SUMMARY OF THE 1996 NEW HAMPSHIRE LIFE AND HEALTH INSURANCE GUARANTY ASSOCIATION ACT (RSA 408-B) AND

NOTICE CONCERNING COVERAGE LIMITATIONS AND EXCLUSIONS

Residents of New Hampshire who purchase life insurance, health insurance, and annuities should know that the insurance companies licensed in New Hampshire to write these types of insurance are members of the New Hampshire Life and Health Insurance Guaranty Association. The purpose of this Association is to assure that policyholders will be protected, within limits, in the unlikely event that a member insurer becomes financially unable to meet its policy obligations. If this should happen, the Association will assess its other member insurance companies for the money to pay the covered claims of policyholders who live in New Hampshire and, in some cases, to keep coverage in force. This protection is not a substitute for consumers' care in selecting companies that are well managed and financially stable. The valuable extra protection provided by these insurers through the Guaranty Association is not unlimited, however, as noted below.

IMPORTANT DISCLAIMER

The New Hampshire Life and Health Insurance Guaranty Association may not provide coverage for this policy. If coverage is provided, it may be subject to substantial limitations or exclusions, and require continued residency in New Hampshire. Other conditions may preclude coverage.

Coverage is NOT provided for your policy or any portion of it that is not guaranteed by the insurer or for which you have assumed the risk, such as a variable contract sold by prospectus.

Insurance companies or their agents are required by law to give or send you this notice. **However**, insurance companies and their agents are prohibited by law from using the existence of the Association to induce you to purchase any kind of insurance policy.

This information is provided by:

New Hampshire Life and Health Insurance Guaranty Association 10 Chestnut Drive, Unit B Bedford, NH 03110 (603) 472-3734

> New Hampshire Department of Insurance 21 South Fruit Street, Suite 14 Concord, NH 03301 (603) 271-2261

SUMMARY:

The 1996 state law that provides for this safety-net coverage is called the New Hampshire Life and Health Insurance Guaranty Association Act. Below is a brief summary of this law's coverage, exclusions and limits. This summary does not cover all provisions of the law and it does not in any way change one's rights or obligations under the Act or the rights or obligations of the Association.

COVERAGE:

Generally, individuals will be protected by the New Hampshire Life and Health Insurance Guaranty Association if they live in this state and hold a life or health insurance policy or an annuity contract, or if they are insured under a group insurance contract, issued by a member insurer. The beneficiaries, assignees or payees of insured persons are protected as well, even if they live in another state. Coverage provided under the current, amended Act may be different from coverage provided prior to 1996, as coverage is determined by the governing Act in effect on the date that the Association becomes obligated.

EXCLUSIONS FROM COVERAGE:

Persons holding such policies or contracts are NOT protected by this Association if:

- they are not residents of the state of New Hampshire, except under certain very specific circumstances;
- they are eligible for protection under the laws of another state; or
- their policy was issued by a nonprofit hospital or medical service organization, an HMO, a fraternal benefit society, a mandatory state pooling plan, a mutual assessment company or any entity that operates on an assessment basis, an insurance exchange, or any entity similar to any of the above.

The Association also does NOT provide coverage for:

- any policy or portion of a policy or contract not guaranteed by the insurer or under which the risk is borne by the policy holder or contract holder;
- any policy or contract of reinsurance, unless assumption certificates have been issued;
- interest rate guarantees that exceed certain statutory limitations;
- any plan or program of an employer, association, or similar entity to provide life, health, or annuity benefits to its employees or members to the extent that the plan or program is self-funded or uninsured, including, but not limited to, benefits payable by an employer, association, or similar entity;
- dividends, experience rating credits, or fees for services in connection with an insurance policy;
- any policy or contract issued in this state by an insurer at a time when it was not licensed or authorized to do business in New Hampshire;
- any unallocated annuity contract issued to an employee benefit plan protected under the federal Pension Benefit Guaranty Corporation;
- any portion of any unallocated annuity contract which is not issued to or in connection with a specific employee, union, or association of natural persons benefit plan or a government lottery;
- any portion of a policy or contract to the extent that the required assessments are preempted by federal or state law;
- a portion of a policy or contract to the extent it provides for interest or other changes in value to be determined by the use of an index or other external reference stated in the policy or contract, but which have not been credited to the policy or contract, or as to which the policy or contract owner's rights are subject to forfeiture, as of the date of the member insurer becomes an impaired or insolvent insurer under this chapter, whichever is earlier; or
- a policy or contract providing any hospital, medical, prescription drug or other health care benefits pursuant to Part C or Part D of subchapter XVIII, chapter 7 of Title 42 of the United States Code, commonly known as Medicare Part C and D, or any regulations issued pursuant thereto.

LIMITS ON AMOUNT OF COVERAGE:

The Act also limits the amount the Association is obligated to pay. The Association cannot pay more than what the insurance company would owe under a policy or contract.

With respect to any one life, the Association will pay a maximum of \$300,000 no matter how many policies and contracts there were with the same company, even if they provided different types of coverages, except with respect to benefits for basic hospital, medical and surgical insurance and major medical insurance in which case the aggregate liability of the Association shall not exceed \$500,000 with respect to any one individual. For life insurance benefits the Association will not pay more than \$300,000 in life insurance death benefits and will not pay more than \$100,000 in net cash surrender or withdrawal values. For health insurance benefits the Association will not pay more than \$100,000 in health insurance benefits not defined as disability insurance or basic hospital, medical and surgical insurance or long-term care insurance, \$300,000 in disability coverage, \$300,000 in long-term care benefits, and \$500,000 for basic hospital medical and surgical insurance or major medical insurance. For annuity benefits the Association will not pay more than \$250,000 in present value of annuity benefits, including net cash surrender or withdrawal values.

The limit of coverage to one owner of multiple non-group policies of life insurance is \$5,000,000. With respect to any one contract holder of an unallocated annuity contract, not including a governmental retirement plan established under Section 401, 403(b) or 457 of the U.S. Internal Revenue Code, the Association will pay a maximum of \$5,000,000 in benefits, irrespective of the number of such contracts held by that contract holder.

ADDITIONAL INFORMATION:

Policyholders should contact the New Hampshire Insurance Department with questions they may have with regard to concerns about their rights under the Act and procedures for filing a complaint to allege a violation of the Act.

Policyholders may contact the New Hampshire Insurance Department for sources of information about the financial condition of insurers.



The Lincoln National Life Insurance Company

A Stock Company Home Office Location: 1301 S. Harrison Street, Fort Wayne, IN 46802-3425 Group Insurance Service Office: 8801 Indian Hills Drive,

Omaha, NE 68114-4066

(800) 423-2765 Online: www.LincolnFinancial.com

GROUP DISABILITY INCOME POLICY

Sponsor: Trustees of Dartmouth College

Policy Number: GF3-830-510578-01

Effective Date: January 1, 2018

Governing Jurisdiction is New Hampshire and subject to the laws of that State.

Premiums are due and payable monthly on the first day of each month.

Policy Anniversaries shall occur each January 1st beginning in 2019.

The Lincoln National Life Insurance Company (hereinafter referred to as Lincoln) agrees to pay benefits provided by this policy in accordance with its provisions. This policy provides Long Term Disability coverages.

This policy is a legal contract and is issued in consideration of the Application of the Sponsor, a copy of which is attached, and of the payment of premiums by the Sponsor.

For purposes of this policy, the Sponsor acts on its own behalf or as the Covered Person's agent. Under no circumstances will the Sponsor be deemed the agent of Lincoln.

This policy is delivered in and governed by the laws of the governing jurisdiction and to the extent applicable by The Employee Retirement Income Security Act of 1974 (ERISA) and any subsequent amendments.

The following pages including any amendments, riders or endorsements are a part of this policy.

Signed at Lincoln's Home Office, 1301 S. Harrison Street, Fort Wayne, IN 46802-3425.

Secretary

President

This is a Limited Benefit Policy - Read it Carefully

This policy may, at any time within 30 Days after its receipt by the policyholder, be returned by delivering it or mailing it to the company or the agent through whom it was purchased. Immediately upon such delivery or mailing, the policy will be deemed void from the beginning, and any premium paid on it will be refunded.

Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.

NON-PARTICIPATING

Cover Page

Form ADOP (7/19) .9

This policy does not provide comprehensive health insurance coverage. It is not intended to satisfy the individual mandate of the Affordable Care Act (ACA) or provide the minimum essential coverage required by the ACA (often referred to as "Major Medical Coverage"). It does not provide coverage for hospital, medical, surgical, or major medical expenses.

Notice to Buyer: This is an ancillary health policy. This policy provides limited benefits. Benefits provided are supplemental and are not intended to cover all medical expenses.

Form ADOP (7/19)

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SECTION 1 - SCHEDULE OF BENEFITS

ELIGIBILITY REQUIREMENTS FOR INSURANCE BENEFITS

Minimum Hourly Requirement:

Employees who work at least 50.00% of full-time Employee hours, at least nine months each year, and part-time faculty who meet the Sponsor's eligibility and current workload criteria.

Long Term Disability Benefits:

- Class 1: All active, exempt faculty and staff, non-exempt staff, IATSE and research associate c Employees participating in the Core Plan
- Class 2: All active, exempt faculty and staff, non-exempt staff, IATSE and research associate c Employees electing Buy-up Plan 1
- Class 3: All active, exempt faculty and staff, non-exempt staff, IATSE and research associate c Employees electing Buy-up Plan 2
- Class 4: All active SEIU Employees
- Class 5: All active SEIU Employees electing the Buy-up Plan 1
- Class 6: All active SEIU Employees electing the Buy-up Plan 2

Note: This policy does not cover the following Employees: Temporary and Seasonal Employees, and Employees who are not legal residents working in the United States.

Eligibility Waiting Period:

Applicable to Class 1, 2, 3

- If the Covered Person is employed by the Sponsor on the policy effective date -None
- If the Covered Person begins employment for the Sponsor after the policy effective date -None

Applicable to Class 4, 5, 6

- 1. If the Covered Person is employed by the Sponsor on the policy effective date 3 years of continuous, Active Employment
- 2. If the Covered Person begins employment for the Sponsor after the policy effective date 3 years of continuous, Active Employment

Employee Contributions Required:

Applicable to Class 1, 4

No

Applicable to	Class	2,	3,	5,	6
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Yes

SECTION 1 - SCHEDULE OF BENEFITS

(Continued)

LONG TERM DISABILITY COVERAGE

Elimination Period:

Applicable to Class 1, 2, 3:

The greater of:

- a. the end of the Covered Person's Short Term Disability Benefits; or
- b. 180 days.

Applicable to Class 4, 5, 6:

The greater of:

- a. the end of the Covered Person's Short Term Disability Benefits; or
- b. 189 days.

Amount of Insurance:

Applicable to Class 1:

50.00% of Basic Monthly Earnings not to exceed a Maximum Monthly Benefit of \$15,000.00 less Other Income Benefits and Other Income Earnings as outlined in Section 4.

Applicable to Class 2:

60.00% of Basic Monthly Earnings not to exceed a Maximum Monthly Benefit of \$15,000.00 less Other Income Benefits and Other Income Earnings as outlined in Section 4.

Applicable to Class 3:

70.00% of Basic Monthly Earnings not to exceed a Maximum Monthly Benefit of \$15,000.00 less Other Income Benefits and Other Income Earnings as outlined in Section 4.

Applicable to Class 4:

50.00% of Basic Monthly Earnings not to exceed a Maximum Monthly Benefit of \$3,000.00 less Other Income Benefits and Other Income Earnings as outlined in Section 4.

Applicable to Class 5:

60.00% of Basic Monthly Earnings not to exceed a Maximum Monthly Benefit of \$3,000.00 less Other Income Benefits and Other Income Earnings as outlined in Section 4.

Applicable to Class 6:

70.00% of Basic Monthly Earnings not to exceed a Maximum Monthly Benefit of \$3,000.00 less Other Income Benefits and Other Income Earnings as outlined in Section 4.

Schedule of Benefits SCH-3

Maximum Basic Monthly Earnings on which the Benefit is Based:

Applicable to Class 1: \$30,000.00

Applicable to Class 2: \$25,000.00

Applicable to Class 3: \$21,428.57

Applicable to Class 4: \$6,000.00

Applicable to Class 5: \$5,000.00

Applicable to Class 6: \$4,285.71

Own Occupation Duration:

24 Month Own Occupation

SECTION 1 - SCHEDULE OF BENEFITS

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Maximum Benefit Period:

Age at Disability	Maximum Benefit Period		
Less than age 60	to age 65		
61 - 64	54 months		
65 - 68	to age 70		
69	18 months		
Age 70 and over	12 months		

In this section Lincoln defines some basic terms needed to understand this policy. The male pronoun whenever used in this policy includes the female.

"Active Employment" means the Employee must be actively at work for the Sponsor:

- 1. on a full-time or part-time basis and paid regular earnings;
- 2. for at least the minimum number of hours shown in the Schedule of Benefits; and either perform such work:
 - a. at the Sponsor's usual place of business; or
 - b. at a location to which the Sponsor's business requires the Employee to travel.

An Employee will be considered actively at work if he was actually at work on the day immediately preceding:

- 1. a weekend (except where one or both of these days are scheduled work days);
- 2. holidays (except when the holiday is a scheduled work day);
- 3. paid vacations;
- 4. any non-scheduled work day;
- 5. an excused leave of absence (except medical leave for the Covered Person's own disabling condition and lay-off); and
- 6. an emergency leave of absence (except emergency medical leave for the Covered Person's own disabling condition).

"Administrative Office" means The Lincoln National Life Insurance Company, 100 Liberty Way, Suite 100, Dover, NH 03820-4695.

"Annual Enrollment Period" or "Enrollment Period" means the period before each policy anniversary so designated by the Sponsor and Lincoln during which an Employee may enroll for coverage under this policy.

(Continued)

"Any Occupation" means any occupation that the Covered Person is or becomes reasonably fitted by training, education, experience, age, physical and mental capacity.

"Application" is the document designated in Section 9; it is attached to and is made a part of this policy.

"Appropriate Available Treatment" means care or services which are:

- 1. generally acknowledged by Physicians to cure, correct, limit, treat or manage the disabling condition;
- 2. accessible within the Covered Person's geographical region;
- 3. provided by a Physician who is licensed and qualified in a discipline suitable to treat the disabling Injury or Sickness;
- 4. in accordance with generally accepted medical standards of practice.

"Basic Monthly Earnings" means the Covered Person's monthly rate of earnings from the Sponsor in effect immediately prior to the date Long Term Disability benefits begin. However, such earnings will not include bonuses, commissions, overtime pay and extra compensation.

"Covered Person" means an Employee insured under this policy.

(Continued)

"Disability" or "Disabled" means:

- 1. For persons other than pilots, co-pilots, and crewmembers of an aircraft:
 - i. that during the Elimination Period and the next 24 months of Disability the Covered Person, as a result of Injury or Sickness, is unable to perform the Material and Substantial Duties of his Own Occupation; and
 - ii. thereafter, the Covered Person is unable to perform, with reasonable continuity, the Material and Substantial Duties of Any Occupation.
- 2. With respect to Covered Persons employed as pilots, co-pilots and crewmembers of an aircraft:

"Disability" or "Disabled" means as a result of Injury or Sickness the Covered Person is unable to perform the Material and Substantial Duties of Any Occupation.

"Disability Benefits under a Retirement Plan" means money which:

- 1. is payable under a Retirement Plan due to Disability as defined in that plan; and
- 2. does not reduce the amount of money which would have been paid as retirement benefits at the normal retirement age under the plan if the Disability had not occurred. (If the payment does cause such a reduction, it will be deemed a Retirement Benefit as defined in this policy.)

(Continued)

"Eligibility Date" means the date an Employee becomes eligible for insurance under this policy. Eligibility Requirements are shown in the Schedule of Benefits.

"Eligibility Waiting Period" means the continuous length of time an Employee must be in Active Employment in an eligible class to reach his Eligibility Date.

"Elimination Period" means a period of consecutive days of Disability or Partial Disability for which no benefit is payable. The Elimination Period is shown in the Schedule of Benefits and begins on the first day of Disability.

If the Covered Person returns to work for any thirty or fewer days during the Elimination Period and cannot continue, Lincoln will count only those days the Covered Person is Disabled or Partially Disabled to satisfy the Elimination Period.

"Employee" means a person in Active Employment with the Sponsor.

"Enrollment Form" is the document completed by the Covered Person, if required, when enrolling for coverage. This form must be satisfactory to Lincoln.

"Evidence of Insurability" means a statement of proof of an Employee's medical history upon which acceptance for insurance will be determined by Lincoln.

(Continued)

"Family and Medical Leave" means a leave of absence for the birth, adoption or foster care of a child, or for the care of the Covered Person's child, spouse or parent or for the Covered Person's own serious health condition as those terms are defined by the Federal Family and Medical Leave Act of 1993 (FMLA) and any amendments, or by applicable state law.

"Family Status Change" means any one of the following events that may occur:

- 1. the Employee's marriage, Civil Union, divorce or dissolution of a Civil Union;
- 2. the birth of a child to the Employee;
- 3. the adoption of a child by the Employee;
- 4. the death of the Employee's spouse or child;
- 5. the commencement or termination of employment of the Employee's spouse;
- 6. the change from part-time employment to full-time employment by the Employee or the Employee's spouse;
- 7. the change from full-time employment to part-time employment by the Employee or the Employee's spouse;
- 8. the taking of unpaid leave of absence by the Employee or the Employee's spouse.

"Gross Monthly Benefit" means the Covered Person's Monthly Benefit before any reduction for Other Income Benefits and Other Income Earnings.

"Hospital" or "Institution" means a facility licensed to provide Treatment for the condition causing the Covered Person's Disability. The hospital is not required to be licensed, unless licensing is required where the insured resides or where the hospital is located, to be incorporated, or recognized by certain accrediting organizations such as the American Hospital Association. However, such hospital must be operated pursuant to law or legally operated.

(Continued)

"Initial Enrollment Period" means one of the following periods during which an Employee may first enroll for coverage under this policy:

- 1. for an Employee who is eligible for insurance on the policy effective date, a period before the policy effective date set by the Sponsor and Lincoln.
- 2. for an Employee who becomes eligible for insurance after the policy effective date, the period which ends 31 days after his Eligibility Date.

"Injury" means bodily impairment resulting directly from an accident and independently of all other causes. For the purpose of determining benefits under this policy:

- 1. any Disability which begins more than 60 days after an Injury will be considered a Sickness; and
- 2. any Injury which occurs before the Covered Person is covered under this policy, but which accounts for a medical condition that arises while the Covered Person is covered under this policy will be treated as a Sickness.

"Material and Substantial Duties" means responsibilities that are normally required to perform the Covered Person's Own Occupation, or any other occupation, and cannot be reasonably eliminated or modified.

(Continued)

"Monthly Benefit" means the monthly amount payable by Lincoln to the Disabled or Partially Disabled Covered Person.

"Own Occupation" means the Covered Person's occupation that he was performing when his Disability or Partial Disability began. For the purposes of determining Disability under this policy, Lincoln will consider the Covered Person's occupation as it is normally performed in the national economy.

(Continued)

"Partial Disability" or "Partially Disabled" means the Covered Person, as a result of Injury or Sickness, is able to:

- 1. perform one or more, but not all, of the Material and Substantial Duties of his Own Occupation or Any Occupation on an Active Employment or a part-time basis; or
- 2. perform all of the Material and Substantial Duties of his Own Occupation or Any Occupation on a part-time basis; and
- 3. earn between 20.00% and 80.00% of his Basic Monthly Earnings.

"Physician" means a person who:

- 1. is licensed to practice medicine and is practicing within the terms of his license; or
- 2. is a licensed practitioner of the healing arts in a category specifically favored under the health insurance laws of the state where the Treatment is received and is practicing within the terms of his license.

It does not include a Covered Person, any family member or domestic partner.

(Continued)

"Proof" means the evidence in support of a claim for benefits and includes, but is not limited to, the following:

- 1. a claim form completed and signed (or otherwise formally submitted) by the Covered Person claiming benefits;
- 2. an attending Physician's statement completed and signed (or otherwise formally submitted) by the Covered Person's attending Physician; and
- 3. the provision by the attending Physician of standard diagnosis, chart notes, lab findings, test results, x-rays and/or other forms of objective medical evidence in support of a claim for benefits.

Proof must be submitted in a form or format satisfactory to Lincoln.

"Regular Attendance" means the Covered Person's personal visits to a Physician which are medically necessary according to generally accepted medical standards to effectively manage and treat the Covered Person's Disability or Partial Disability.

"Retirement Benefit under a Retirement Plan" means money which:

- 1. is payable under a Retirement Plan either in a lump sum or in the form of periodic payments;
- 2. does not represent contributions made by an Employee (payments which represent Employee contributions are deemed to be received over the Employee's expected remaining life regardless of when such payments are actually received); and
- 3. is payable upon:
 - a. early or normal retirement; or
 - b. Disability, if the payment does reduce the amount of money which would have been paid under the plan at the normal retirement age.

(Continued)

"Retirement Plan" means a plan which provides retirement benefits to Employees and which is not funded wholly by Employee contributions. The term shall not include a profit-sharing plan, informal salary continuation plan, registered retirement savings plan, stock ownership plan, 401(K) or a non-qualified plan of deferred compensation.

"Schedule of Benefits" means the section of this policy which shows, among other things, the Eligibility Requirements, Eligibility Waiting Period, Elimination Period, Amount of Insurance, Minimum Benefit, and Maximum Benefit Period.

"Sickness" means illness, disease, pregnancy or complications of pregnancy.

"Sponsor" means the entity to whom this policy is issued.

"Sponsor's Retirement Plan" is deemed to include any Retirement Plan:

- 1. which is part of any Federal, State, Municipal or Association retirement system; or
- 2. for which the Employee is eligible as a result of employment with the Sponsor.

"Spouse" means the person lawfully married to the Covered Person, as recognized by any state, possession, or territory of the United States.

"Treatment" means consulting, receiving care or services provided by or under the direction of a Physician including diagnostic measures, being prescribed drugs and/or medicines, whether the Covered Person chooses to take them or not, and taking drugs and/or medicines.

Eligibility Requirements for Insurance Benefits

The eligibility requirements for insurance benefits are shown in the Schedule of Benefits.

Eligibility Date for Insurance Benefits

An Employee in an eligible class will qualify for insurance on the later of:

- this policy's effective date; or
- 2. the day after the Employee completes the Eligibility Waiting Period shown in the Schedule of Benefits.

Initial Enrollment Period

During the Initial Enrollment Period an Employee can enroll in any one coverage or coverage option shown in the Schedule of Benefits. If he does not choose any coverage or coverage option, he will automatically be enrolled in the Core Plan. If an Employee's Initial Enrollment Period takes place during or after the Annual Enrollment Period, but before the policy anniversary his coverage option will apply for (a) the rest of the policy year in which he first becomes eligible; and (b) the next policy year.

Annual Enrollment Period

During each Annual Enrollment Period, a Covered Person may keep his coverage at the same level or make one of the following changes in coverage for the next policy year:

- a decrease in coverage;
- 2. an increase in coverage without Evidence of Insurability subject to the Pre-Existing Condition Exclusion defined herein.

If a Covered Person fails to enroll for a change in his coverage option during any Annual Enrollment Period he will continue to be insured for the same coverage option during the next policy year and no change in that coverage can be made during the next policy year, unless the Covered Person experiences a Family Status Change.

(Continued)

Family Status Change

When an Employee experiences a Family Status Change, he may keep his coverage at the same level or make one of the following changes in coverage:

- 1. a decrease in coverage;
- 2. an increase in coverage without Evidence of Insurability.

The Covered Person must apply for the change in coverage within 31 Days of the date of the Family Status Change. Such changes in coverage must be due to or consistent with the reason that the change in coverage was permitted. A change in coverage is consistent with a Family Status Change only if it is necessary or appropriate as the result of the Family Status Change.

Effective Date of Insurance

Insurance will be effective at 12:01 A.M. Standard Time in the governing jurisdiction on the day determined as follows, but only if the Employee's application or enrollment for insurance is made with Lincoln through the Sponsor in a form or format satisfactory to Lincoln.

- 1. For Coverage Applied for During Initial Enrollment Periods:
 - a. an Employee will be insured for non-contributory coverage on his Eligibility Date.
 - b. an Employee will be insured for contributory coverage on the date the Employee makes application for insurance if he enrolls on or before the 31st day after his Eligibility Date; or
 - c. an Employee who does not enroll for contributory coverage on or before the 31st day after his Eligibility Date, or terminated his insurance while continuing to be eligible may not enroll for contributory coverage until the next Annual Enrollment Period or following a Family Status Change.

(Continued)

Effective Date of Insurance (Continued)

2. For Contributory Coverage Applied for During Annual Enrollment Periods

An Employee will be insured for the selected contributory coverage on the first day of the next policy anniversary.

3. For Coverage Applied for Due to a Family Status Change

An Employee will be insured for the selected coverage on the later of the following dates, provided he applies or enrolls for the change in coverage before the end of the 31st Day following the Family Status Change:

- a. the date of the Family Status Change;
- b. the date the Employee applies or enrolls for the change in coverage.

Delayed Effective Date for Insurance

The effective date of any initial, increased or additional insurance will be delayed for an individual if he is not in Active Employment because of Injury or Sickness. The initial, increased or additional insurance will begin on the date the individual returns to Active Employment.

(Continued)

Family and Medical Leave

An Employee's coverage may be continued under this policy for an approved family or medical leave of absence for up to 12 weeks following the date coverage would have terminated, subject to the following:

- 1. the authorized leave is in writing;
- 2. the required premium is paid;
- 3. the Covered Person's benefit level, or the amount of earnings upon which the Covered Person's benefit may be based, will be that in effect on the date before said leave begins; and
- 4. continuation of coverage will cease immediately if any one of the following events should occur:
 - a. the Covered Person returns to work;
 - b. this group insurance policy terminates;
 - c. the Covered Person is no longer in an eligible class;
 - d. nonpayment of premium when due by the Sponsor or the Covered Person;
 - e. the Covered Person's employment terminates.

(Continued)

Leave of Absence

The Sponsor may continue the Covered Person's coverage(s) by paying the required premiums, if the Covered Person is given a leave of absence.

The Covered Person's coverage will not continue beyond the period as specified by the Sponsor's Human Resource department. In continuing such coverage under this provision, the Sponsor agrees to treat all Covered Persons equally.

Lay-off

The Sponsor may continue the Covered Person's coverage(s) by paying the required premiums, if the Covered Person is temporarily laid off.

The Covered Person's coverage will not continue beyond a period of twelve months. In continuing such coverage under this provision, the Sponsor agrees to treat all Covered Persons equally.

(Continued)

Transfer Provision

In order to prevent loss of coverage for an individual because of transfer of insurance carriers, this policy will provide coverage for certain individuals as follows:

Failure to be In Active Employment Due to Injury or Sickness:

Subject to premium payments, this policy will cover individuals who:

- 1. at the time of transfer are covered under the prior carrier's policy; and
- 2. are not in Active Employment due to Injury or Sickness on the effective date of this policy.

Benefits will be determined based on the lesser of:

- 1. the amount of the Disability benefit that would have been payable under the prior policy and subject to any applicable policy limitations; or
- 2. the amount of Disability benefits payable under this policy. If benefits are payable under the prior policy for the Disability, no benefits are payable under this policy.

Disability Due to a Pre-Existing Condition

If an individual was insured under the prior carrier's policy at the time of transfer and was in Active Employment and insured under this policy on its effective date, benefits may be payable for a Disability due to a Pre-Existing Condition.

If the individual can satisfy this policy's Pre-Existing Condition Exclusion, the benefit will be determined according to this policy.

If the individual cannot satisfy this policy's Pre-Existing Condition Exclusion, then:

- 1. Lincoln will apply the Pre-Existing Condition Exclusion of the prior carrier's policy and;
- 2. if the individual would have satisfied the prior carrier's pre-existing condition exclusion, giving consideration towards continuous time coverage under this policy; and the prior carrier's policy, the benefit will be determined according to this policy. However, the Maximum Monthly Benefit amount payable under this policy shall not exceed the maximum monthly benefit payable under the prior carrier's policy.

No benefit will be paid if the individual cannot satisfy the Pre-Existing Condition Exclusions of either policy.

LONG TERM DISABILITY COVERAGE

Disability Benefit

When Lincoln receives Proof that a Covered Person is Disabled due to Injury or Sickness and requires the Regular Attendance of a Physician, Lincoln will pay the Covered Person a Monthly Benefit after the end of the Elimination Period, subject to any other provisions of this policy. The benefit will be paid for the period of Disability if the Covered Person gives to Lincoln Proof of continued:

- 1. Disability;
- 2. Regular Attendance of a Physician; and
- 3. Appropriate Available Treatment.

The Proof must be given upon Lincoln's request and at the Covered Person's expense. In determining whether the Covered Person is Disabled, Lincoln will not consider employment factors including, but not limited to, interpersonal conflict in the workplace, recession, job obsolescence, paycuts, job sharing and loss of a professional or occupational license or certification.

For purposes of determining Disability, the Injury must occur and Disability must begin while the Employee is insured for this coverage.

The Monthly Benefit will not:

- exceed the Covered Person's Amount of Insurance; or
- 2. be paid for longer than the Maximum Benefit Period.

The Amount of Insurance and the Maximum Benefit Period are shown in the Schedule of Benefits.

Amount of Disability Monthly Benefit

To figure the amount of Monthly Benefit:

- 1. Take the lesser of:
 - a. the Covered Person's Basic Monthly Earnings multiplied by the benefit percentage shown in the Schedule of Benefits; or
 - b. the Maximum Monthly Benefit shown in the Schedule of Benefits; and then
- 2. Deduct Other Income Benefits and Other Income Earnings, (shown in the Other Income Benefits and Other Income Earnings provision of this policy), from this amount.

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Partial Disability

When Lincoln receives Proof that a Covered Person is Partially Disabled and has experienced a loss of earnings due to Injury or Sickness and requires the Regular Attendance of a Physician, he may be eligible to receive a Monthly Benefit, subject to any other provisions of this policy. To be eligible to receive Partial Disability benefits, the Covered Person may be employed in his Own Occupation or another occupation, must satisfy the Elimination Period and must be earning between 20.00% and 80.00% of his Basic Monthly Earnings.

A Monthly Benefit will be paid for the period of Partial Disability if the Covered Person gives to Lincoln Proof of continued:

- 1. Partial Disability;
- 2. Regular Attendance of a Physician; and
- 3. Appropriate Available Treatment.

The Proof must be given upon Lincoln's request and at the Covered Person's expense. In determining whether the Covered Person is Partially Disabled, Lincoln will not consider employment factors including, but not limited to, interpersonal conflict in the workplace, recession, job obsolescence, paycuts, job sharing and loss of a professional or occupational license or certification.

For purposes of determining Partial Disability, the Injury must occur and Partial Disability must begin while the Employee is insured for this coverage.

Loss of Earnings Monthly Calculation with Work Incentive Benefit

For the first 24 Months, the work incentive benefit will be an amount equal to the Covered Person's Basic Monthly Earnings multiplied by the benefit percentage shown in the Schedule of Benefits, without any reductions from earnings. The work incentive benefit will only be reduced, if the Monthly Benefit payable plus any earnings exceed 100% of the Covered Person's Basic Monthly Earnings. If the combined total is more, the Monthly Benefit will be reduced by the excess amount so that the Monthly Benefit plus the Covered Person's earnings does not exceed 100% of his Basic Monthly Earnings.

Thereafter, the Monthly Benefit will be calculated as follows:

- 1. The Covered Person's Basic Monthly Earnings minus the Covered Person's earnings received while he is Partially Disabled. This figure represents the amount of lost earnings.
- 2. Multiply the amount of lost earnings by 75%; and then
- 3. deduct Other Income Benefits (shown in the Other Income Benefits and Other Income Earnings provision of this policy) from this amount.

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Workplace Modification Benefit

If a Covered Person is Disabled or Partially Disabled and receiving a benefit from Lincoln, a benefit may be payable to the Sponsor as part of the Covered Person's benefit for modifications to the workplace to accommodate the Covered Person's return to work or to assist the Covered Person in remaining at work.

Lincoln will reimburse the Sponsor for up to 100% of reasonable costs the Sponsor incurs for the modification, up to the greater of:

- 1. \$1,000.00; or
- 2. the equivalent of 2 months of the Covered Person's Monthly Benefit.

To qualify for this benefit:

- 1. the Disability or Partial Disability must prevent the Covered Person from performing some or all of the Material and Substantial Duties of his occupation; and
- 2. any proposed modifications must be approved in writing and signed by the Covered Person, the Sponsor and Lincoln; and
- 3. the Sponsor must agree to make the modifications to the workplace to reasonably accommodate the Covered Person's return to work or to assist the Covered Person in remaining at work.

The Sponsor's costs for the approved modifications will be reimbursed after:

- 1. the proposed modifications have been made; and
- 2. written proof of the expenses incurred by the Sponsor has been provided to Lincoln; and
- 3. Lincoln has received proof that the Covered Person has returned to and/or remains at work.

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Other Income Benefits and Other Income Earnings

Other Income Benefits means:

- 1. The amount for which the Covered Person is eligible under:
 - a. Workers' or Workmen's Compensation Laws;
 - b. Occupational Disease Law;
 - c. Title 46, United States Code Section 688 (The Jones Act);
 - d. any work loss provision in mandatory "No-Fault" auto insurance;
 - e. Railroad Retirement Act;
 - f. any governmental compulsory benefit act or law; or
 - g. any other act or law of like intent.
- 2. The amount of any Disability benefits which the Covered Person is eligible to receive under:
 - a. any other group insurance policy of the Sponsor;
 - b. any governmental retirement system as a result of his employment with the Sponsor; or
 - c. any individual insurance policy where the premium is wholly or partially paid by the Sponsor. However, Lincoln will only reduce the Monthly Benefit if the Covered Person's Monthly Benefit under this policy, plus any benefits that the Covered Person is eligible to receive under such individual insurance plan exceed 100% of the Covered Person's Basic Monthly Earnings. If this sum exceeds 100% of Basic Monthly Earnings, the Covered Person's Monthly Benefit under this policy will be reduced by such excess amount.
- 3. The amount of benefits the Covered Person receives under the Sponsor's Retirement Plan as follows:
 - a. the amount of any Disability Benefits under a Retirement Plan, or Retirement Benefits under a Retirement Plan the Covered Person voluntarily elects to receive as retirement payment under the Sponsor's Retirement Plan; and
 - b. the amount the Covered Person receives as retirement payments when he reaches the later of age 62, or normal retirement age as defined in the Sponsor's plan.
- 4. The amount of Disability and/or Retirement Benefits under the United States Social Security Act, the Canada Pension Plan, the Quebec Pension Plan, or any similar plan or act, which the Covered Person received or is eligible to receive.
- 5. Any amount the Covered Person receives from any unemployment benefits.

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Other Income Benefits and Other Income Earnings (Continued)

Other Income Earnings means:

Applicable to Class 1, 2, 3:

1. the amount of earnings the Covered Person earns or receives from any form of employment including severance.

Applicable to Class 4, 5, 6:

- 1. the amount of earnings the Covered Person earns or receives from any form of employment including severance; and
- 2. any amount the Covered Person receives from any formal or informal sick leave or salary continuation plan(s).

Other Income Benefits, except retirement benefits, must be payable as a result of the same Disability for which Lincoln pays a benefit. The sum of Other Income Benefits and Other Income Earnings will be deducted in accordance with the provisions of this policy.

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Estimation of Benefits

Lincoln will reduce the Covered Person's Disability or Partial Disability benefits by the amount of Other Income Benefits that we estimate are payable to the Covered Person.

The Covered Person's Disability benefit will not be reduced by the estimated amount of Other Income Benefits if the Covered Person:

- 1. provides satisfactory proof of application for Other Income Benefits;
- 2. signs a reimbursement agreement under which, in part, the Covered Person agrees to repay Lincoln for any overpayment resulting from the award or receipt of Other Income Benefits;
- 3. if applicable, provides satisfactory proof that all appeals for Other Income Benefits have been made on a timely basis to the highest administrative level unless Lincoln determines that further appeals are not likely to succeed; and
- 4. if applicable, submits satisfactory proof that Other Income Benefits have been denied at the highest administrative level unless Lincoln determines that further appeals are not likely to succeed.

Lincoln will not estimate or reduce for any benefits under the Sponsor's pension or retirement benefit plan according to applicable law, until the Covered Person actually receives them.

In the event that Lincoln overestimates the amount payable to the Covered Person from any plans referred to in the Other Income Benefits and Other Income Earnings provision of this policy, Lincoln will reimburse the Covered Person for such amount upon receipt of written proof of the amount of Other Income Benefits awarded (whether by compromise, settlement, award or judgement) or denied (after appeal through the highest administrative level).

Social Security Assistance

Lincoln may help a Covered Person in applying for Social Security Disability Income Benefits. In order to be eligible for assistance the Covered Person must be receiving a Monthly Benefit from Lincoln. Such assistance will be provided only if Lincoln determines that assistance would be beneficial.

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Lump Sum Payments

Other Income Benefits from a compromise, settlement, award or judgement which are paid to the Covered Person in a lump sum and are meant to compensate the Covered Person for any one or more of the following:

- 1. loss of past or future wages;
- 2. impaired earnings capacity;
- 3. lessened ability to compete in the open labor market;
- 4. any degree of permanent impairment; and
- 5. any degree of loss of bodily function or capacity;

will be prorated on a monthly basis as follows:

- 1. over the period of time such benefits would have been paid if not in a lump sum; or
- 2. if such period of time cannot be determined, the lesser of:
 - a. the remainder of the Maximum Benefit Period; or
 - b. 5 years.

Cost of Living Freeze

After the first deduction for each of the Other Income Benefits, the Monthly Benefit will not be further reduced due to any cost of living increases payable under the Other Income Benefits and Other Income Earnings provision of this policy. This provision does not apply to increases received from any form of employment.

Prorated Benefits

For any period for which a Long Term Disability benefit is payable that does not extend through a full month, the benefit will be paid on a prorated basis. The rate will be 1/30th for each day for such period of Disability.

Discontinuation of the Long Term Disability Benefit

The Monthly Benefit will cease on the earliest of:

- 1. the date the Covered Person fails to provide Proof of continued Disability or Partial Disability and Regular Attendance of a Physician;
- 2. the date the Covered Person fails to cooperate in the administration of the claim. Such cooperation includes, but is not limited to, providing any information or documents needed to determine whether benefits are payable or the actual benefit amount due;

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Discontinuation of the Long Term Disability Benefit (Continued)

The Monthly Benefit will cease on the earliest of: (Continued)

- 3. the date the Covered Person refuses to be examined or evaluated at reasonable intervals;
- 4. the date the Covered Person refuses to receive Appropriate Available Treatment;
- 5. the date the Covered Person refuses a job with the Sponsor where workplace modifications or accommodations were made to allow the Covered Person to perform the Material and Substantial Duties of the job;
- 6. the date the Covered Person is able to work in his Own Occupation on a part-time basis, but chooses not to;
- 7. the date the Covered Person's current Partial Disability earnings exceed 80.00% of his Basic Monthly Earnings;
 - Because the Covered Person's current earnings may fluctuate, Lincoln will average earnings over three consecutive months rather than immediately terminating his benefit once 80.00% of Basic Monthly Earnings has been exceeded.
- 8. the date the Covered Person is no longer Disabled according to this policy;
- 9. the end of the Maximum Benefit Period; or
- 10. the date the Covered Person dies.

SECTION 4 - DISABILITY INCOME BENEFITS

(Continued)

LONG TERM DISABILITY COVERAGE (Continued)

Successive Periods of Disability

With respect to this policy, "Successive Periods of Disability" means a Disability which is related or due to the same cause(s) as a prior Disability for which a Monthly Benefit was payable.

A Successive Period of Disability will be treated as part of the prior Disability if, after receiving Disability benefits under this policy, a Covered Person:

- returns to his Own Occupation on an Active Employment basis for less than twelve continuous months; and
- 2. performs all the Material and Substantial Duties of his Own Occupation.

To qualify for a Successive Periods of Disability benefit, the Covered Person must experience more than a 20% loss of Basic Monthly Earnings.

Benefit payments will be subject to the terms of this policy for the prior Disability.

If a Covered Person returns to his Own Occupation on an Active Employment basis for twelve continuous months or more, the Successive Period of Disability will be treated as a new period of Disability. The Covered Person must complete another Elimination Period.

If a Covered Person becomes eligible for coverage under any other group long term disability coverage, this Successive Period of Disability provision will cease to apply to that Covered Person.

SECTION 5 - EXCLUSIONS

GENERAL EXCLUSIONS

This policy will not cover any Disability due to:

- 1. war, declared or undeclared, or any act of war;
- 2. intentionally self-inflicted injuries, while sane or insane;
- 3. active Participation in a Riot;
- 4. the participation in a felony or misdemeanor;
- 5. cosmetic surgery unless such surgery is in connection with an Injury or Sickness sustained while the individual is a Covered Person; or
- 6. a gender change, including, but not limited to, any operation, drug therapy or any other procedure related to a gender change.

No benefit will be payable during any period of incarceration.

With respect to this provision, **Participation** shall include promoting, inciting, conspiring to promote or incite, aiding, abetting, and all forms of taking part in, but shall not include actions taken in defense of public or private property, or actions taken in defense of the Covered Person, if such actions of defense are not taken against persons seeking to maintain or restore law and order including, but not limited to police officers and fire fighters.

With respect to this provision, **Riot** shall include all forms of public violence, disorder or disturbance of the public peace, by three or more persons assembled together, whether or not acting with a common intent and whether or not damage to persons or property or unlawful act or acts is the intent or the consequence of such disorder.

SECTION 5 - EXCLUSIONS

(Continued)

LONG TERM DISABILITY COVERAGE

Pre-Existing Condition Exclusion(s)

This policy will not cover any Disability or Partial Disability:

- 1. which is caused or contributed to by, or results from, a Pre-Existing Condition; and
- 2. which begins in the first 12 months immediately after the Covered Person's effective date of coverage.

"Pre-Existing Condition" means a condition resulting from an Injury or Sickness for which the Covered Person is diagnosed or received Treatment within twelve months prior to the Covered Person's effective date of coverage.

For Employees who Increase their Coverage Option During an Annual Enrollment:

This policy will not cover any increase in amount of coverage for any Disability or Partial Disability:

- 1. which is caused or contributed to by, or results from, a Pre-Existing Condition; and
- 2. which begins in the first 12 months immediately after the Covered Person's effective date of increased coverage.

"Pre-Existing Condition" means a condition resulting from an Injury or Sickness for which the Covered Person is diagnosed or received Treatment within twelve months prior to the Covered Person's effective date of increased coverage.

SECTION 6 - TERMINATION PROVISIONS

Termination of a Covered Person's Insurance

A Covered Person will cease to be insured on the earliest of the following dates:

- the date this policy terminates, but without prejudice to any claim originating prior to the 1. time of termination;
- 2. the date the Covered Person is no longer in an eligible class;
- 3. the date the Covered Person's class is no longer included for insurance;
- the last day for which any required Employee contribution has been made; 4.
- 5. the date employment terminates. Cessation of Active Employment will be deemed termination of employment, except the insurance will be continued for an Employee absent due to Disability during:
 - a. the Elimination Period; and
 - b. any period during which premium is being waived.
- the date the Covered Person ceases active work due to a labor dispute, including any strike, 6. work slowdown, or lockout.

Lincoln reserves the right to review and terminate all classes insured under this policy if any class(es) cease(s) to be covered.

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SECTION 6 - TERMINATION PROVISIONS

(Continued)

Policy Termination

- 1. Termination of this policy under any conditions will not prejudice any claim which occurs while this policy is in force.
- 2. If the Sponsor fails to pay any premium within the grace period, this policy will terminate at 12:00 midnight Standard Time on the last day of the grace period. The Sponsor may terminate this policy by advance written notice delivered to Lincoln at least 45 days prior to the termination date. This policy will not terminate during any period for which premium has been paid. The Sponsor will be liable to Lincoln for all premiums due and unpaid for the full period for which this policy is in force.
- 3. Lincoln may terminate this policy on any premium due date by giving written notice to the Sponsor at least 45 days in advance if:
 - a. the number of Employees insured is fewer than 10; or
 - b. less than 100.00% of all the Employees eligible for any non-contributory insurance are insured for it; or
 - c. less than 25.00% of all the Employees eligible for any contributory insurance are insured for it; or
 - d. the Sponsor fails:
 - i. to furnish promptly any information which Lincoln may reasonably require; or
 - ii. to perform any other obligations pertaining to this policy.
- 4. Lincoln may terminate this policy or any coverage(s) afforded hereunder and for any class of covered Employees on any premium due date after it has been in force for 12 months. Lincoln will provide written notice of such termination to the Sponsor at least 45days before the termination is effective. The notice will be mailed to the Sponsor's last address shown in Lincoln's records.
- 5. Termination may take effect on an earlier date if agreed to by the Sponsor and Lincoln.

Termination of Coverage Option(s)

Participation Requirements

Lincoln may terminate coverage or any coverage option afforded hereunder on any premium due date by giving written notice to the Sponsor at least 45 days in advance:

- 1. if the overall participation for all coverage options falls below 100.00% of the Employees eligible for benefits under this policy; and
- 2. if less than 25.00% of the Employees eligible for each coverage option are insured for it.

Termination may take effect on an earlier date if agreed to by the Sponsor and Lincoln.

Assignment

No assignment of any present or future right or benefit under this policy will be allowed.

Complete Contract - Policy Changes

- 1. This policy is the entire contract. It consists of:
 - a. all of the pages; and
 - b. the attached signed Application of the Sponsor; and
 - c. if contributory each Employee's signed application for insurance.
- 2. This policy may be changed in whole or in part. Only an officer of Lincoln can approve a change. The approval must be in writing and endorsed on or attached to this policy.
- 3. No other person, including an agent, may change this policy or waive any part of it.

Conformity with State Statutes

Any provision of this policy which, on its effective date, is in conflict with the statutes of the governing jurisdiction of this policy is hereby amended to conform to the minimum requirements of such statute.

Employee's Certificate

Lincoln will provide a Certificate to the Sponsor for delivery to Covered Persons. It will state:

- 1. the name of the insurance company and the policy number;
- 2. a description of the insurance provided;
- 3. the method used to determine the amount of benefits;
- 4. to whom benefits are payable;
- 5. limitations or reductions that may apply;
- 6. the circumstances under which insurance terminates; and
- 7. the rights of the Covered Person upon termination of this policy.

If the terms of a Certificate and this policy differ, this policy will govern.

Examination

Lincoln, at its own expense, may have the right and opportunity to have a Covered Person, whose Injury or Sickness is the basis of a claim, examined or evaluated at reasonable intervals deemed necessary by Lincoln. This right may be used as often as reasonably required.

Form ADOP (7/19)

General Provisions
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(Continued)

Furnishing of Information - Access to Records

- 1. The Sponsor will furnish at regular intervals to Lincoln:
 - a. information relative to Employees:
 - i. who qualify to become insured;
 - ii. whose amounts of insurance change; and/or
 - iii. whose insurance terminates.
 - b. any other information about this policy that may be reasonably required.

The Sponsor's records which, in the opinion of Lincoln, have a bearing on the insurance will be opened for inspection at any reasonable time.

- 2. Clerical error or omission will not:
 - a. deprive an Employee of insurance;
 - b. affect an Employee's Amount of Insurance; or
 - c. effect or continue an Employee's insurance which otherwise would not be in force.

Incontestability

The validity of this policy shall not be contested, except for non-payment of premiums, after it has been in force for two years from the date of issue. The validity of this policy shall not be contested on the basis of a statement made relating to insurability by any person covered under this policy after such insurance has been in force for two years during such person's lifetime, and shall not be contested unless the statement is contained in a written instrument signed by the person making such statement.

Legal Proceedings

A claimant or the claimant's authorized representative cannot start any legal action:

- 1. until 60 days after Proof of claim has been given; or
- 2. more than two years after the time Proof of claim is required.

Misstatement of Age

If a Covered Person's age has been misstated, an equitable adjustment will be made in the premium. If the amount of the benefit is dependent upon an Employee's age, the amount of the benefit will be the amount an Employee would have been entitled to if his correct age were known.

A refund of premium will not be made for a period more than 12 months before the date Lincoln is advised of the error.

(Continued)

NOTE: With the insured person's written permission, someone else may file a claim or request a review, on the insured person's behalf.

Notice and Proof of Claim

1. Notice

- a. Notice of claim must be given to Lincoln within 30 days of the date of the loss on which the claim is based. If that is not possible, Lincoln must be notified as soon as it is reasonably possible to do so. Such notice of claim must be received in a form or format satisfactory to Lincoln.
- b. When written notice of claim is applicable and has been received by Lincoln, the Covered Person will be sent claim forms. If the forms are not received within 15 days after written notice of claim is sent, the Covered Person can send to Lincoln written Proof of claim without waiting for the forms.

2. Proof

- a. Satisfactory Proof of loss must be given to Lincoln no later than 30 days after the end of the Elimination Period.
- b. Failure to furnish such Proof within such time shall not invalidate or reduce any claim if it was not reasonably possible to furnish such Proof within such time. Such Proof must be furnished as soon as reasonably possible.
- c. Proof of continued loss, continued Disability or Partial Disability, when applicable, and Regular Attendance of a Physician must be given to Lincoln within 30 days of the request for such Proof.

Lincoln reserves the right to determine if the Covered Person's Proof of loss is satisfactory.

Payment of Claims

The benefit is payable to the Covered Person. But, if a benefit is payable to a Covered Person's estate, a Covered Person who is a minor, or who is not competent, Lincoln has the right to pay up to \$1,000 to any of the Covered Person's relatives or any other person whom Lincoln considers entitled thereto by reason of having incurred expense for the maintenance, medical attendance or burial of the Covered Person. If Lincoln in good faith pays the benefit in such a manner, any such payment shall fulfill Lincoln's responsibility for the amount paid.

Time Payment of Claims

All accrued benefits payable under the policy for loss of time will be paid not later than at the expiration of each period of 30 days during the continuance of the period for which the insurer is liable, and that any balance remaining unpaid at the termination of such period will be paid immediately upon receipt of such proof.

Notice of Claim Decision

Lincoln will send the Covered Person a written notice of its claim decision. If Lincoln denies any part of the claim, the written notice will explain:

- 1. the reason for the denial, under the terms of the Policy and any internal guidelines;
- 2. how the Covered Person may request an internal or external review of Lincoln's decision; and
- 3. whether more information is needed to support the claim.

This notice will be sent within 15 days after Lincoln resolves the claim. It will be sent within 30 days after Lincoln receives the first proof of claim, if the first proof includes enough information to determine liability.

(Continued)

Delay Notice. Lincoln may need more than 15 days to process the claim, due to matters beyond its control. If so, an extension will be permitted. In that event, Lincoln will send the Covered Person a written delay notice:

- 1. by the 15th day after receiving the first proof of claim; and
- 2. every 30 days after that, until the claim is resolved.

The notice will explain:

- 1. what additional information is needed to determine liability; and
- 2. when a decision can be expected.

If the Covered Person do not receive a written decision by the 105th day after Lincoln receives the first proof of claim, there is a right to an immediate review, as if the claim was denied.

Exception: Lincoln may need more information from the Covered Person to process a claim. If so, it must be supplied within 45 days after Lincoln requests it. The resulting delay will not count towards the above time limits for claim processing.

Internal Review Procedure

Within 180 days after receiving a denial notice, the Covered Person may request a claim review by sending Lincoln:

- 1. a written request; and
- 2. any written comments or other items to support the claim.

The Covered Person may review non-privileged information relating to the request for review. The Covered Person may request copies of relevant documents and records. They will be supplied without charge, upon request.

For help in preparing an appeal, the Covered Person may contact the manager in charge of Lincoln's Internal Review Procedure at the following address: Appeals Manager, The Lincoln National Life Insurance Company, 1301 S. Harrison Street, Fort Wayne, IN 46802-3425. Toll-free phone number: 877-843-3948

Notice of Decision. Lincoln will review the claim and send the Covered Person a written notice of its decision. The notice will state the reasons for Lincoln's decision, under the terms of the Policy and any internal guidelines. If Lincoln upholds the denial of all or part of the claim, the notice will also describe:

- 1. any further appeal procedures available under the Policy;
- 2. the right to access relevant claim information; and
- 3. the right to request a state insurance department review, or to bring legal action.

This notice will be sent within 45 days after Lincoln receives the request for review, or within 90 days if a special case requires more time.

If the denial was based upon medical judgment; then the notice will also:

- 1. include the name and credentials of the reviewer; and
- 2. offer to provide those of any health care professional or vocational rehabilitation expert consulted. They will be supplied without charge, upon request.

The notice will be sent within 30 days after Lincoln receives the request for review, if it is a first-level appeal and includes enough information to review the denial. The notice will be sent within 60 days after Lincoln receives the request for review, if it is a second-level appeal.

Exception: Lincoln may need more information from the Covered Person to process an appeal. If so, it must be supplied within 45 days after Lincoln requests it. The resulting delay will not count towards the above time limits for appeal processing.

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(Continued)

External Review Procedure

The Covered Person may have other voluntary dispute resolution options, such as mediation. One way to find out what may be available is to contact:

- 1. the local U.S. Department of Labor Office; and
- 2. the state regulatory agency.

State Insurance Department. The Covered Person has a right to contact the New Hampshire State Insurance Department for help, at any time. They may be contacted by:

- 1. writing the Insurance Department, 21 South Fruit Street, Suite 14, Concord, NH 03301;
- 2. phoning their toll-free Consumer Assistance phone line at 800-852-3416;
- 3. faxing their Consumer Fax at 603-271-1406; or
- 4. e-mailing them at Requests@ins.nh.gov.

A request for help should include the Covered Person's name, mailing address, daytime phone number, and a brief description of the request. If a dispute with an insurance company is involved, it should also include Lincoln's name, the Policy number and type of coverage (i.e., group term life, disability income or dental).

Right of Recovery

Lincoln has the right to recover any overpayment of benefits caused by, but not limited to, the following:

- 1. fraud;
- 2. any error made by Lincoln in processing a claim; or
- 3. the Covered Person's receipt of any Other Income Benefits.

Lincoln may recover an overpayment by, but not limited to, the following:

- 1. requesting a lump sum payment of the overpaid amount;
- 2. reducing any benefits payable under this policy;
- 3. taking any appropriate collection activity available including any legal action needed; and
- 4. placing a lien, if not prohibited by law, in the amount of the overpayment on the proceeds of any Other Income Benefits, whether on a periodic or lump sum basis.

It is required that full reimbursement be made to Lincoln.

Statements

In the absence of fraud, all statements made in any application are considered representations and not warranties (absolute guarantees). No representation by:

- 1. the Sponsor in applying for this policy will make it void unless the representation is contained in the signed Application; or
- 2. any Employee in enrolling for insurance under this policy will be used to reduce or deny a claim unless a copy of the Enrollment Form, signed by the Employee if required, is or has been given to the Employee.

General Provisions GNP-5.5

(Continued)

Workers' Compensation

This policy and the coverages provided are not in lieu of, nor will they affect any requirements for coverage under any Workers' Compensation Law or other similar law.

SECTION 8 - PREMIUMS

Premium Rates

Lincoln has set the premiums that apply to the coverage(s) provided under this policy. Those premiums are shown in a notice given to the Sponsor with or prior to delivery of this policy.

A change in the initial premium rate(s) will not take effect within the first 36 months except that Lincoln may change premium rates at any time for reasons which affect the risk assumed, including those reasons shown below:

- 1. a change occurs in the policy design;
- 2. a division, subsidiary or Associated Company is added to or deleted from this policy;
- 3. when the number of Covered Persons changes by 15.00% or more from the number insured on this policy's effective date; or
- 4. a change in existing law which affects this policy.

No premium may be changed unless Lincoln notifies the Sponsor at least 31 days in advance. Premium changes may take effect on an earlier date when both Lincoln and the Sponsor agree. The notice will be mailed to the Sponsor's last address shown in Lincoln's records.

Payment of Premiums

- 1. All premiums due under this policy, including adjustments, if any, are payable by the Sponsor on or before their due dates at Lincoln's Administrative Office, or to Lincoln's agent. The due dates are specified on the first page of this policy.
- 2. All payments made to or by Lincoln shall be in United States dollars.
- 3. If premiums are payable on a monthly basis, premiums for additional or increased insurance becoming effective during a policy month will be charged from the next premium due date.
- 4. The premium charge for insurance terminated during a policy month will cease at the end of the policy month in which such insurance terminates. This manner of charging premium is for accounting purposes only. It will not extend insurance coverage beyond a date it would have otherwise terminated as shown in the "Termination of a Covered Person's Insurance" provision of this policy.
- 5. If premiums are payable on other than a monthly basis, premiums for additional, increased, reduced or terminated insurance will cause a prorated adjustment on the next premium due date.
- 6. Except for fraud and premium adjustments, refunds of premiums or charges will be made only for:
 - 1. the current policy year; and
 - 2. the immediately preceding policy year.

SECTION 8 - PREMIUMS

(Continued)

Grace Period

This is the 31 days following a premium due date, other than the first, during which premium payment may be made. During the grace period this policy shall continue in force, unless the Sponsor has given Lincoln written notice 31 days in advance of discontinuance of this policy.

Waiver of Premium

Premium payments for a Covered Person are waived during any period for which benefits are payable. If coverage is to be continued, premium payments must be resumed following a period during which they were waived.

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

(Lincoln)

AMENDATORY RIDER

to be attached to and made a part of Group Policy No. GF3-830-510578-01

Trustees of Dartmouth College (Sponsor)

Effective date of this Rider: January 1, 2018

The following provision is added to the policy:

The following applies only when the administration of the policy is governed by the Employee Retirement Income Security Act (ERISA), 29 U.S.C. 1001 et seq:

Under ERISA, Lincoln is hereby designated by the plan sponsor as a claim fiduciary with discretionary authority to determine eligibility for benefits and to interpret and construe the terms and provisions of the Policy. As claim fiduciary, Lincoln has a duty to administer claims solely in the interest of the participants and beneficiaries of the employee benefit plan and in accordance with the documents and instruments governing the plan. This assignment of discretionary authority does not prohibit a participant or beneficiary from seeking judicial review of Lincoln's benefit eligibility determination after exhausting administrative remedies. The assignment of discretionary authority made under this provision may affect the standard of review that a court will use in reviewing the appropriateness of Lincoln's determination. In order to prevail, a plan participant or beneficiary may be required to prove that Lincoln's determination was arbitrary and capricious or an abuse of discretion.

In all other respects, the policy remains the same.

Signed at Lincoln's Administrative Office, 100 Liberty Way, Suite 100, Dover, New Hampshire 03820-4695.

It is agreed the following changes are hereby made to this policy: GF3-830-510578-01

Changes	Additions	Deletions
Revised Maximum Benefit Period	Form ADOP-SCH-1 R (1)	Form ADOP-SCH-1
in Section 1 for Class 1, 2, 3, 4, & 5	Form ADOP-SCH-3 R (1)	Form ADOP-SCH-3
	Form ADOP-SCH-4 R (1)	Form ADOP-SCH-4
Revised Class 4, & 5 Class		
Description, Elimination Period,		
Benefit percentage, and Maximum		
Monthly Earnings amount		
Added Class 6		

The effective date of this change is January 1, 2018.

The changes will only apply to Disabilities or Partial Disabilities which start on or after the effective date of this change.

This policy's terms and provisions will apply other than as stated in this amendment.

Dated this 20th day of March, 2018.

Issued to and Accepted by:

Trustees of Dartmouth College **Sponsor**

Signature and Title of Officer

The Lincoln National Life Insurance Company

It is agreed the following changes are hereby made to this policy: GF3-830-510578-01

Changes	Additions	Deletions
Revised Basic Monthly Earnings	Form ADOP-DEF-2.11 R (1)	Form ADOP-DEF-2.11
Defintion in Section 2		

The effective date of this change is January 1, 2018.

The changes will only apply to Disabilities or Partial Disabilities which start on or after the effective date of this change.

This policy's terms and provisions will apply other than as stated in this amendment.

Dated this 1st day of October, 2018.

Issued to and Accepted by:

Trustees of Dartmouth College **Sponsor**

Signature and Title of Officer

The Lincoln National Life Insurance Company

It is agreed the following changes are hereby made to this policy: GF3-830-510578-01

Changes	Additions	Deletions
Updated Class 1, 2 & 3 Amount of	ADOP-SCH-3 R(2)	ADOP-SCH-3 R(1)
Insurance Maximum Monthly		
Benefit		

The effective date of this change is January 1, 2021.

The changes will only apply to Disabilities or Partial Disabilities which start on or after the effective date of this change.

This policy's terms and provisions will apply other than as stated in this amendment.

Dated this 7th day of October, 2020.

Issued to and Accepted by:

Trustees of Dartmouth College **Sponsor**

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Signature and Title of Officer

The Lincoln National Life Insurance Company

It is agreed the following changes are hereby made to this policy: GF3-830-510578-01

Changes	Additions	Deletions
Revised the Grace Period	Form ADOP-PRE-2.1 R (1)	Form ADOP-PRE-2.1

The effective date of this change is January 1, 2022.

The changes will only apply to Disabilities or Partial Disabilities which start on or after the effective date of this change.

This policy's terms and provisions will apply other than as stated in this amendment.

Dated this 14th day of June, 2022.

Issued to and Accepted by:

Trustees of Dartmouth College **Sponsor**

Signature and Title of Officer

The Lincoln National Life Insurance Company