



May 6, 2009

TO: June Graduates
FROM: Rovana J. Popoff, Dean of Upperclass Students
SUBJECT: PRE-COMMENCEMENT OBLIGATIONS

Congratulations on your upcoming Commencement. In order to ensure that you receive a diploma after completing all academic requirements, please review the list below and make sure these items are also resolved. You will not receive your diploma until your obligations have been settled.

If these obligations remain unresolved, you will receive a blank sheet of paper instead of a diploma at the Commencement ceremony on Sunday morning. You will then receive your real diploma by mail after all obligations have been settled.

- 1. LIBRARY: Deadline — Wednesday, June 10, 7 p.m. Please return all books to the library from which they were borrowed. Fines, lost book bills, and other obligations must also be settled by this deadline. Questions? Email Baker.Circulation@Dartmouth.edu
2. COLLEGE BILLS: Deadline — Friday, June 12, 4 p.m. Please settle all final Student Account Charges, including DARTCARD charges, tuition, room and board, and other charges either online via D-Pay or in the Cashier's Office, 37 Dewey Field Road, Room 218E, open from 9:00 a.m. to 4:00 p.m. during Senior Week. Bills will be available electronically on May 29th. Questions? Visit the Student Financial Services office in 103 McNutt or call (603) 646-3230.
3. SHORT-TERM LOANS AND INTEREST PAYMENTS: Deadline — Monday, June 8, 4 p.m. Please repay all loans in full at the Student Financial Services Office, 103 McNutt Hall. Questions? Visit the Student Financial Services office in 103 McNutt or call (603) 646-3230.
4. LONG-TERM FINANCIAL AID LOANS: All students with long-term financial aid loans must attend an Exit Counseling session. There are two types of sessions: one for students with Stafford loans only and the second for borrowers of both Stafford and other College loan funds. You will need to complete various forms and sign repayment schedules. At least one of the forms requires personal references and parent/guardian contact information. For references you will need to provide name, address and telephone number. Please bring a pen.

STAFFORD LOAN ONLY: Deadline — Friday, May 29, 12 p.m.
Thursday May 14 3:00 p.m. Reitman Room, McNutt Hall
Wednesday May 20 3:00 p.m. Reitman Room, McNutt Hall
Please email Financial.Aid@Dartmouth.edu if you cannot attend one of these sessions.

STAFFORD AND OTHER FINANCIAL AID LOANS: Deadline — Friday, May 29, 12 p.m.
Friday May 8 2:00 p.m. Silsby, Room 028
Monday May 11 3:00 p.m. Filene, Moore Hall
Please email Student.Financial.Services@Dartmouth.edu if you cannot attend one of these sessions.

During Senior Week, you will be able to verify your completion of these obligations by checking with the appropriate office, listed above. Remember: Should your obligation(s) remain unresolved, you will receive a blank sheet of paper instead of a diploma at Commencement. You will then receive your real diploma by mail after all obligations have been settled.

Please help guarantee a smooth and joyful graduation week by resolving every obligation by the stated deadline. It would be unfortunate if a senior did not receive a diploma because of an unreturned book or unpaid fee or fine. Have a great spring term and we look forward to seeing you at Commencement.