

August 2019 Oracle General Ledger (GL) Month End Close Schedule:

Last "Open" Business Day of Old Month August 30, 2019

* Last "Open" business day for the month of August for cashiering, inventory, payroll, and procurement transactions to be posted to the GL.

First Business Day of New Month September 3, 2019

* First business day of the new month, September, will be open for processing of GL transactions. In order to post to the correct period, care must be taken when processing transactions since both Old Month (August) and New Month (September) periods will be open in the GL.

* Last auto feed from satellite and Oracle Financial Module systems for August transactions to the GL at the end of the day.

* Last posting of SPUD Journal Entries for August to GL and OGA (i.e. Reclasses, Cost Transfers, and Service Center charges) at 5:00.

Second Business Day of New Month September 4, 2019

* Manual WebADI Journal Entries can be uploaded with August Accounting (Period) Date.

Third Business Day of New Month September 5, 2019

* Cut off for August WebADI Journal Entries - Entries must be submitted and uploaded to the GL no later than 10:00 AM.

* Review questions regarding any WebADI Journal Entry must be resolved by 1:00 PM to be included in the August Month End Close.

* Posting of August WebADI Journal Entries to the GL no later than 1:55 PM.

* Recurring Journal Entries and Mass Allocation Journal Entries for August are posted to GL after 3:00 PM.

* Close Oracle GL August period.

* Updating of IRA Data Warehouse for August GL close transactions begins at 11:00 PM.

Fourth Business Day of New Month September 6, 2019

* IRA Financial Reports for August month end will be available at the start of business at 8:00 AM.