

PHASE I : Health Screening Policy for DBIC Staff, Faculty Investigators, and Research Personnel (full-time staff, graduate students, & postdoctoral fellows)

As per [Dartmouth College's May 9, 2020](#) policy announcement, all College faculty, staff, and research personnel (including graduate students and postdoctoral fellows) must be screened daily for symptoms of COVID-19 before entering their workplace.

DBIC staff, faculty investigators, and research personnel who have both a thermometer and home internet access will need to log in to Dartmouth's screening website using their NetID and password: <https://dartgo.org/tsa> and provide all the information requested. This must happen **prior** to reporting to work.

For DBIC staff, faculty investigators, and research personnel who do not have a thermometer and/or home internet access, Dartmouth will be offering checkpoints as follows:

Site	Location	Available times	Notes
Class of 1953 Commons	North Dining Room	7:00am-5:30pm	Able to take temperature and record survey responses
Hopkins Center (Hop Hallway near Hinman Mail area)	Use rear door by Hinman Mail Center	5:30am-9:30am	Able to take temperature and record survey responses
Dick's House Foyer	Enter through Rope Ferry Road / Dewey Field Road parking lot	7:30am-4:00pm	Able to take temperature but cannot record survey responses. Faculty/staff must provide their own smartphone.

Additionally, the DBIC will be asking staff, faculty investigators, and research personnel to complete an additional online [screening form](#) administered and reviewed by the DBIC **prior to entering the imaging center**, to ensure that everyone entering the facility is symptom-free. This form will be reviewed and approved by Courtney Rogers before each user's scheduled scan block.

An employee's temperature must not exceed 100 degrees Fahrenheit. If an employee's temperature exceeds 100 degrees or if they answer **yes** to any of the TSA questions listed below, they should remain at home, or if being checked on campus, return home immediately. DBIC staff should notify both Courtney Rogers, as well as contact their primary health provider. Research personnel should notify their advisor.

The five questions that will be asked by the College are:

1. Have you been in close contact with a confirmed case of COVID-19 within the past 14 days?
2. Have you had a fever or felt feverish in the last 72 hours?
3. Are you experiencing any respiratory symptoms, including a runny nose, sore throat, cough, or shortness of breath?
4. Are you experiencing any new muscle aches or chills?
5. Have you experienced any new change in your sense of taste or smell?

DBIC staff, faculty, and research staff who have been outside of NH/VT must self-quarantine according to State guidelines for 14 days before returning to campus.

DBIC staff, faculty, and research personnel may not work on campus if they have been:

- a. diagnosed with COVID-19 or exposed to someone with a confirmed case of COVID-19, unless the faculty or research staff member has been approved to return to work by a public health official and their supervisor
- b. instructed to refrain from attending work by Dartmouth College Health Services, Dartmouth-Hitchcock or by a public health official.

The DBIC reserves the right to verify temperatures at the Center entrance using an infrared thermometer, and reserves the right to deny entry to the Center if it is determined that doing so would put staff and personnel at risk.