Cleaning and disinfecting checklist – Phase 1B

Please check each box, if applicable, upon completion of the task to ensure and document compliance with our cleaning and disinfecting guidelines.

☐ I washed my hands upon entering the scan suite
☐ My participant washed their hands upon entering the scan suite
☐ I wore a mask/face shield at all times I was in the presence of another person in the DBIC
☐ I cleaned/disinfected the surfaces that I or my participant touched during our scan time (examples)
   ○ Door handles/cabinet handles
   ○ Light switches/remote controls
   ○ Power switches on computers
   ○ Scanner controls on the gantry
   ○ Scanner table
   ○ Coils/phantoms
   ○ Response boxes
   ○ Audio system
   ○ Emergency squeeze ball
   ○ MRI-compatible glasses (frames/lenses)
   ○ Computer keyboards and mice
   ○ Pens/pencils/clipboards
   ○ Countertops
   ○ Chair armrests
   ○ Telephone
   ○ Intercom
   ○ Cables
   ○ Cleaning supply containers/sprayers
   ○ Doorbell
☐ All linens (sheets/blankets/pillowcases) were put into the designated laundry bins
☐ All scrubs were put into the designated laundry bin
☐ I wore gloves and used an EPA certified cleaner to clean/disinfect
☐ I ensured that all trash/recycling was put into the proper receptacles
☐ I washed my hands prior to leaving the scan suite
☐ My participant washed their hands prior to leaving the scan suite

_____________________________________
Print Name

_____________________________________
Signature

_____________________________________
Date/time

07.28.2020