Set the Grade Calculation Option for Multiple Test Attempts -

Tests configured to allow Multiple Attempts support multiple calculations options:

- the **Grade of Last Attempt** only (the default)
- the **Highest Grade**
- the **Lowest Grade**
- the **Grade of First Attempt**
- the **Average of Attempt Grades**

To view or change the calculation method for a test configured to permit multiple submissions:

1. Click on **Full Grade Center**.
2. Locate the column with the name of the test.
3. Click on the **chevron** symbol in the column heading.
4. Select **Edit Column Information** from the resulting dropdown list.
5. Under **Option 1: Edit Column** click on the down arrow next to the value displayed for the **Score attempts using** label.
6. Select an option from the resulting dropdown list.

7. Click on **Submit** to save the new value.