



COUNCIL ON THE LIBRARIES

Meeting Minutes

February 6, 2019

Library

Present: Davis, Glueck, Francis, Hoyt, Jrolf, McCabe (Chair), Mehrer, Parker, Shin, Snyder, Webb.

Apologies: Aguado, Betsinger, Kahl, McCullough, Simons.

Library Leadership Team: Chamberlain, Peterson.

Guests: Carini.

The meeting was called to order at 12:05 pm.

1. Welcome.

The Chair welcomed the members to the first meeting of the new calendar year.

2. The Minutes of the November 14, 2018 meeting were approved.

3. Matters arising.

None.

4. Library Program of Events to celebrate Dartmouth's 250th Anniversary

Peter Carini, College Archivist, presented an overview of the Library's program of anniversary celebrations. The program includes student facing initiatives such as the Historical Accountability Program and SpeakOut; the podcast series *Hindsight is 20/19*; and a series of exhibitions highlighting various aspects of Dartmouth life. More information at:

Anniversary Program: <https://www.library.dartmouth.edu/250>

Historical Accountability Program: <https://www.library.dartmouth.edu/about/historical-accountability-program>

SpeakOut Project: <https://sites.dartmouth.edu/library/2017/11/30/introducing-speakout-the-dartmouth-college-librarys-new-oral-history-project/>

5. Library FY20 Budget

Dean Mehrer reported that the Library's FY20 budget submission had been approved subject to the Board of Trustees vote on March 1, 2019. The budget submission included an uplift in the Library's operating budget to cover the increased annual maintenance cost of the new Library Services Platform; the planned next phase of the Offsite Storage Capital Project; and the Library's FY20 cuts towards its overall reallocation target. Parker enquired about benchmarking data in relation to library budget and expenditure and it was agreed to bring some comparative data to the March meeting.

6. Implementation of new Library Services Platform – Progress Report

The Council received a status report on the implementation of the new Library Services Platform (LSP). Chamberlain explained that the new LSP will replace the current system the Library uses to carry out its day-to-day operations (including selection; acquisition; processing; cataloguing & metadata) which provide the data for its catalogue and discovery functions. Over the past months, the project team has spent considerable time and effort on data cleansing and was now in the process of migrating the data to the new system. The project's Steering Group was meeting regularly and was advising on an effective communication strategy. In the coming weeks, the Dartmouth community will begin to receive regular updates as well as details about opportunities to help refine the user-facing discovery layer.

7. Offsite Storage Capital Project – Progress Report

Dean Mehrer reported that the Offsite Storage Capital Project had successfully navigated phase one of the process, having completed the planning and feasibility phase in November 2018. It was now seeking Board of Trustees approval on March 1, 2019 to move to phase 2: schematic design. The Library had been working with Russell Scott Steedle & Capone Architects, recognized designers of international standards for archival storage. The feasibility study resulted in the recommendation for a stand-alone new build facility at 56 Etna Road, Lebanon. Such a facility would provide cost effective, fit-for purpose long-term storage for Dartmouth's print assets and College records and meet the current and future storage needs over a 15 year period.

8. Council on the Libraries Working Group on long-term Storage of low-use Physical Materials - update

Peterson provided an update on the recent meetings of the working group, which is charged with advising on an appropriate services model for the remote service facility; propose a decision-making framework to identify collections for transfer; and propose effective channels of communication across Dartmouth. At its first meeting, the group made a number of suggestions in relation to communication, stressing the importance of engaging directly with departments and sending relevant information ahead of time to ensure constructive discussions at meetings. The second meeting allowed for initial explorations on potential services models. Discussion will continue and recommendations will be presented in the spring.

9. Capital Campaign – Library priorities and opportunities

The aim of the Library's participation in the Capital Campaign is to advance its ability to meet the needs of 21st century scholars through a combination of investing in people and expertise, in programs that underpin new scholarship, and in facilities that allow for deeper engagement with students and faculty. Dean Mehrer presented an overview of the current giving opportunities as highlighted on the *Call to Lead* website (<https://calltolead.dartmouth.edu/opportunities>), which include naming opportunities; endowing existing and new library roles; and supporting programming.

A major component of the Library's proposal is strategically mapping its emergent programs to re-imagined spaces. Dean Mehrer explained that the Library would be working with Advancement and an architectural firm to develop a compelling narrative supported by

conceptual designs for 21st century learning and scholarship. Applying a user-centred design approach, the Library will engage with the academic community across the campus to capture current and emerging needs, assess opportunities and possibilities, and develop a shared vision. As a key stakeholder, the Council on the Libraries will be invited to participate in discussions and engage in the process over the coming months.

10. Any other Business

Francis reported on the recent campus visit of Kevin Young, Director of the Schomburg Library, which had been very engaging and stimulating.

Dean Mehrer reminded everyone of the afternoon's book talk "Numbered lives" by Dartmouth author Jacqueline Wernimont at 4pm in the East Reading Room.

The meeting was adjourned at 13.20.