



COUNCIL ON THE LIBRARIES

Wednesday, 22 January 2020
12noon – 1:30pm
Baker Library, Treasure Room

Library

Present: Betsinger, Castelot, Chor, Clarke, Dusseau, Goodman, McCabe, Mehrer, Parker, Snyder, Webb,

Apologies: Aguado, Davis, Francis, Glueck, Ramasekaran

Library Leadership Team: Chamberlain, Peterson, Taxman

Guests: Fuentes, Swan

1. **Welcome**

The Chair welcomed the members to the meeting and introduced two guests, Myranda Fuentes, Institutional History Research Specialist, and Morgan Swan, Special Collections Education and Outreach Librarian.

2. **Minutes of the meeting held on November 20, 2019 were approved.**

3. **Matters arising from previous meeting**

None

4. **Overview of the Historical Accountability Student Research Program**

Myranda Fuentes, Institutional History Research Specialist

Morgan Swan, Special Collections Education and Outreach Librarian

Myranda Fuentes and Morgan Swan gave an overview of the Historical Accountability Student Research Program. The program is funded by the Provost's office and is part of the Inclusive Excellence Initiative. It began as a pilot program in 2018 with the goal of supporting research projects related to issues of diversity and inclusion in Dartmouth's history that confront and learn from the College's past. The program is divided into 3 areas: Fellowships (Full-time, 10-week research positions based on students' own interests related to institutional history); Internships (Part-time research positions that address topics and time periods yet to be researched); and Externships (Full-time, 4-week research positions investigating Dartmouth's historical connection to another institution.)

Research areas by past fellows have included physical accessibility changes prior to the American with Disabilities Act; black students' experiences in the 1960s and 1970s; and

Dartmouth's first tenured female faculty member. The resulting research has been used by faculty in Dartmouth courses, presented at conferences and published in external journals.

A website for the program is currently under development and will launch this Spring. It will contain program information as well as the resulting research outputs of the students.

5. **FY 20 & FY21 Library Budget**

Sue Mehrer, Dean of Libraries

The Dean gave a brief overview of the Library's FY20 Budget. The total Library budget for FY20 is \$27,094,042 which represents a 7.8% growth over 5 years. The Library budget is 2.5% of the Dartmouth's total budget. Expenditures are grouped into three main areas: Compensation (48.4%), Collections (46.8%), and Operating Expenses (4.8%). Revenue comes from the following sources: subvention (central funding) 72.4%; endowments 25%, and other revenue 2.6%,

The Dean discussed the Dartmouth Budget Reallocation project which was implemented over the course of four fiscal years (FY18-FY21). The Provost's units, which includes the Library, had a cumulative reallocation of \$7M, resulting in a \$1.7 Million cut from the A&S subvention funding for the Library.

The Library had submitted a request for an increase of \$350,000 for Collections in the FY21 budget and received a provisional approval for \$175,000. The Dean explained that the FY21 budget would be finalized by the end of the current fiscal year.

6. **Library Collections and Services Facility (LCSF) update**

Ken Peterson, Associate Librarian for Access & Collections Strategies

The Dean provided an overview and rationale for the Library Collections and Services Facility (LCSF). By the end of FY21, the Library will be at 100% capacity both on campus and at its current storage facility. The Library requires a facility that will meet the current and future storage needs of Dartmouth's print collections and the College's records.

Ken Peterson presented how the new LCSF, which is planned to be located at the same site as the Library's existing off campus storage at 56 Etna Rd., will address these needs. The proposed LCSF will be based on the "Harvard Model", an internationally recognized method for cost effective storage of library materials in industry-standard archival conditions. Items are stored in trays based on a unit's size and are easily retrievable through lift access allowing for short notice retrievals and access to materials. The facility will be part of the Library's campus-wide system and require no additional staffing.

Included in the new facility will be study / office space for faculty to use materials on site if required.

Based on current collections growth, the LCSF would provide an additional 15 years of collection storage; however, the physical site would also allow for one additional storage module to be built at the same location should this be needed in future.

7. Library Catalog Discovery

Jennifer Taxman, Associate Librarian for Research and Learning

Jennifer Taxman gave a demonstration of the new Library catalog, outlining some new features and functions. Users can search in general terms across the Dartmouth Libraries' entire collection, or specifically by material type such as books, articles, or audio and video materials. The feature went live in mid-June 2019, and feedback from users has generally been positive. The implementation teams continue to work with library users and the vendor to incorporate feedback to ensure effective search functionality and a positive user experience.

The system is available by remote access, although in some cases users would need to access through a VPN.

8. Any other Business (AOB)

None.

9. Upcoming meetings:

Wednesday, February 19, 2020

Wednesday, March 11, 2020

Wednesday, April 22, 2020

Wednesday, May 20, 2020

The meeting was adjourned at 13:30