

# LOGIN INFORMATION FOR PREMATRICATION WEB APPLICATIONS & BLITZMAIL

**Dartmouth College**

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## Web Applications

Check the sealed mailer in your packet. This has your login name and password as well as your Dartmouth e-mail address, which you can use to access required online applications and Dartmouth's e-mail system, called "BlitzMail."

### Important:

Do not lose your login name and password. Keep a record of these in a safe place.

## E-mail Communication

Dartmouth College uses e-mail as the primary method by which to communicate with its students. To facilitate this communication with the incoming Transfer students, we have activated your BlitzMail account. To access the Dartmouth College e-mail system please complete the following steps.

### Important:

Please check this account regularly or forward it to an account that you do check regularly so that you do not miss important information from Dartmouth.



## Getting Started with BlitzMail

BlitzMail is the e-mail client developed here at Dartmouth. To install BlitzMail on your computer type the following link into your web browser and follow the instructions.

<http://www.dartmouth.edu/comp/support/library/software/email/blitzmail/blitz-intro/>

The first time you sign on to BlitzMail, enter the login name and password that has been sent to you in the mailer from the Class Deans Office.

**Be sure to note the additional information about your login**

**name and your e-mail address in the mailer.**

**The first time you log in be sure to change your password to something easy for you to remember, but hard for anyone else to guess.**

### Password Rules:

- It should be eight characters long using only numbers and upper- and lower-case letters
- There can be no more than four characters in sequence (e.g., "12345" or "abcde" are not allowed)
- It must contain at least five different characters (e.g., "2a3a2a3a" only contains three different characters so is not allowed)
- It cannot be a word found in the dictionary (e.g., "password")
- It cannot be a reversal of a word found in the dictionary (e.g., "drowssap")
- It cannot be a word found in the dictionary, plus one additional character either before or after the word (e.g., "xalgebra")
- It cannot be a word found in the dictionary with numbers substituted for look-alike letters (e.g., "passw0rd" or "pa55word")
- It cannot be a word found in the dictionary minus any punctuation, symbols, or numbers (e.g., "oclock" or "soninlaw").