

## Automatic Grease Trap Maintenance Inspection Form

<b>Facilities Operations &amp; Maintenance</b>	
<b>To be completed weekly by Building Maintenance Worker</b>	
<b>Building:</b>	<b>Room/Area/Location:</b>
<b>Name:</b>	<b>Date:</b>
<b>1. Check collection trough and wiper blades for any solids build-up and clean if necessary.</b>	<b>Complete:</b>
<b>2. Check to ensure the timer is working properly.</b>	<b>Complete:</b>
<b>3. Remove and spray down the strainer assembly to remove any solid build-up.</b>	<b>Complete:</b>
<b>4. Check the thickness of the grease layer at the top of the unit. If the thickness is more than 1/2" thick after skimming cycle, the timer needs to be adjusted.</b>	
i. Thickness less than 1/2" thick after cycle <input style="width: 50px; height: 20px; margin-left: 10px;" type="text"/>	ii. Thickness more than 1/2" thick after cycle, timer adjusted <input style="width: 50px; height: 20px; margin-left: 10px;" type="text"/>

**\*When complete, click [submit button], or provide EHS with a paper copy, and keep a copy for your records.**

**Notes:**

<b>FO&amp;M Approved:</b>	May 1, 2019	<b>Approval date:</b>	May 1, 2019
<b>EHS Approved:</b>	May 1, 2019	<b>Revision date:</b>	
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