



**Environmental Health & Safety
Dartmouth College**

**SOP:
Exposure to damaged Asbestos
Containing Materials (ACM).**

Purpose: To address asbestos material damaged unintentionally during the course of maintenance or renovation work. College employees are not trained or authorized to disturb or remove asbestos containing materials with the exception of employees trained specifically to remove flooring materials. ***NO DARTMOUTH COLLEGE EMPLOYEE CAN REMOVE FRIABLE ASBESTOS CONTAINING MATERIAL.***

Scope: This applies to all Dartmouth College Employees.

Responsibilities: The employee must report the damage to his/her supervisor and warn other employees in the area. The employee or the employee's immediate supervisor must contact EHS for air sampling and remediation.

Procedure: If asbestos is damaged or becomes friable during a work procedure, work must stop immediately, any contaminated tools must be left at the site and the area must be evacuated.

- Do not disturb, attempt to clean up, or work in and around damaged PACM.
- Warn other people in the area of work to stay away from the debris, close and lock doors or otherwise block access to the area and post warning signs.
- Work clothes will be assessed by EHS for possible contamination.
- Contact the office of Environmental Health & Safety for testing and further action.
- Exposures are documented by completing a Supervisors Accident Investigation Form. Employees may request or be directed to go to Occupational Medicine at DHMC for follow up.
- When entering an area, if there is already damaged insulation or other material that is possibly asbestos containing, close and lock doors or otherwise block access to the area and contact the Environmental Health & Safety Office.

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