Assigned Research Study Room Application Form

Assigned Research Studies are assigned for a period of no more than two months, with one renewal allowed if there is no waiting list. The main criterion for assignment will be the reader's need for extensive use of Dana Biomedical Library materials. Studies are assigned on a first-come, first-served basis. In the event that all studies have been assigned, a waiting list is maintained.

Dana Biomedical Library assumes no responsibility for items left in the study. Keys are available with a $10.00 refundable deposit. All studies are equipped with computer connections to the Dartmouth network. Telephone connections are not available.

Graduate students must provide a letter from their faculty advisor describing the student's need for an assigned study in the library.

To apply, print out this page and bring the completed form to the main circulation desk at Dana Biomedical Library.

Name:

Phone:

Address:

Institutional Affiliation:

[ ] Dept. of Biological Sciences
[ ] Dartmouth Medical School
[ ] Graduate Student
[ ] Faculty

Purpose for room use:

Length of time room is needed (maximum is 2 months)
From: To:

Are you willing to share a room? Yes or No (circle one)

------- Do not write below – For staff use only -------

Assigned study room: ________ From ______ to ________

Deposit received (date) ______ Deposit returned (date) ________