

Step by Step Guide to Create, Route, and Submit a GXP Proposal

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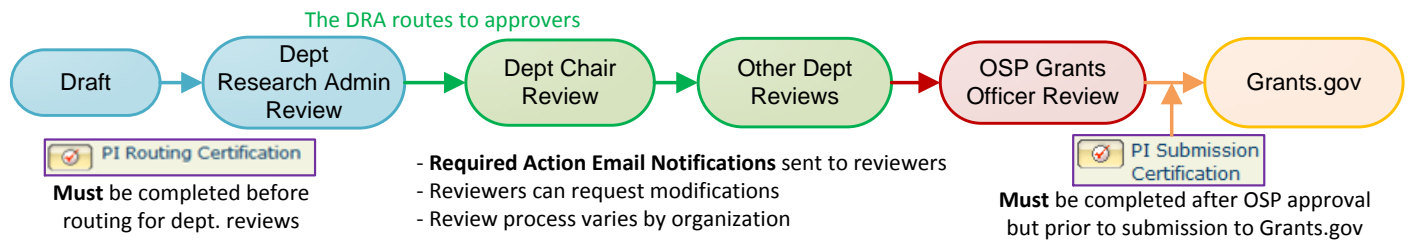
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Overview

This guide details how to complete a proposal in RAPPOR and submit it for routing. The steps covered in this guide occur within the states of Draft and DRA review (as noted in Blue below).



[Login](http://rapport.dartmouth.edu/) to RAPPOR using your NetID and password <http://rapport.dartmouth.edu/>.

My Net ID _____

To look up your Net ID: <http://www.dartmouth.edu/comp/systems/netid.html>

If you have forgotten your Network Password, you can change it at <http://www.dartmouth.edu/comp/systems/accounts/passwords/dartmouth-passwords.html>

General Guidelines

- To create the proposal, you will work through a series of "Views" to capture information about the proposal. Much of information collected in the "Views" will be transferred to the SF424 form, but NOT all the information; some is used for internal and routing purposes. In addition, institutional information that does not appear on any of the views, such as the DUNS, FWA, and Animal Welfare Assurance numbers, is mapped behind the scenes. And as "activities" are performed, these also may collect both institutional information and data to be mapped directly to the federal forms.

There is a reference guide on our website which details what information on the SF424 is collected in the RAPPOR views and what needs to be entered directly:

http://www.dartmouth.edu/~rapport/docs/color_coded_mapping_sf424.pdf

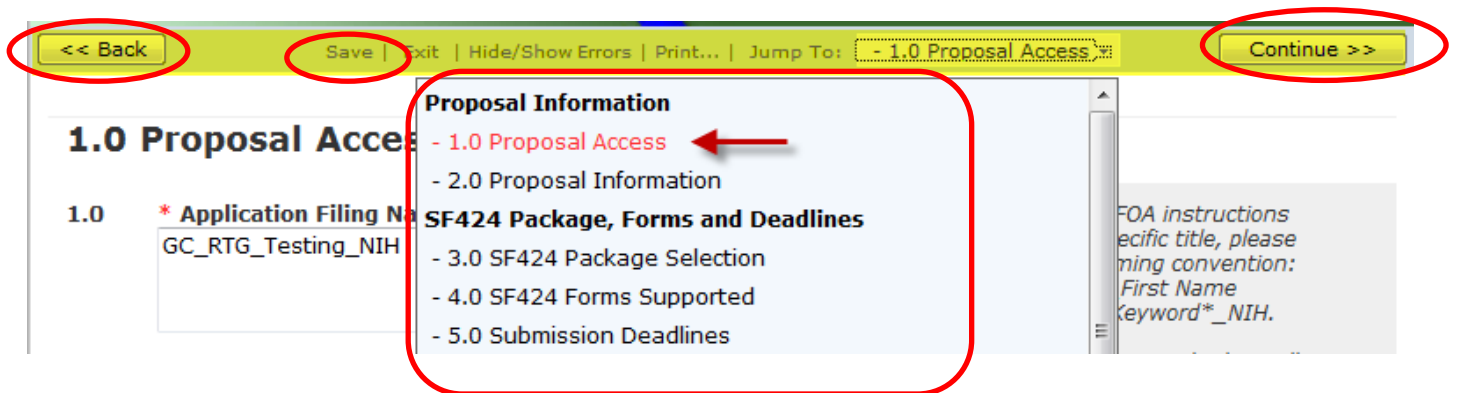
- Items marked with a ★ indicate a **key concept**.
- ★ **Key Concept:** Clicking **Continue** on each view or clicking **Save** will both save the information entered on that view. You should practice regularly saving your file. There is also a BACK button to take to the last page viewed, and this will NOT save your work.
- Please complete all the required fields as noted with a **RED Asterisk ***.
- After a period of inactivity, you will be logged out for security reasons. Please be sure to save your work often.
- Please note that sometimes your browser Pop up Blockers can create some funny effects. You may want to disable this feature if you encounter any issues.

Searching

- You can either start typing the names into the fields and up to 10 names will automatically present in a drop down menu, or you can click on the ADD or SELECT button, and search for people via that method.
- Use the % as a wildcard to narrow your searches quickly. For example, %institutes% to find National Institutes of Health.

Navigation

- You will notice there is a navigation bar at the top of the screen. Clicking SAVE or CONTINUE both save the file. Continue saves, then takes you to the next view. Clicking Save will keep you on the same view. There is also a BACK button to take to the last page viewed, and this will NOT save your work.
- The back button at the *top* of the view brings you to the *top* of the previous page, the back button on the *bottom* takes you back to the *bottom* of the previous page. The BACK button functions the same as your browser back button.
- You can also work on pieces of the proposal by saving and using the JUMP TO menu shown in the image below. This will allow you to keep working even if you do not have the answer to a required question on a view. The Red Text shows which view you currently are on.

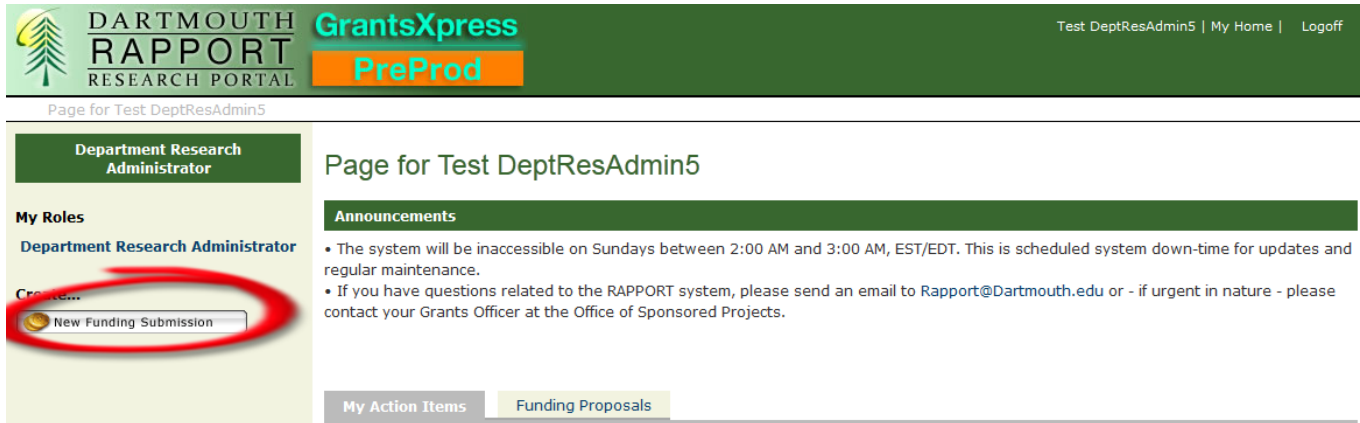


Starting A New Grants.gov Proposal

After logging, the first time you will see the RAPPORT Welcome Page. Click on "My Home" in the upper right corner.



On My Home page, click on New Funding submission to start:



Setting Proposal Access

1.0 Proposal Access

1.0 * Project Title:

2.0 * Project Nickname:

3.0 * Principal Investigator:

If a fellowship, please identify the Mentor if applicable:

4.0 * Person to contact with questions about this proposal:
Test DeptResAdmin15

5.0 Submitting Department or Center:
I3P

6.0 Select team members who have READ only rights:

Last Name First Name Department
There are no items to display

7.0 Select team members that have EDIT rights:

Last Name First Name Department
There are no items to display

Project Title & Project Nickname

The Project Title will display throughout most of RAPPOR; the Project Nickname displays on the Funding Proposal Workspace (see pg. 21 of this guide).

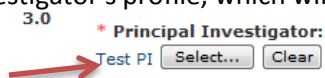
Principal Investigator & Department Contact

Who the logged-in user is causes these fields to pre-populate, depending on the role(s) of the user:

- If a PI logs on to start a proposal, then "Principal Investigator" field will auto populate with his/her name; the contact person field will also auto populate with the PI's name; and the department that appears is the one on the PI profile. All of these fields can be updated, and alternative people and departments can be chosen as appropriate.
- If a DRA logs on to start a proposal, then the Principal Investigator field will be blank and the contact person field will autopopulate with the DRA's name, and the department will default to the department on the DRA profile. All of these fields can be updated, and alternative people and departments can be chosen as appropriate.

 **KEY CONCEPT:** To make sure the information in the Principal Investigator's profile, which will map to the SF424, is

correct (please note the cautions in red), right-click on the PI's name



to choose to

Test PI

Institution: Trustees of Dartmouth College
School: Geisel School of Medicine
Division: None
Department: Gastroenterology

Properties

**** address (except for zip code), phone and email changes must be made via the appropriate HR system.**

Address:

1 Medical Center Drive
Lebanon, NH 03765-5569

Grants.gov requires postal codes to be zip + 4 for US Addresses. Please update your zip code if it is not zip + 4 format and click 'Apply' below.

Phone:

603-653-2222

Email:

mary.r.becker@dartmouth.edu

Agency Credentials (eRA Commons ID):

PI1TEST

Degree:

PhD, DAD

Degree Year:

1999, 2007, 2010

* Required

Apply

If necessary, check that the Agency Credentials and Degrees are correct, then click on Apply to save any changes made. Then close the tab or window to return to the previous view.

Read Only Access & Read/Edit Access



KEY CONCEPT: If you have changed the person here

4.0 * Person to contact with questions about this proposal:

Test Dept Res Admin 15

to someone other than yourself, you must add yourself to question 7.0 "Select team members that have EDIT rights" to be able to complete the proposal. It is possible to lock yourself out of the proposal if you fail to add yourself as an EDIT member.

REMINDER:

Click **Continue** on either the bottom or top navigation bar after answering all the questions on a view to save your work.

Proposal Information

2.0 Proposal Information

1.0 * Select Proposal Type:

New

Competing Renewal

Resubmission

For Competing Renewals & Resubmissions ONLY:

Enter the Federal Identifier (required):

Enter the Coeus award number if you have it:

2.0 * Please select sponsor:

National Institutes of Health (NIH)

* Award mechanism:

Grant

Cooperative Agreement

3.0 Identify the proposal purpose:

Research (includes research training and fellowships)

Equipment

Instruction

Clinical Trial

Other

If Other, please specify:

4.0 Select submission type:

Electronic via grants.gov

Electronic via other

Paper

KEY CONCEPT: To find the Sponsor by their acronym, such as NCI, type %NCI in the "please select sponsor:" field.

You will not be able to select an option other than Electronic via Grants.Gov for GrantsExpress in RAPPORT.

SF424 Package Selection & Supported Forms

To select the proper 424 package, you will need to enter an Opportunity ID into the top field and then click the Find... button. You can ONLY search on the Opportunity ID, not the CFDA number nor Competition ID.

This will communicate with Grants.gov to retrieve the proper package. You will need to click the radio button to select this package and then click Continue.

3.0 Select SF424 Package

- 1.0 Enter the opportunity ID and click the FIND button. The opportunity will be downloaded from grants.gov and appear below. Please select the opportunity button before clicking on Continue.

* Opportunity ID (PA or RFA Number):

CFDA Number:

Competition ID:

Opportunity Id	Opportunity Title	Opening Date	Closing Date	CFDA Number	Competition ID	Instructions
<input checked="" type="radio"/> PA-BB-R01	G.g AT07 and NIH Ext-UAT Test FOA (R01)	10/5/2009	10/5/2012	93.838	ADOBE-FORMS-B	

This view displays information only and confirms that the specific proposal you are working on is supported; all forms supported should read "Yes". For the initial rollout of GrantsXpress, this should be fully supported. If any say NO, this proposal cannot be submitted via RAPPORT.

4.0 SF424 Forms Supported

These forms are fully supported and the application will be submitted to Grants.gov


1.0	Required SF424 Forms:		
	Form Name		Supported
	SF424 (R & R) V1.2		yes
	Research And Related Senior/Key Person Profile (Expanded) V1.2		yes
	Project/Performance Site Location(s) V1.3		yes
	Research And Related Other Project Information V1.2		yes
	PHS 398 Cover Page Supplement V1.4		yes
	PHS 398 Research Plan V1.3		yes
2.0	Optional SF424 Forms:		
	Form Name		Supported
	Research & Related Budget V1.1		yes
	R&R Subaward Budget Attachment Form V1.2		yes
	PHS Cover Letter V1.2		yes
PHS 398 Modular Budget V1.1		yes	
4.0	OpportunityID:		
	PA-BB-R01		
	CFDANumber:		
	93.838		

Submission Deadlines


The field in Question 1.0 populates directly from the FOA if this is a grant.gov submission, and it may insert the closing date of the FOA and not your actual deadline for your submission. Please double check this Sponsor Deadline field to ensure it is accurate.

Please NOTE that Dartmouth has a 7 day deadline and a 2 day deadline. Please consider weekends and holidays which may impact scheduling.

5.0 Submission Deadlines

1.0 * Sponsor deadline: 


*1.0 Sponsor deadline will automatically populate from the FOA.
NIH deadlines
NIH weekend/Federal Holiday deadlines policy*

2.0 OSP review deadline: 

2.0 OSP review deadline is 7 business days before deadline.

3.0 OSP submission deadline:

*3.0 Submission deadline is 7 business days before deadline.
policy
holiday schedule closed*

4.0 * Expected Start Date: 

4.0 NIH link for earliest project start dates

? June, 2015 x

< < Today > >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Select date

Program Income & State Executive Order Questions

6.0 Federal Grant Specific Information

1.0 * Will there be program income?
 Yes No

2.0 If yes, provide program income details:

Period	Source	Amount
There are no items to display		

3.0 * Is application subject to review by State Executive Order 12372 process?
 Yes No

If no:

- Program is not covered by E.O. 12372
- Program has not been selected by state for review
-

If yes, date the preapplication/application was made available to the State Executive Order 12372 Process for review:

PI Information

7.0 Principal Investigator Information

1.0 Principal Investigator Effort:

Type of appointment:

9 month (academic)
 12 month (calendar)
Clear

Percent of effort:

Calendar Academic Off-term

% % %

2.0 Attach current documents, if required.

Biosketch:

[None]

Other Support:

[None]

3.0 * Is this a multi-PI submission?

Yes No Clear

4.0 * Are there other key personnel associated with this funding proposal?

Yes No Clear

If there are other key personnel associated with the funding, the views will "branch" after this to capture data entry of other Dartmouth and NON Dartmouth personnel.

Additional Senior/Key Personnel

7.1 Additional Senior/Key Personnel

1.0 Select other Dartmouth key personnel:

Last Name	First Name	Department	Project Role
There are no items to display			

2.0 Identify all non-Dartmouth key personnel:

FirstName	LastName	Project Role	Institution
There are no items to display			

When you click on Add for Question 1.0 "Select other Dartmouth key personnel:", the following view pops up:

Dartmouth Senior/Key Personnel

Add Dartmouth Senior/Key Personnel

* Select Dartmouth Personnel:

* Select Project Role:

If other role, please specify below:

Key Person Effort

Type of appointment:

- 9 month (academic)
 12 month (calendar)

Clear

Calendar Academic Off-term

Percent: % % %

Contact Person to Notify Effort:

Attach current documents, if required

Biosketch:

[None]

Other Support:

[None]

The fields for Personnel and Project Role (including 'other') will be mapped to the SF424 along with the attachment for Biosketch.

The Key Person Effort is for internal review and must be completed for each key person on a proposal. Refer to the help text on this view if you have specific questions about how to complete the months selection and percent fields.

If there is effort for a Key Person outside the submitting department that is 5% or more, you need to select the Chair of that person's home department. The Chair will receive a notification that includes the person's name and effort entered on this view (so please make sure that it is complete and accurate). PLEASE NOTE: this is no longer an approval process as it was for paper routing, it is now an electronic notification process in RAPPORT.

You may enter more than one Key Person at a time by clicking 'OK and Add Another.'

Non-Dartmouth Key Personnel

The purpose of hand entering non-Dartmouth Key Personnel in GXP is to populate the appropriate SF424 fields to meet submission requirements.

The fields with the red asterisk are required for the SF424 so we made them required on the Funding Proposal. You may list additional information as all fields visible here are mapped to the SF424.

A biosketch can also be attached and it will be mapped to the SF424. Read the funding announcement to determine if a biosketch is required for your application.

NOTE: this information is collected per proposal and is not stored for future use, so please make sure to have all the required information ready before entering non-Dartmouth Key Personnel.

You may enter more than one non-Dartmouth Key Person at a time by clicking 'OK and Add Another.'

Name:

* First Name:

* Last Name:

Organizational Information:

* Institution:

* Department:

* Division:

Address Information:

* Address Info Street 1:

Address Info Street 2:

* City:

County:

State:

* Postal Code:

* Country:

Contact Information

* Phone Number:

Fax:

* Email address:

Project Role Information:

* Project Role:

If other role, please specify below:

What is the eRA Common User Name?

Degree Information:

Degree Type:

Degree Year:

Attach Biographical Sketch:

[None]

Attach Current and Pending Support:

[None]

Human and Animal Use

8.0 Human and Animal Use

1.0 * Will Human Subjects or protected health information be used in this project?

Yes No Clear

If YES to Human Subjects:

Is the project exempt from Federal regulations?

Yes No Clear

If yes, check the appropriate exemption exemption number:

E1

E2

E3

E4

E5

E6

Clear

If no, your project is NOT EXEMPT:

Is the IRB review pending?

Yes No Clear

If no, your review has been done, please complete:

IRB Approval Date:

CPHS Protocol Number:

2.0 * Will Human Embryonic Stem Cells be used in this project?

Yes No Clear

3.0 * Will vertebrate animals be used in this project?

Yes No Clear

If YES, is the IACUC review pending?

Yes No Clear

If No, your review has been done, please complete:

IACUC Approval Date:

IACUC Protocol Number:

Information on this page maps to the SF424 but it is also used by OSP during the review process.

Environmental Health and Safety

9.0 Environmental Health And Safety

Are any of the following safety categories applicable to your proposed project?

- 1.0 * **Biological Safety/Recombinant DNA:**
 Yes No
-
- 2.0 * **Chemical Safety/Hazardous Materials:**
 Yes No
-
- 3.0 * **Radiation (ionizing and non-ionizing) & Imaging Equipment (MRI, NMR, etc):**
 Yes No

If you select YES for any of the questions above, you will be taken to the appropriate page or pages to complete:

Biological

9.1 Biological Safety

- 1.0 * **Check all that apply to your proposed research:**
- Recombinant DNA
 - Human blood, body fluids, cell lines, unfixed tissues
 - Human pathogens (BSL 2 or above)
-
- 2.0 * **Does your proposed project involve "Select Agents"?**
 Yes No

Chemical

9.2 Chemical Safety

- 1.0 * **Check all hazardous chemicals in your proposed project:**
- Chemicals classified as "extremely toxic" or "super toxic" (LD50 < 5mg/kg by any route of entry)
 - Extremely toxic or corrosive compressed gas (LC50 <= 5000 ppm or inhalation hazards)
 - Explosive, temperature or shock-sensitive materials
 - Other unstable materials that may undergo chemical or physical changes during use or extreme processes involving high heat, pressure, vacuum or temperature
 - Carcinogenic chemicals listed or defined by the National Toxicity Program or the International Agency for Research on Cancer
 - Mutagenic or teratogenic chemicals either known or suspected
 - "Select Agent" toxins

Radiation & Imaging Equipment

9.3 Radiation and Imaging Equipment

- 1.0 * **Check all that apply to your proposed research:**
- Ionizing radiation
 - Non-ionizing radiation
 - Class IIIb or IV lasers
 - Imaging equipment (MRI, NMR, etc)

Commitment of Institutional Resources

Cost Sharing

1.0 * Does this proposal involve Cost Sharing?
 Yes No Clear

2.0 If Yes, is cost sharing required by the Sponsor for this proposal?
 Yes No Clear

3.0 Enter the department(s) sharing costs:

Org Value	Dept Name	GL Funding Value	Direct Cost	Indirect Cost	Total Cost Share Amount
There are no items to display					

4.0 Attach document covering department cost sharing detail if applicable:
[None]

When the answer to Question 1.0 is YES, then Question 3.0 is required. Click on the 'add' button to enter the cost share string information. If there is cost sharing on a proposal, this information must be completed before you begin the electronic routing process.

*** Enter the Org Value:**

*** Select the department:**

*** Enter the GL Funding Value:**

*** Enter direct costs:**

*** Enter indirect costs:**

*** Enter the total cost share amount:**

*** Required**

You are able to add more than one account if necessary by selecting 'OK and Add Another.'

Additional Space/Renovation

Dartmouth/DHMC Resources

5.0 * Will the project require renovation of a currently existing space?
 Yes No Clear

6.0 * Will additional lab or office space be required to carry out the proposed project?
 Yes No Clear

These questions are required for the routing approval process.

Performance Sites

Information selected or entered will map to the SF424 Performance Site Locations form. For Dartmouth locations the DUNS & Congressional District will automatically map to the SF424.

Dartmouth Primary & Additional Sites

1.0 * Select the primary Dartmouth Performance site:

2.0 Select additional Dartmouth performance sites:

 Add

Name

There are no items to display

Question 1.0 contains a pre-determined list of locations, including the White River Junction VA Medical Center. Click on the drop down menu to select the Primary Performance Site.

If there are additional Dartmouth performance sites, click on the add button in Question 2.0 and select all that are appropriate. The selection choices are the same as in Question 1.0, but here you can select more than one location.



If you would like additional address information to appear on the SF424 application (e.g., Borwell), then you will be able to add it to the “Street 2” field in the SF424 Project Type. The “Street 2” field will NOT be over-written when the ‘create/update SF424’ activity is executed (as “Street 2” is NOT a mapped field).

Non-Dartmouth Sites



You will need the DUNS and Congressional District information for ALL off-site locations as they must be hand entered into RAPPORT. NOTE: this information is collected per proposal and is not stored for future use, so please make sure to have all the required information ready before entering location information.

3.0 Enter non-Dartmouth performance sites:

Name	Street 1	Street 2	City	State	Zip	Country
There are no items to display						

4.0 * Will this proposal subcontract research to another institution? Yes No Clear

When you click on Add, the following pop up window will appear:

* Site Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Email:	<input type="text"/>
* Address line 1:	<input type="text"/>
Address line 2:	<input type="text"/>
* City:	<input type="text"/>
State:	-- Select One --
* Zip Code:	<input type="text"/>
* Country:	-- Select One --
* DUNS ID#:	<input type="text"/>
* Congressional District:	<input type="text"/>
Phone Number:	<input type="text"/>

The fields with the red asterisk are required for the SF424 so we made them required on the Funding Proposal. You may list additional information as all fields visible here are mapped to the SF424.

You may enter more than one non-Dartmouth Performance Site by clicking ‘OK and Add Another.’

* Required

OK OK and Add Another Cancel

Subaward Sites & Routing Documents

If YES is selected for Question 4.0 on the previous Performance Sites view, "Will this proposal subcontract research to another institution?" the next view follows:

11.1 Subaward Information

1.0  Download R&R Subaward Budget forms

2.0 Subaward budget form attachments:

Organization Name	Subaward Import	Subawardee Approval Package	Total Direct	Total Indirect
There are no items to display				

3.0 Subaward Review Documents:


Name	Modified	Version
There are no items to display		

Question 1.0 allows you to download R&R Subaward Budget template to save to your desktop and send to your subawardee location(s). NOTE: approximately 10 files display, but you need only to download one of them.

Question 2.0 is where R&R Subaward Budgets are uploaded after they have been completed by your subawardees. NOTE: uploading these here and creating/updating the SF424 will carry this information over to the SF424 Project Type.

Question 3.0 is for uploading the additional required documents for OSP review (e.g., Letter of Commitment).

Research Plan Attachments

 **UPLOAD ATTACHMENTS HERE.** Any of the following attachments uploaded directly in the SF424 Project Type will be over-written by the versions contained in this view when the 'create/update SF424' activity is executed.

12.0 Summary of Research Plan Attachments

1.0 Project Summary/Abstract:

Project Summary Abstract.pdf(0.01)

2.0 Project Narrative:

[None]

3.0 Bibliography:

[None]

4.0 Facilities and Other Resources:

[None]

5.0 Equipment:

[None]

6.0 Specific Aims:

[None]

7.0 Research Strategy:

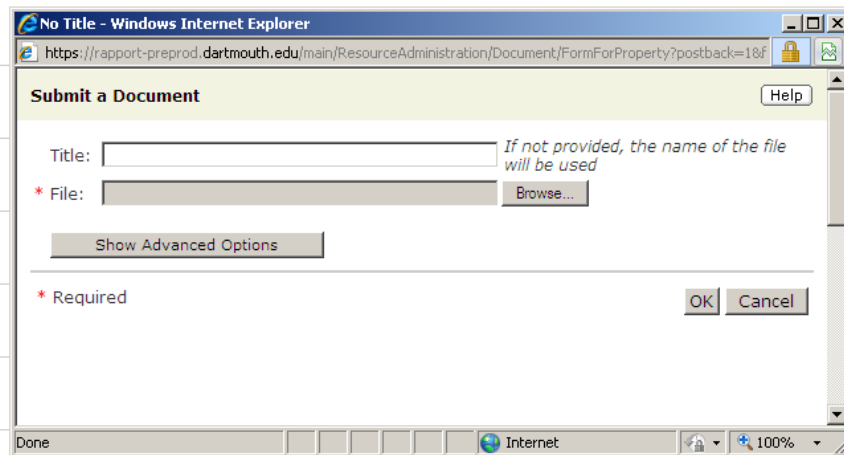
[None]

8.0 PHS Cover Letter:

[None]

9.0 Other Attachments:

Name	Version
There are no items to display	

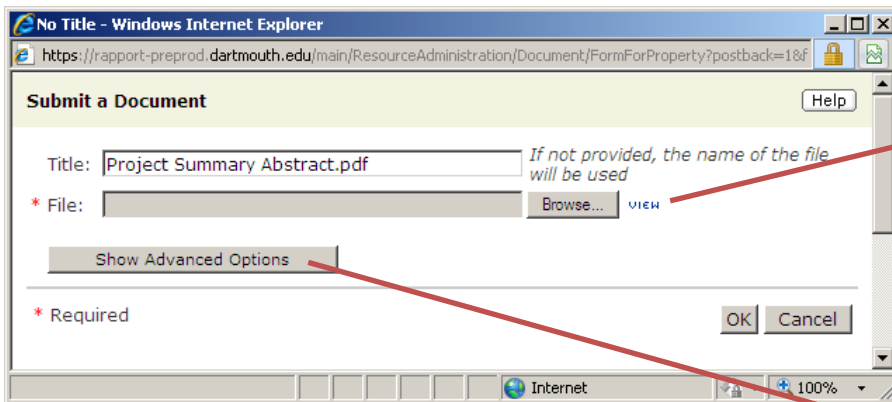


After you upload a PDF, your option button changes from one choice, Add, to two choices, Upload Revision and Delete. RAPPORT tracks the number of versions you have uploaded for a particular attachment. In the following example, the Project Summary Abstract has been uploaded and then a revised version was uploaded. It is possible to tell by looking at the number at the end of the file name/file link, which is 0.02:



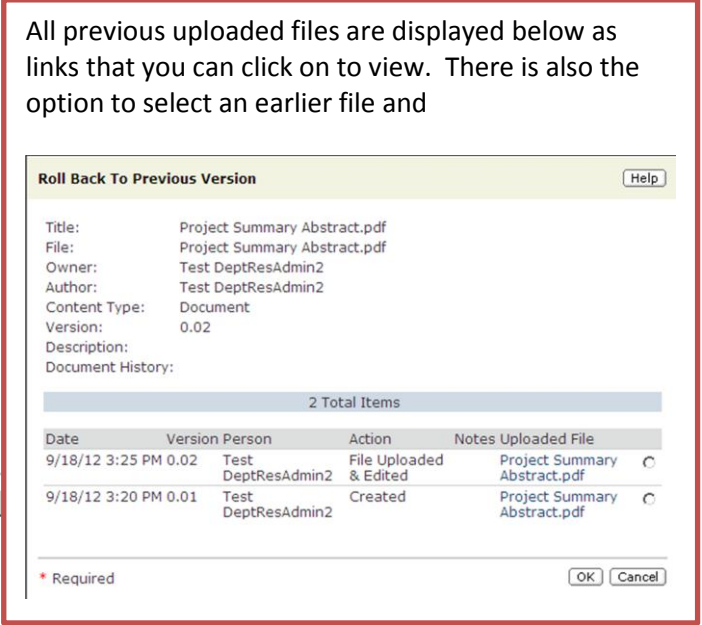
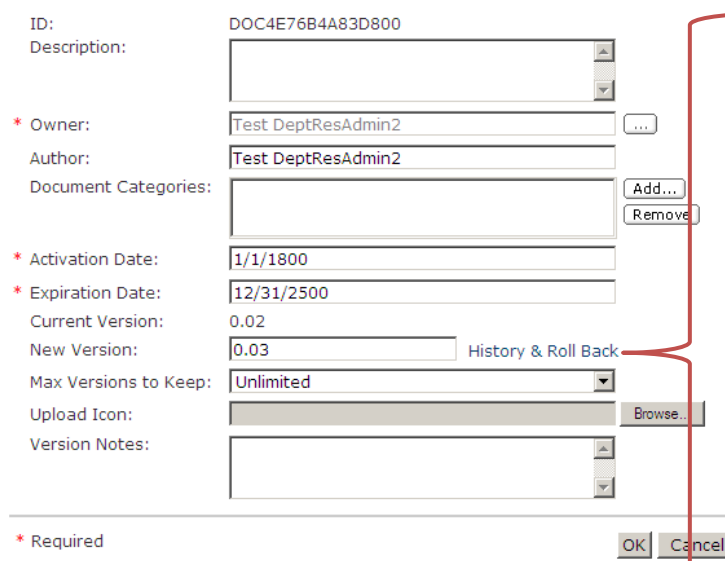
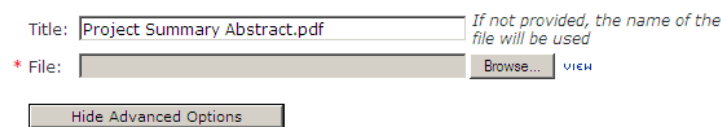
If you would like to view the current version, you can click on the blue link called Project Summary Abstract.pdf(0.02). The PDF will open in a separate window.

To upload a revised version of an attachment, click on the Upload Revision button, browse for the updated file, select the file, and then click OK.



There is a tiny link in blue called 'view' which you can click on to see the current file version before you upload a revision.

The button Show Advanced Options can display the previous file versions if you click on it and then click on the blue link called History & Roll Back (see below).



Budget Periods & Type


This is where you will indicate the number of Budget periods and type of SF424 budget you will be preparing. The "Date project starts" auto populates from the expected start date you entered on View 5 "Submission Deadlines".

The number of budget periods that initially appear are derived from the FOA connection to Grants.gov.

You can add/delete periods with the buttons at the bottom of Question 1.0. You should SAVE after entering or deleting a budget period.

13.0 Budget Periods & Type

1.0

* **Date project starts:**  **Date Project Ends:** **Project Length:** Years

Period #	Duration, months	Period Name	Start	End
1	<input type="text" value="12"/>	<input type="text" value="Period 1"/>	4/1/2013	3/31/2014
2	<input type="text" value="12"/>	<input type="text" value="Period 2"/>	4/1/2014	3/31/2015
3	<input type="text" value="12"/>	<input type="text" value="Period 3"/>	4/1/2015	3/31/2016
4	<input type="text" value="12"/>	<input type="text" value="Period 4"/>	4/1/2016	3/31/2017
5	<input type="text" value="12"/>	<input type="text" value="Period 5"/>	4/1/2017	3/31/2018

2.0 **Select indirect rate(s) used for the first year only:**

- 61% Research on-campus (07/01/12 - 06/30/13)
- 62% Research on-campus (07/01/13 - 06/30/15)
- 26% All programs off-campus (until 06/30/15)
- 29.7% Research at VA Hospital (until 06/30/15)
- 34.5% Other sponsored programs (until 06/30/15)
- 54% Instruction (until 06/30/15)
- Other rate**

If rate selected above is Other, please specify the rate:

Explain Other Indirect Rate:

3.0 **If using mixed indirect rates, please attach a budget spreadsheet for OSP review:**

[None]

4.0 * **Does the funding agency impose cost limits?** Yes No

5.0 * **Select the Budget Format:**

- Modular Budget
- "Detailed" Budget
- Other
-

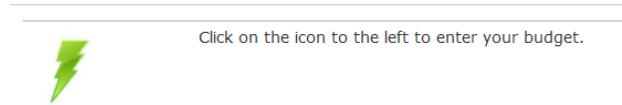
SF424 Budget Entry

During the GrantsExpress phase of RAPPORT, your SF424 budget information needs to be entered manually. Click on the green lightning bolt to access the SF424 budget.



KEY CONCEPT: The green lightning bolt is a 'doorway' between the Funding Proposal Project Type and the SF424 Project Type that is necessary for GrantsXpress, which requires direct, manual entry of data into the budget.

14.0 Proposal Budget Entry



The type of SF424 budget that displays next should be the same as the budget format you selected in the previous view for Question 5.0 (e.g., modular).

You are now in the actual SF424 application package

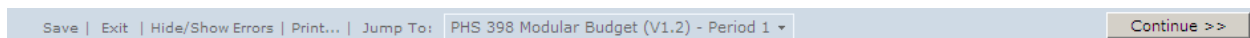
Modular Budget Example

The number of budget periods, the dates for Period 1, the Cognizant Agency contact information, and the Indirect Cost Rate Agreement Date will autopopulate this page. The rest of the information needs to be hand-entered (in yellow).

PHS 398 Modular Budget, Period 1

*Number Of Budget Periods: <input type="text" value="5"/>			
Budget Period: 1		* Start Date: <input type="text" value="4/1/2013"/>	* End Date: <input type="text" value="3/31/2014"/>
A. Direct Costs			Funds Requested (\$)
* Direct Cost less Consortium F&A:			<input type="text" value="\$250,000.00"/>
Consortium F&A:			<input type="text" value="\$0.00"/>
Total Direct Costs:			\$250,000.00
B. Indirect Costs			
Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
1. <input type="text" value="Modified Total Direct Costs"/>	<input type="text" value="58"/>	<input type="text" value="\$205,319.00"/>	<input type="text" value="\$119,085.00"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cognizant Agency (Agency Name, POC Name and Phone Number): <input type="text" value="Robert I. Aaronson, DHHS, 212-264-2069"/>			
Indirect Cost Rate Agreement Date: <input type="text" value="5/17/2012"/>		Total Indirect Costs: \$119,085.00	
C. Total Direct and Indirect Costs (A + B)			Funds Requested (\$): \$369,085.00

Click continue to save and advance to the next budget period page entering information for each project period.



Cumulative budget page

Detailed Budget Example

The Organizational DUNS, Budget Type, Name of Organization, Number of Budget Periods, and the dates for Budget Period 1 will autopopulate this page. **IMPORTANT:** these fields are editable on Budget Period 1, so if you need to change them you can. However, they must be updated on this page because the information is carried over to the rest of the budget pages, but is not editable on them. The rest of the information needs to be hand-entered (in yellow).

RESEARCH & RELATED BUDGET - SECTION A & B, BUDGET PERIOD 1

* Organizational DUNS:
 * Budget Type:
 * Name of Organization:
 * Number of Budget Periods:
 Start Date: End Date:

A. Senior/Key Person												
Pre.	First Name	Middle Name	Last Name	Suffix	Project Role	Base Salary (\$)	Cal. Months	Acad. Months	Sum. Months	Req. Salary (\$)	Fringe Ben. (\$)	Funds Req. (\$)
1.	test		pi4		PD/PI				1	\$10,000.00	\$5,000.00	\$15,000.00
2.												\$0.00
3.												\$0.00
4.												\$0.00
5.												\$0.00
6.												\$0.00
7.												\$0.00
8.												\$0.00
9. Total Funds requested for all Senior Key Persons in the attached file												
												Total Senior/Key Person: \$15,000.00

Additional Senior Key Persons:

B. Other Personnel								
Num. Personnel	Project Role	Cal. Months	Acad. Months	Sum. Months	Req. Salary (\$)	Fringe Ben. (\$)	Funds Req. (\$)	
0	Post Doctoral Associates						\$0.00	
2	Graduate Students				\$25,000.00		\$25,000.00	
0	Undergraduate Students						\$0.00	
0	Secretarial/Clerical						\$0.00	
0							\$0.00	
0							\$0.00	
0							\$0.00	
0							\$0.00	
0							\$0.00	
0							\$0.00	
2	Total Number Other Personnel							
						Total Other Personnel:	\$25,000.00	
						Total Salary, Wages and Fringe Benefits (A+B):	\$40,000.00	

<< Back

Save | Exit | Hide/Show Errors | Print... | Jump To: R&R Budget - Period 1 - Section A & B

Continue >>



PLEASE NOTE: some errors are generated in RAPPORT if the PI Senior/Key Person information in the detailed budget (Section A above) is slightly different than what is on the Cover Page and/or the Senior/Key Person page in the SF424. The information that feeds the Cover Page and Senior/Key Person pages is mapped directly from the Funding Proposal Project Type. Therefore, you will want to click exit from the SF424 budget pages and check the Funding Proposal views that display this information to figure out the discrepancy.

Examples of items that have caused errors:

- Middle initial is included in RAPPORT PI profile but it is not entered or it is incorrectly entered in Section A of the Detailed Budget
- Suffix appears on PI Profile but it is not entered or is incorrectly entered in Section A of the Detailed Budget
- Project role deviates from the SF424 drop down list that is chosen in the Funding Proposal but it is not entered or is incorrectly entered in Section A of the Detailed Budget

Unfortunately, these types of validation errors are not described well in the error text as the following example shows:

Click continue to save and advance to the next page of Budget Period 1 (C, D, E).

Cumulative Budget Page

After you have entered the required data, this page will appear – click on Finish.

<< Back Save | Exit | Hide/Show Errors | Print... | Jump To: End Of Form Pages ▾ Finish

Congratulations! You have entered all required and selected optional forms. Please use project's workspace for further actions, processing and status of this project.

Funding Proposal Budget Summary

This displays a summary of the information you just entered in the SF424.

15.0 Budget Summary

Period	Start Date	End Date	Type of Costs	Costs
1	4/1/2013	3/31/2014	Direct Costs	\$250,000
			Federal Administrative Costs	\$119,085
			Total Project Costs	\$369,085
2	4/1/2014	3/31/2015	Direct Costs	\$250,000
			Federal Administrative Costs	\$145,000
			Total Project Costs	\$395,000
3	4/1/2015	3/31/2016	Direct Costs	\$250,000
			Federal Administrative Costs	\$145,000
			Total Project Costs	\$395,000
4	4/1/2016	3/31/2017	Direct Costs	\$250,000
			Federal Administrative Costs	\$145,000
			Total Project Costs	\$395,000
5	4/1/2017	3/31/2018	Direct Costs	\$250,000
			Federal Administrative Costs	\$145,000
			Total Project Costs	\$395,000
Cumulative	4/1/2013	3/31/2018	Direct Costs	\$1,250,000
			Federal Administrative Costs	\$699,085
			Total Project Costs	\$1,949,085

OSP Deadlines and Instructions

16.0 OSP Deadlines and Instructions

You have completed the proposal data entry process.

CONFLICT OF INTEREST

Please make sure that all senior/key personnel have completed their COI disclosure for this proposal.

Your application cannot be submitted to the Sponsor until all disclosures have been completed.

ROUTING DEADLINE

The OSP review deadline is 7 business days before the sponsor deadline.

SUBMISSION DEADLINE

The OSP submission deadline is 2 business days before the sponsor deadline.

To go to the proposal workspace to start the routing and approval process, please click on 'Finish'.

After you click on 'Finish', you will be taken to the Funding Proposal Workspace to select the next activity:

Activities on the Funding Proposal Workspace

The screenshot displays the 'Funding Proposal' workspace for proposal FP00000335. The interface includes a navigation menu on the left with options like 'Edit Funding Proposal', 'Printer Version', and 'View Differences'. The main content area is divided into 'PROPOSAL INFORMATION' and 'BUDGET TOTALS' sections.

PROPOSAL INFORMATION

- Primary Sponsor: National Institutes of Health
- PI: Test PI2
- Dept. Contact Person:
- Application Type: New
- OSP 7 Day Deadline: 9/23/2012
- OSP 2 Day Deadline: 10/3/2012
- Sponsor Submission Deadline: 10/5/2012
- NIH Application #:
- Abstract:
- Existing space renovation required?: no
- Additional lab or office space required?: no
- Cost Sharing involved?: no
- PI Effort (Calendar Months):

BUDGET TOTALS

Start Date: 11/23/2012

Period	Start Date	End Date	Type of Costs	Costs
1	11/23/2012	11/22/2013	Direct Costs	\$25,000
			Federal Administrative Costs	\$0
			Total Project Costs	\$25,000
2	11/23/2013	11/22/2014	Direct Costs	\$25,000
			Federal Administrative Costs	\$0
			Total Project Costs	\$25,000
Cumulative	11/23/2012	11/22/2014	Direct Costs	\$50,000
			Federal Administrative Costs	\$0
			Total Project Costs	\$50,000

History

Activity	Author	Activity Date
Created	Dept Res Admin 2, Test	6/28/2012 11:43 AM EDT

Forward to DRA Activity

The proposal cannot be routed in the Draft state; to move it to the state "Dept. Research Admin Review", it needs to be forwarded to the appropriate DRA: yourself or someone else you designate. You should only forward to someone who's already named on the proposal in View One so they will be able to edit or view it.

Either the PI who created this FP has to forward it, or the DRA has to forward to themselves.

Test screenshots

FP00000001 Funding Proposal

Current State
Draft

My Activities
 Create-Update SF424
 Forward to DRA
 Make A Copy
 Log Comment
 Withdraw Submission

PROPOSAL INFORMATION
 Primary Sponsor: National Institutes of Health (NIH)
 PI: Test P11
 Dept. Contact Person:
 Application Type: New
 OSP 7 Day Deadline: 6/1/2015
 OSP 2 Day Deadline: 6/15/2015
 Sponsor Submission Deadline: 6/21/2015
 NIH Application #:
 Abstract:
 Existing space renovation required? no
 Additional lab or office space required? no
 Cost Sharing involved? no

BUDGET TOTALS
 Start Date: 7/1/2015

Period	Start Date	End Date	Type of Costs	Costs
1	7/1/2015	6/30/2016	Direct Costs Federal Administrative Costs Total Project Costs	\$25,000 \$0 \$25,000
2	7/1/2016	6/30/2017	Direct Costs Federal Administrative Costs Total Project Costs	\$25,000 \$0 \$25,000
3	7/1/2017	6/30/2018	Direct Costs Federal Administrative Costs Total Project Costs	\$25,000 \$0 \$25,000
4	7/1/2018	6/30/2019	Direct Costs Federal Administrative Costs Total Project Costs	\$25,000 \$0 \$25,000
5	7/1/2019	6/30/2020	Direct Costs Federal Administrative Costs Total Project Costs	\$25,000 \$0 \$25,000
Cumulative	7/1/2015	6/30/2020	Direct Costs Federal Administrative Costs Total Project Costs	\$125,000 \$0 \$125,000

History

Activity	Author	Activity Date
Created	DeptResAdmin15, Test	7/11/2012 3:44 PM EDT

When you click on Forward to DRA, this window pops up:

Forward to DRA

* Select the appropriate Dept. Research Administrator:

Comments:

Attachments:

Document	Description
There are no items to display	

Once you click on OK, you will see several important changes to the Proposal Workspace:

- The Current State has changed to Dept. Research Admin Review
- The DRA this FP was forwarded to appears as the Dept. Contact Person
- There are new activities available
- The activity "FP forwarded to DRA" appears in the History tab CIRCLE ALL

PI Routing Certification Activity

Once you've completed the views, before you can begin routing for departmental reviews, the PI needs to log into RAPPOR to complete the PI Routing Certification. This is the equivalent of the electronic signature. Please reference the "PI Step by Step Guide" for details on how the PI does this, found on our website here:

http://www.dartmouth.edu/~rappor/docs/step_by_step_guide_pi_cert.pdf

Once the PI has completed it:

- The "Person to contact with questions" named on View One will receive an email notification this has been done
- The PI Routing Certification activity appears in the History tab

test new views 628

FP00000335 Funding Proposal

The screenshot shows the RAPPOR interface for a funding proposal. On the left, the 'My Activities' menu is visible, with 'Create-Update SF424' circled in red and a red arrow pointing to it. The main content area is divided into 'PROPOSAL INFORMATION' and 'BUDGET TOTALS'. The 'PROPOSAL INFORMATION' section includes fields for Primary Sponsor (National Institutes of Health), PI (Test PI2), Dept. Contact Person (Test Dept Res Admin 2), Application Type (New), and various deadlines. The 'BUDGET TOTALS' section shows a table with columns for Period, Start Date, End Date, Type of Costs, and Costs. Below the main content, the 'History' tab is active, showing a record: 'PI has certified FP for routing' by 'PI2, Test' on '6/28/2012 1:51 PM EDT', which is also circled in red.

Create/Update SF424 Application Activity

Click on the Create/Update SF424 button AFTER the PI Routing certification has been completed so that those PI answers will map to the SF424. The other applicable data entered on the views will also maps with this activity. The Create/Update SF424 activity should be run whenever changes are made in the views.

The screenshot shows a dialog box titled 'Create-Update SF424'. The text inside reads: 'Use this activity to create and update the financial information on your SF424 Application.' At the bottom right of the dialog, there are two buttons: 'OK' and 'Cancel'.

Create-Update SF424

Use this activity to create and update the financial information on your SF424 Application.

Number of forms to copy: 11 Copying following forms. Please wait...

Project/Performance Site Location(s) V1.3 (1 of 11) Please wait...Done
Research & Related Budget V1.1 (2 of 11) Please wait...Done
PHS 398 Modular Budget V1.1 (3 of 11) Please wait...Done
R&R Subaward Budget Attachment Form V1.2 (4 of 11) Please wait...Done
PHS 398 Research Plan V1.3 (5 of 11) Please wait...Done
PHS 398 Cover Page Supplement V1.4 (6 of 11) Please wait...Done
Research And Related Other Project Information V1.2 (7 of 11) Please wait...Done
PHS Cover Letter V1.2 (8 of 11) Please wait...Done
PHS 398 Checklist V1.3 (9 of 11) Please wait....Done
Research And Related Senior/Key Person Profile (Expanded) V1.2 (10 of 11) Please wait....Done

OK Cancel

Accessing the SF424

In order to access and view the SF424 application, as well as run the validation activity, the **Sponsor Submission** tab on the Proposal Workspace needs to be selected. In the **Name** column, a link will appear to the SF424 project type:

Proposal Information	Approver Checklist	Contacts	Change Log	Sponsor Submission	
ID	Name	SmartForm	Date Modified	State	Last Sta
SF-42400000186	SF-42400000186 for FP00000182	[Edit]	6/5/2012 10:52 AM	Pre-Submission	6/5/201

SF424 Workspace

Clicking on this link brings you to the **SF424 Workspace** for this proposal:

SF424 Status

Grants > Pudding > SF-42400000015 for FP00000011

Application Status
Pre-Submission

Project Type Indicator
SF-42400000015 SF424

Activities

- Validate Submission
- Bypass Validations
- Assign Submitters
- Assign Editors and Readers
- Log Comment
- Import Subaward

History Change Log

Activity	Author	Activity Date
SF424 Created	PI, Test	5/6/2012 1:14 PM EDT

As you can see by the terminology SF4240000015 for FP0000011, the change in the displayed activities on the left, and the project type indicator in the top right corner, this is the SF424 Workspace.

Validating the Proposal for Grants.gov & Sponsor Compliance

Application Status
Pre-Submission

Edit Grant Application...
 Print Version
 View Differences

Activities

- Validate Submission**
- Bypass Validations
- Assign Submitters
- Assign Editors and Readers
- Log Comment
- Import Subaward

Click on Validate Submission

SF-42400000186 for FP00000182

Descriptive Title: GC_uat_Submit to g.gov
Submission Type: New
PDF Version: Not Available, Please execute Generate P
Tracking Number:
Received Date/Time:
Status Updated:

History | **Change Log**

Activity	Author
SF424 Created	OSP Grants Officer, Test

Validation Results

Two possible scenarios can result after validating a SF424 proposal; either there will be errors and/or warnings, or the validation will not generate any errors or warnings.

Errors and Warnings

Errors appear in red and warnings appear in black (see below). Please note: **errors will prevent successful submission but warnings can be ignored.**

[-] This is a required field; therefore, you must provide a response.	Email	Research And Related Senior/Key Person Profile (Expanded) (V1.2)
[-] The eRA Commons Username must be submitted for the PD/PI in the PD/PI Credential field. (NIH 4.2.1)	Credential	Research And Related Senior/Key Person Profile (Expanded) (V1.2)
[-] The value "53404034" has a length of 8 but is required to have at least 9 characters.	DUNSNumber	Project/Performance Site Location(s) (V1.3)
[-] The Project Summary/Abstract must be included. (NIH 3.13.2)	AbstractAttachments	Research And Related Other Project Information (V1.2)
[-] The Public Health Relevance Statement (labeled Project Narrative) must be included. (NIH 3.14.6)	ProjectNarrativeAttachments	Research And Related Other Project Information (V1.2)
[-] The Specific Aims attachment is required. (NIH 15.3.12)	SpecificAims	PHS 398 Research Plan (V1.3)
[!] No degrees are listed or have been submitted for the Contact PD/PI. If the degrees listed in the eRA Commons are not current, please update them in the eRA Commons. Instructions on updating profile information are available at https://commons.era.nih.gov/commons-help/216.htm. (NIH 4.29.1)	DegreeType	Research And Related Senior/Key Person Profile (Expanded) (V1.2)
[!] When Vertebrate Animals is "No", Assurance Number does not apply. (NIH 3.9.1)	AssuranceNumber	Research And Related Other Project Information (V1.2)
[!] In most cases, a Bibliography & References Cited attachment should be included. (NIH 3.15.1)	BibliographyAttachments	Research And Related Other Project Information (V1.2)
[!] Direct cost requests of \$250K or less each year on the R&R Budget form must be in modules of \$25K, use the PHS 398 Modular Budget form and not the R&R Budget form. Incorrect applications may be delayed in the peer review process or rejected. (NIH 7.15.3)	DirectCosts	R&R Budget - Period 1 - Section F-K

To correct errors and warnings, click on the SF424 page link (listed in the right column above in blue) to go to the page requiring editing. For example, if you want to correct the DUNS number error listed above, you would click on the link [Project/Performance Site Location\(s\) \(V1.3\)](#) and the following page would appear:

Research & Related Project/Performance Site Location(s)

I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name: Trustees of Dartmouth College
 DUNS Number: S3404034
 Street 1: White River Junction VA Medical Center
 Street 2:
 City: White River Junction
 County:
 State: VT: Vermont
 Province:
 Country: USA: UNITED STATES
 Zip/Postal Code: 05009-0001
 Project/Performance Site Congressional District: VT-001

Project/Performance Site Location(s) 1-29

Organization Name	Street1	City	ZIP Code
There are no items to display			

Error/Warning Messages

Message	Field Name	Jump To
⊖ This is a required field; therefore, you must provide the required information.	Street1	SF424 (R & R) (V1.2) - Page 1
⊖ This is a required field; therefore, you must provide the required information.	City	SF424 (R & R) (V1.2) - Page 1
⊖ This is a required field; therefore, you must provide the required information.	Country	SF424 (R & R) (V1.2) - Page 1
⊖ This is a required field; therefore, you must provide the required information.	Phone	SF424 (R & R) (V1.2) - Page 1
⊖ This is a required field; therefore, you must provide the required information.	Email	SF424 (R & R) (V1.2) - Page 1

Refresh

Once you correct the data, click on the Refresh button and that error will no longer appear.

No Validation Errors

When no errors are present, a quick text note will say that there are no errors and that the page is being redirected, then the following pop up window will appear:

Execute "Validate Submission" on SF-4240000186 - Mozilla Firefox

dartmouth.edu https://rappor-tst.dartmouth.edu/main/ResourceAdministration

Validate Submission

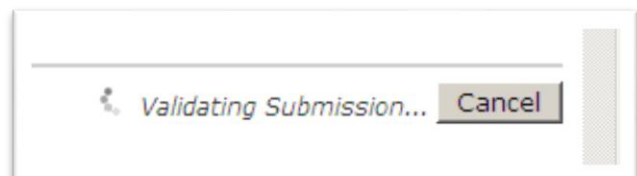
Application Filing Name:

Following optional form(s) will be included in your application:
 PHS 398 Modular Budget V1.1

Following required form(s) will be included in your application:
 PHS 398 Checklist V1.3
 PHS 398 Cover Page Supplement V1.4
 PHS 398 Research Plan V1.3
 Project/Performance Site Location(s) V1.3
 Research And Related Other Project Information V1.2
 Research And Related Senior/Key Person Profile (Expanded) V1.2
 SF424 (R & R) V1.2

OK Cancel


After clicking OK, you will see a message in the bottom right corner of the pop up window and the icon will be spinning as the package is validated further for system-to-system submission:



This process can take some time, so please be patient and wait for the validation to complete.

Funding Proposal Activities

Begin Routing

 **Key Concept:** Select the approval route and enter the approvers' names in the box below that. Be sure to select the correct routing path – entering the names without selecting the correct route will not send the proposal to them for approval.

Begin Routing

Use this form to perform the first level department approval and continue routing to the appropriate remaining reviewers. *The PI must have completed 'PI Certification Routing' activity before you can begin routing this funding proposal.*

Submitting Department: Chemistry

Submitting Division: Sciences

Submitting School: Arts & Sciences

Cost Sharing: no

Select the appropriate routing choice:

- Regular - Route to Chair then OSP
 - Bypass Chair - Route to Dean then OSP
 - Bypass Chair - Route to Fiscal Office then OSP
 - Route to Chair then Dean then OSP
 - Route to Chair then Fiscal Office then to OSP
 - Route to Chair then Dean then Fiscal Office(s) then to OSP
- [Clear](#)

Select Chair Reviewer or their delegate:

[Select...](#)

Select the Dean Reviewer or their delegate:

[Select...](#)

Select Fiscal Office Reviewers:

[Add](#)

Name	Department
------	------------

There are no items to display

Enter any comments relevant to this review:

Now that the proposal has been routed for review, note these changes to the workspace:

- The Current State has changed to Dept. Chair Review
- The proposal is no longer editable – your only option is to view it.
- The routing activity appears in the History tab
- The reviewers you routed it to are listed under the Approver Checklist tab

- You have the option to forward to an alternate chair

test new views 628

FP00000335 Funding Proposal

Current State
 Department Chair Review

My Activities

- Update Edit-Read Access
- Update Science Attachments
- Make A Copy
- Log Comment
- Forward to Alternate Chair**
- Send Back to Dept Research Admin Review

The Following People are required to issue departmental approval for this proposal:

Chair:
Test Chair

Dean:

OSP Grants Officer:

Fiscal Office:
There are no items to display

History

Activity	Author	Activity Date
Routing has started for FP	Dept Res Admin 2, Test	6/28/2012 2:18 PM EDT
[Comments entered when routing started.]		
PI has certified FP for routing	PI2, Test	6/28/2012 1:51 PM EDT
FP forwarded to DRA	Dept Res Admin 2, Test	6/28/2012 1:25 PM EDT
This activity changes the current state to Department Admin Review.		
SF424 Created-Updated	Dept Res Admin 2, Test	6/28/2012 1:23 PM EDT
Created	Dept Res Admin 2, Test	6/28/2012 11:43 AM EDT

Forward to Alternate Chair

If you need to pick a different Chair, or the designated Chair is unable to review this proposal, you or that Chair can forward it to an alternate Chair reviewer:

Forward to Alternate Chair

Use this form to forward the funding proposal to an alternate Chair reviewer or their delegate.

Select appropriate Chair reviewer or their delegate:

test chair2

Enter any comments relevant to this review:

★ Key Concept: Note that this Proposal is no longer viewable in the 'My Action Items' tab because the next action needs to be taken by OSP. All of your proposals will always appear in the Funding Proposals tab, regardless of their current state, which will display here.

Department Research Administrator

My Roles
Department Research Administrator

Create...
New Funding Submission

Page for Test Dept Res Admin 2

Announcements

- The system will be inaccessible on Sundays between 2:00 AM and 3:00 AM, EST/EDT. This is scheduled system down-time for updates and regular maintenance.
- If you have questions related to the RAPPORT system, please send an email to Rapport@Dartmouth.edu or - if urgent in nature - please contact your Grants Officer at the Office of Sponsored Projects.

My Action Items
Funding Proposals

Filter by

ID	Name	SmartForm	Date Modified	Type	Owner	Application Type	Proposal Status	Principal Investigator	Sponsor
FP00000335	Testing new and improved views before go-live pg 062812	[Form]	6/28/2012 2:32 PM	Funding Proposal	Dept Res Admin 2, Test	New	OSP Grants Officer Review	Test PI2	National Institutes of Health
FP00000282	I need to see what is auto-	[Form]	6/28/2012	Funding			Draft	Test PI5	National

Now that the proposal has been approved by the Chair, it routes to the next approver designated. Once it routes to OSP for review, note these changes to the workspace:

- The Current State has changed to OSP Grants Officer Review
- A grants officer has taken ownership of it in the OSP office. (With real users logged in, you would see that person's name there.)
- History tab shows that the Chair has approved it and added any comments.

test new views 628

FP00000335

Current State

OSP Grants Officer Review

View Funding Proposal

Printer Version

View Differences

View SmartForm Progress

My Activities

Update Science Attachments

Make A Copy

Log Comment

Proposal Information
Approver Checklist
Contacts
Change Log
Sponsor Submission
Budget

PROPOSAL INFORMATION

Primary Sponsor: National Institutes of Health

PI: Test PI2

Dept. Contact Person: Test Dept Res Admin 2

Application Type: New

OSP 7 Day Deadline: 9/23/2012

OSP 2 Day Deadline: 10/3/2012

Sponsor Submission Deadline: 10/5/2012

NIH Application #:

Abstract:

Existing space renovation required? no

Additional lab or office space required? no

Cost Sharing involved? no

PI Effort (Calendar Months):

BUDGET TOTALS

Start Date: 11/23/2012

Period	Start Date	End Date	Type of Costs	Costs
1	11/23/2012	11/22/2013	Direct Costs	\$25,000
			Federal Administrative Costs	\$0
			Total Project Costs	\$25,000
2	11/23/2013	11/22/2014	Direct Costs	\$25,000
			Federal Administrative Costs	\$0
			Total Project Costs	\$25,000
Cumulative	11/23/2012	11/22/2014	Direct Costs	\$50,000
			Federal Administrative Costs	\$0
			Total Project Costs	\$50,000

History

Activity	Activity Date
Ownership taken by OSP	6/28/2012 2:32 PM EDT
Chair Approval Issued	6/28/2012 2:31 PM EDT
Chair has approved this proposal.	6/28/2012 2:18 PM EDT
Routing was started for FP	

Update Science Attachments

At any step in the review path, you and/or the PI can update the science attachments, even if the Proposal is not in an editable state: under My Activities, click on Update Science Attachments and this window pops up.

★ Key Concept: Documents attached directly in the SF424 pages will be overwritten by what is attached here, so always attach them here to keep the proposal current.

Update Science Attachments

Specific Aims: [None]

Research Strategy: Research Strategy.pdf(0.01)

Project Narrative: [None]

Bibliography: [None]
