Annual Report 2018-2019
Council on the Libraries

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Introduction

The Council on the Libraries (CoL) represents the faculty's and students' interest in maintaining the excellence of the Library with respect to its collections, resources, services, programs, and spaces for the benefit of the Dartmouth community. It assists in strategic planning for the Library by keeping the Dean of Libraries informed about current and future library needs for teaching, learning, and research, and providing liaison between the Dean of Libraries and the faculties of Dartmouth. The Council also advises the Dean of Libraries on formulation and implementation of policies and programs in relation to collection development and collection management, development of new library services, and on other matters of general library policy.

The Council on the Libraries meets approximately once per month during the academic year. The Council consists of the Dean of Libraries; the Provost or delegate; the Dean of College or delegate; the Dean of the Guarini School of Graduate and Advanced Studies or delegate; six members of the Faculty of Arts and Sciences (two from each division, from different departments, appointed by the Committee on Organization and Policy); one member from each of the three Professional Schools; three students (two undergraduates and one graduate); and one postdoctoral scholar. The Vice President of Information Technology serves as a non-voting member.

Membership and Meeting Attendance

Position	Representative	Attendance
Dean of Libraries	**Sue Mehrer,** Dean of Libraries	5/6
Provost Delegate	**Alicia Betsinger**, Associate Provost for Institutional Research	3/6
Dean of College Delegate	**Natalie Hoyt**, Dean of Undergraduate Students	6/6
Six members of the Faculty of Arts and Sciences (two from each division, from different departments) appointed by the Committee on Organization and Policy; Chair appointed by President		
Arts and Humanities	**Vievee Francis**, Associate Professor of English	2/6
Arts and Humanities	**Joseph Aguado,** Associate Professor of Spanish and Portuguese	2/6
Social Sciences	**Janice McCabe**, Associate Professor of Sociology	6/6
Social Sciences	**Walter Simons**, Professor of History	1/6
Sciences	**David Glueck,** Professor of Chemistry	4/6
Sciences	**David Webb**, Professor of Mathematics	2/6
One member of the Faculty from each of three professional schools:		
Tuck School	**Steven Kahl**, Associate Professor of Business Administration	0/6
Geisel School	**Jock McCullough**, Associate Professor of Surgery	3/6
Thayer School	**Geoffrey Parker**, Professor of Engineering	5/6
Students (two undergraduate and one graduate students):		
Undergraduate Student	**Delphine Jrolf (Della)** '21	3/6

Undergraduate Student	**Ji Hyun Shin** '18	3/6
Graduate Student	**Hunter Snyder**, Special Advisor to the GSC on the Libraries	4/6
Non-voting Member:		
Information Technology (non-voting representative)	**Mitch Davis**, Vice President for Information Technology and Chief Information Officer	3/6
Non-members in Attendance:		
	Daniel Chamberlain, Associate Librarian for Digital Strategies	4/6
	Kenneth Peterson, Associate Librarian for Access & Collection Strategies	4/6
	Jennifer Taxman, Associate Librarian for Research and Learning	3/6

Library Strategic Objectives

The Dartmouth College Library's Strategic Objectives are as follows:

Partners in Research
The Library partners with faculty, students, and staff in research activities locally, nationally and internationally. Our library experts are embedded at critical points in the research lifecycle providing collections, information resources, innovative tools and services to support scholarly inquiry. The Library is committed to partnering with faculty and students to enhance and showcase Dartmouth scholarly output and entrepreneurial endeavors.

Co-Educators in Teaching and Learning
In collaboration with faculty and other strategic partners, the Library provides immersive and transformative learning experiences by engaging in all aspects of the educational continuum, preparing students for a lifetime of learning and responsible leadership as informed global citizens. The Library proactively supports undergraduate, graduate, and professional student academic success through innovative educational programs.

Inspiring Environments for Inspiring Ideas
The Library is dedicated to creating a variety of welcoming and inspiring physical and digital environments. These environments, which our students, faculty and patrons inhabit, offer creative workspaces for individual and collaborative scholarly enquiry and aim to promote well-being as well as stimulate innovative thinking through user-centered design approaches.

The Library also has articulated nine Strategic Priorities for 2017-2020. They are:

(1) Collaborate with faculty and key stakeholders to enhance and support new modes of scholarship, applied practice and research innovation at Dartmouth.
(2) Lead on the development and use of tools and services for the creation, dissemination, discovery, and preservation of Dartmouth research and collections.
(3) Partner with students, faculty and other strategic partners on curriculum design and teaching to enrich Dartmouth's teacher/scholar model through the innovative use of library resources and expertise.
(4) Connect students and faculty with resources at the point of need, anytime, anywhere through enhanced discovery tools.

(5) Develop digital library environments for collaborative interaction that meet the needs of 21st century scholars.
(6) Provide inspiring and inclusive learning environments and staff expertise, both centrally and in strategically located library hubs across campus.
(7) Contribute to global scholarship through our unique collections, the Dartmouth Digital Library and Dartmouth Digital Learning Initiatives.
(8) Empower library staff to engage in new roles to enrich Dartmouth's teaching, learning and research initiatives.
(9) Attract new philanthropic and grant funding in support of strategic priorities.

Summary

The Council met on 6 occasions this academic year with representatives of the Library to evaluate initiatives intended to fulfill those priorities. The major issues and activities are summarized below.

The Council's charge was also updated to bring it in line with current needs and practices. The text was drafted and discussed by the Council in 2017-2018. In 2018-2019, it was presented at the General Faculty Meeting and approved by the faculty of each school. The new text clarifies the Council's advisory role at the strategic level, replaces the term "Librarian of the College" with "Dean of Libraries," and recommends expanding the Council's membership to include a representative from the Guarini School of Graduate and Advanced Studies and a representative of postdoctoral scholars on campus.

1. Library De-Accessioning Program

Due to space constraints of the physical plant, the Library began in January 2018 a de-accessioning program that will run over three years. During the first phase of the project, the Library's subject librarians worked closely with the departments involved: English, History, Geography, Communication, Television Studies as well as Social Science and Humanities Reference (other subject areas will follow).

Based on feedback from the History and English departments and a number of meetings with faculty, it was decided to pause the project to give the new Associate Librarian for Access & Collection Strategies, Ken Peterson, the opportunity to review the current process in light of the feedback received. Peterson and key library staff will:
• Review algorithms/criteria for the deselection lists and propose more nuanced criteria with a sample set of records
• Review the Old Dart and Dewy collections as potential candidates for deselection
• Continue deselection of Government Documents
• Reflect on including a citation check as part of our title review (automated if possible)
• Include the entirety of the collection (not just certain date ranges)
• Review journals for potential deaccessioning

The Council monitored proceedings and discussed with the Library ways to keep faculty, students, and other users informed. More information on the plan and procedures may be found at https://researchguides.dartmouth.edu/deaccessioning/process.

2. Offsite Storage Capital Project

In the 2018-2019 academic year, the council consulted in the planning and feasibility of an off-site facility to store low-use physical materials. The feasibility study was done with Russell Scott Steedle & Capone Architects, recognized designers of international standards for archival storage. The feasibility study resulted in the recommendation for a stand-along new build facility at 56 Etna Road, Lebanon. Such a facility would provide cost effective, fit-for purpose long-term storage for Dartmouth's print assets and College records and meet the current and future storage needs over a 15-year period.

The Council also formed a working group, which is charged with advising on an appropriate services model for the remote service facility; propose a decision-making framework to identify collections for transfer; and propose effective channels of communication across Dartmouth.

The project received approval from the Board of Trustees on March 1, 2019 to move to phase 2 of the planning process: schematic design.

3. New Library Search and Catalog

The Dartmouth Library has been undertaking a significant project to shift its major business operations from its current library system to a new library services platform. The primary motivation for this work is to provide better user experiences for faculty, students, and other community users. The council met with representatives of the redesign team and provided feedback at various stages of the selection and implementation of the new system. The new system will replace the current system the Library uses to carry out its day-to-day operations (including selection; acquisition; processing; cataloguing & metadata) which provide the data for its catalogue and discovery functions. The Council also engaged in this process by helping to place a faculty representative on the Steering Committee that provided governance for this project.

4. Berry Library Conceptual Design Study

The Council has offered feedback on the Library's strategic efforts to re-imagine their physical spaces for 21st century learning and scholarship. Applying a user-centered design approach, the Library engaged with the academic community across the campus to capture current and emerging needs, assess opportunities and possibilities, and develop a shared vision. During our March meeting, the Council met with Shepley Bulfinch architects and Jason Rouillard (campus planning) to discuss the Berry Library project and provide input into the design process. At our meeting in May, the Council received a presentation on the design options that had been developed over the course of project.