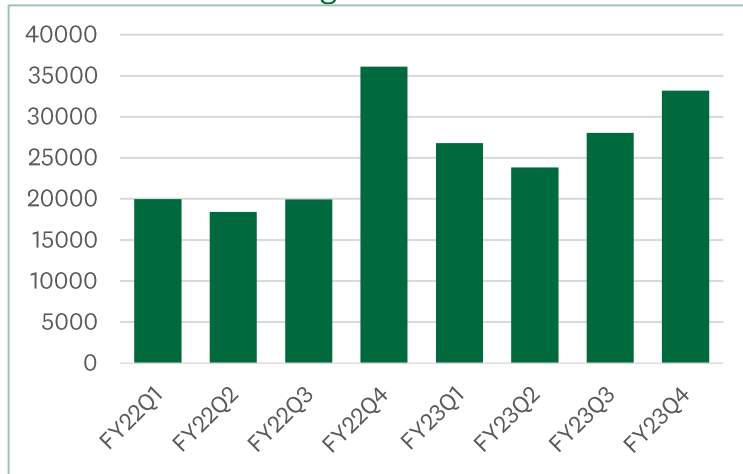


Chart of the Month:

Improved Consistency of Journal Entries throughout FY2023



IRA Reports - Manual Journal Entry counts by quarter for 2022-2023

Thank you! We appreciate your diligent attention and care in reviewing your accounts and financial transactions during the 2023 fiscal year. We greatly value your efforts. Throughout the year, we observed a total of 17,456 additional journal entries resulting from corrections, department reclassifications, and cost transfers. However, we are pleased to note that these entries were more evenly distributed across the year, making the final quarter of 2023 much more manageable for departments, finance centers, and financial reporting.

As a helpful reminder, we want to emphasize that Finance has provided [Financial Review Guidelines](#), accessible within the Guidance & Best Practices section of the Finance website under the Forms, Policies, and Systems area. These guidelines offer clarity regarding roles, responsibilities, tools, documentation, and relevant policies and procedures.

Furthermore, we encourage you to explore the [Finance Best Practices](#), which serve as a quick reference for efficiently processing various tasks such as business expenses, invoices, and wage transfers. These resources aim to streamline your financial processes and enhance your experience.

Upcoming Training via Zoom

Agiloft Contract Management System Training

- [Thursday, July 27, 1:30 – 3:00PM](#)
- [Thursday, August 17, 1:30 – 3:00PM](#)

OnBase Unity Client: Navigation & Personalization

- [Wednesday, August 9, 9:00 – 10:00AM](#)

Use the date links above to sign-up for the above training sessions and your netid@dartmouth.edu to have the meeting invite conveniently sent to your email.

Happy New Fiscal Year!

Welcome New F&A Team Members

Jacqueline Carter, *Office Manager, Dept of Safety & Security*
Jenna Drouin, *Finance Specialist, Admin & Provost Finance Ctr*
Nancy Mullaney, *HR Consultant, Employee & Labor Relations*

Upcoming Student Employer Roundtable

JobX & TimesheetX Reporting: 7/26: 10:00 – 11:00AM

Which students are currently employed in my positions? How many hours have my students logged in this academic term? What is the hiring history for my positions? We invite you to bring your questions and join us in exploring the available reports for JobX and TimesheetX. [Click here to register via zoom.](#)

New Miscellaneous Receipt Form

The Cashier's Office has recently introduced a new [Miscellaneous Receipt Form](#) for making deposits into departmental accounts. We would like to remind you that the Cashier's Office does not accept or handle cash transactions. If you have any inquiries or need assistance, please reach out to Cashier.Office@dartmouth.edu.

Request for Feedback – Finance Website

It has been five years since Finance underwent a redesign and consolidation process of merging with its business units and the Finance Centers into a single website. This consolidation has enabled Finance to offer the Dartmouth community timely and consistent information in one centralized location. However, we acknowledge that there are challenges and room for improvement.

We are requesting your input and feedback on the challenges you encounter while navigating the Finance site, and we aim to explore ways to enhance the overall experience for everyone. We will be holding three focus group sessions over the next few weeks.

Faculty & Staff Feedback Sessions

- [Thursday, July 27, 10:30 – 11:30AM](#)
- [Thursday, August 3, 10:30 – 11:30AM](#)

Student Feedback Session

- [Tuesday, August 1, 3:30 – 4:30PM](#)

Use the date links to sign-up for one of the above sessions and your netid@dartmouth.edu to have the meeting invite conveniently sent to your email.

If you are unable to attend one of the above sessions, we encourage you to complete our [online feedback survey](#) to provide your input and feedback. *We sincerely appreciate your contribution in advance.*