUSY** office. In AY 14-15:

- 8,076 official transcripts produced
- 5,215 D-Plan changes managed
- 2,168 courses managed and scheduled
- 998 student petitions reviewed
- 2,031 classrooms assigned for courses

- 2,789 enrollment verifications produced
- 110 students studying on non-Dartmouth programs supported
- 40 awards made to VA benefit recipients
- 1,093 undergraduate students graduated
- 873 classrooms assigned for final examinations