

## ***Dartmouth Brain Imaging Center (DBIC) – Cleaning and disinfecting***

The purpose of this document is to provide DBIC users with best practices for maintaining a safe and clean shared work environment, and to mitigate the spread of germs between DBIC staff, research personnel, and research participants. Users will become familiarized with the Center's access requirements, enhanced safety policies, and increased cleaning procedures.

### **Training session**

- Review [DBIC access requirements](#)
- Review [cleaning and disinfecting guidelines](#)
- Review [cleaning and disinfecting checklist](#)

### **Key points**

- Wash hands thoroughly and frequently
- Face coverings must be worn at all times while in the DBIC when another person is present
- Strictly adhere to the Cleaning and Disinfecting Guidelines for MRI
- **Replace linens (sheets/pillowcases) between each subject. Used linens should be placed into the designated laundry bins.**
- **In certain circumstances (e.g., if wearing non-fMRI compatible clothing), research participants may be asked to wear scrubs. Used scrubs should be placed into designated laundry bins.**

**Research personnel are responsible for cleaning everything that they or their subject touches.**

**Clean high touch areas, including but not limited to the following, frequently and thoroughly:**

- Countertops, scanner console
- Door handles, cabinet handles
- Scanner table controls on the gantry of the scanner
- Coils inside and outside, cables, button boxes, emergency squeeze ball
- Phantoms
- Light switches and plates
- Telephone, computer keyboards, and computer mice
- Chair armrests in the console area and the subject waiting area
- Handles, light switch and bureau drawer handles in the subject changing room
- Pens, markers, pencils, staplers, tape dispensers
- Copy machine controls
- Cleaning product containers
- System on/off buttons
- MRI intercom system