How to Create a Continuation Proposal in RAPPORT

Click on Grants, Awards, and Folder Icon for AWD

Click on Create Continuation
General Information - Award Continuation Year Approval

1. Title:
   COBRE phase II - Continuation

2. Description:
   COBRE phase II - Continuation
   Copy and Paste Q1 Title into Q2 Description
   [otherwise there will be no title displayed on the Proposals tab]

3. PD/PI:
   Margaret Karagas
   Primary mentor: [Field]

4. Submitting department:
   Epidemiology

5. Direct sponsor:
   National Institute of General Medical Sciences (NIGMS)
   Prime sponsor: [Field]

6. Sponsor award number:
   P20GM104416
   Financial chart string:

7. Upcoming budget period:
   3 of 5

8. Project period:
   Start date: 2/1/2020
   End date: 1/31/2021

9. Is this the final continuation/budget year for this award?
   - Yes
   - No
   [Clear]

10. Have any inventions, patent applications and/or licenses resulted from the award during the reporting period?
    - Yes
    - No
    [Clear]

Most Responses are copied from the Award

Answer questions 9 and 10 per the RPPR or other Sponsor-required report/application
Click Continue

Continue »
Level of Effort, Budgeting And Compliance

Personnel Details:

<table>
<thead>
<tr>
<th>Period Number</th>
<th>Person</th>
<th>Effort</th>
<th>Personnel Role</th>
<th>Is SRF?</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Margaret Ackerman</td>
<td>0</td>
<td>Co-Investigator</td>
<td>yes</td>
<td>2/1/2019</td>
<td>1/31/2020</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>0</td>
<td>Co-Investigator</td>
<td>yes</td>
<td>2/1/2019</td>
<td>1/31/2020</td>
</tr>
<tr>
<td>5</td>
<td>Peter Wright</td>
<td>0</td>
<td>Other (Specify)</td>
<td>yes</td>
<td>2/1/2022</td>
<td>1/31/2023</td>
</tr>
<tr>
<td>5</td>
<td>Peter Wright</td>
<td>0</td>
<td>Other (Specify)</td>
<td>yes</td>
<td>2/1/2022</td>
<td>1/31/2023</td>
</tr>
</tbody>
</table>

This section displays all personnel currently listed on the AWD for each year. Due to upgrading to the new Grants Product and data migration, the Effort column will appear with zeroes.

1. In the next budget period, will there be a significant change (e.g., a reduction of 28% or more) in the level of effort for any senior/key personnel?
   - Yes
   - No

2. Are there, or will there be, new senior/key personnel?
   - Yes
   - No

3. Do any senior/key personnel have a primary affiliation with a foreign organization?
   - Yes
   - No

4. Has there been significant foreign Involvement on this project?
   - Yes
   - No

5. Is a portion of the award's budget being spent in foreign country(ies)?
   - Yes
   - No

6. Is there a change in performance sites that will affect F&A costs?
   - Yes
   - No

7. Is it anticipated that an estimated unobligated balance (including prior year carryover) will be greater than 25% of the current year's total approved budget?
   - Yes
   - No

8. Are there changes to the current:
   a. Human Subjects status or protocols?
      - Yes
      - No
   b. Vertebrate Animals status or protocols?
      - Yes
      - No

9. Attachments:
   - Upload the submitted RPFR if you have a copy - if you don't then your Grants Officer can upload it for you when you forward the NCR FP to OSP for Review

Click Continue to save changes

Completion Instructions

Next Steps
1. Click Hide / Show Errors to validate that all required questions in this component are complete. Correct any errors or omissions, and refresh the error report.
2. When no errors are reported, click Finish.
3. From the component workspace, complete the budget for this component.
4. Generate the SF-424 and supply any required information that was not auto-populated. (Upload any SF-424 attachments to the SF-424 directly.)
5. Start the institutional approval cycle by submitting the component for department review.

Click Finish
When the Continuation FP is complete, click on Forward for OSP Review

Specialist Review state means that OSP has the NCR FP to review