

## **INTRODUCTION**

The Dartmouth College Design & Construction Guidelines are prepared by the Dartmouth College Campus Services Division in an effort to assist project designers and constructors to understand the minimum standards for Dartmouth College (the College) projects.

It is intended that these guidelines be referenced in all design services contracts. The Planning Design and Construction (PD&C) and Facilities Operations and Management (FO&M) project manager will be responsible to confirm that the project design and construction team addresses these Design and Construction Guidelines.

The information contained herein is intended to aid the project designer in understanding the expectations of the college for the design and construction of this facility. It is not the purpose of this document to relieve the project design team of their responsibility to seek out the best engineering or architectural solutions for this project. It is the duty of the project designer to make certain that the project goals of quality, function, durability, aesthetics, budget, and schedule are best served by the design of this project. The designer of record must bring to the college's attention any elements of this design that vary from the information contained herein.

It is not the intention of the college to alter any contractual or legal obligations of the college or the designer by reason of the information contained in this document. The designer shall bring to the attention of the college any item contained herein that, in the opinion of the designer, cause a contract term or condition to be compromised.

The specification titles and numbers listed in the Table of Contents are taken from the year 2000 version of the AIA Masterspec and may not reflect the actual titles and numbers of the sections used by the Architect and Engineers. The college recommends the use of AIA Masterspec as a guide for the preparation of project specification. This is a recommendation, not a requirement. The College is in the process of updating the section numbers in the Guidelines to attempt to match the 2016 Masterspec format – currently both the 2000 and 2016 Masterspec formats are referenced in the updated sections.

If the College has no minimum standards for a particular specification section, the section will not be included in the guidelines. All work performed on the main Dartmouth College campus shall comply with all Local, State and Federal Regulations.

The guidelines are prepared from past experiences with materials and recommendations from consultants. If, in the course of the design phases of the projects, the Architect or Engineer should wish to deviate from these Guidelines, the issue should be brought to the attention of the Dartmouth College Project Manager for consideration and approval. If the architect or Engineer should find a particular guideline not in the best interest of the College, they shall send their findings to [Design.Guidelines.Comments@Dartmouth.edu](mailto:Design.Guidelines.Comments@Dartmouth.edu). If the architect or Engineer should find a product or construction practice that should be considered for the Guidelines, it would also be appreciated if they would bring the issue to our attention at [Design.Guidelines.Comments@Dartmouth.edu](mailto:Design.Guidelines.Comments@Dartmouth.edu). The attached Variance Request Form shall be used to request and document such deviation.

These Guidelines are not prepared to restrict the Architect or Engineer from any design considerations but merely to assist the design team in choosing products or systems that have performed well for the college in recent past projects, and therefore are preferred by the College.