

## 2016 Dartmouth College Campaign for Granite United Way

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## 2016 United Way Steering Committee

### CO-CHAIRS

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Brenda Beard, *Thayer*  
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Cynthia Crutchfield, *Advancement*  
Joe Doucet, *Information Technology Services*  
Evelynn M. Ellis, *Institutional Diversity & Equity*  
Victoria Gonin, *Alumni Relations*  
Faith Goodness, *Geisel Medical School*  
Kimberlee Hayward, *Tuck*  
Dianne Ingalls, *Finance & Administration*  
Katie Kobe, *Granite United Way*  
Gordon Koff, *Office of the Provost*  
Tim McNamara, *Campus Services*  
Loren Miller, *Center for Service*  
Er Li Peng, *Office of the President*  
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## 2016 Dartmouth College Granite United Way Campaign

### Department Coordinator Packet

Kick-off October 11<sup>th</sup>

This year, your role is to **inspire** and **engage** your department in the work of Granite United Way. Building relationships and awareness within your area is crucial for a successful campaign. You will not be handing out pledge cards, as they will all be mailed from Hinman.

It is important that you learn about the work of Granite United Way. The Granite United Way is **local** (funds raised in the Upper Valley stay in the Upper Valley), **accountable**, and **effective**.

Please take the time to:

- Review this packet.
- Visit Dartmouth's website at <http://www.dartmouth.edu/~unitedway/>, or visit United Way's website at [www.graniteuw.org](http://www.graniteuw.org).
- Familiarize yourself with this year's e-pledge option for employees.
- If this is your first time as a Department Coordinator, contact a veteran coordinator and ask what worked! You can also contact a member of the steering committee for guidance.
- Read Dartmouth News for United Way news and check out emails from the steering committee, President Hanlon, and others.

Provided below are suggested activities during each week of the campaign. Prior to the start of each week, we will send a reminder email with your suggested tasks for the days ahead.

#### **Week 1 (October 10-14)**

- **MAKE CONTACT WITH EVERYONE IN YOUR AREA OR DEPARTMENT.** (See the sample "kick-off" email below.) Make sure they have received their pledge forms and are aware of the online giving option at [giveunited.dartmouth.edu](http://giveunited.dartmouth.edu). The linked video is a fun visual that "follows the dollar" and illustrates the collective power of individuals investing any amount in the local community.

*Hi All,*

*Dartmouth's annual United Way campaign kicked off Oct. 11th!*

*This year, please join me in supporting this wonderful organization. United Way works closely with volunteer leadership to invest donor dollars in the areas of the community with the most critical needs - education, income and health. A gift of any amount will make a difference in the lives of our neighbors.*

*You should have received your pledge forms in your Hinman Box. For more information on how to give through payroll deduction **online** visit [giveunited.dartmouth.edu](http://giveunited.dartmouth.edu).*

*You will also be hearing periodically from me as your "Department Coordinator." My role is to answer any questions you may have about the United Way and to encourage everyone to take part. Thank you so much for your time and dedication to helping our local community!*

*To learn more about how your gift can make a difference in our community through the Dartmouth Community United Way Campaign, watch this short video:*

[https://www.youtube.com/watch?v=STt\\_-lXQGI](https://www.youtube.com/watch?v=STt_-lXQGI)

*Thank you!*

### **Week 2 (October 17-21)**

- Engage 5 people on the work of the United Way. Brush up on facts here: <http://www.graniteuw.org/>
- Set up a mini division raffle. Some ideas for prizes: office swag, a gift card for Starbucks, or a cup of Morano Gelato. (sample raffle email below)

*Hi All,*

*Dartmouth's annual United Way campaign kicked off last week!*

*I am pleased to announce that we are offering weekly raffle items for anyone who makes a gift to the United Way during the campaign. The prizes include: \_\_\_\_\_. To be entered into the weekly raffle, drop off your sealed envelope to me or send me an email to let me know you've made your gift. I will draw one name each week at random. (Alternative text: To maintain anonymity, the Upper Valley Granite United Way office will draw one name from all donors in our division at random.)*

*You should have received your pledge forms in your Hinman Box. For more information on how to give through payroll deduction **online** visit [giveunited.dartmouth.edu](http://giveunited.dartmouth.edu).*

*Thank you!*

### **Week 3 (October 24-28)**

- Hang the attached poster in your office kitchen and around the public spaces in your area.
- Talk about the United Way campaign at a team meeting.

### **Week 4 (October 31-November 4)**

- Check out the campaign [website](#) to see a list of non-profits and social service agencies located in the Upper Valley that are supported by Granite United Way. While you are there, be sure to visit the [FAQ page](#) for additional information about the campaign.
- Speak with your department members about the non-profits and social service agencies supported by GUW. If any of them have personal experience working with those agencies, ask them to share their experiences with the rest of the group!

**Week 5 (November 7-11)**

- Send a reminder email about campaign and THANK everyone for their donation, advocacy and support (sample email below).

*Hi All,*

*Dartmouth's annual United Way campaign is at the halfway mark and we are at XX% of our goal! Thank you to all of you who have made a gift so far this year.*

*Why should you give to United Way?*

*A gift to Dartmouth's United Way drive invests in the needs of the greater community, including vital but lesser-known agencies that may not have high visibility or be in the public eye. And a United Way board of community volunteers reviews all requests for funding through a rigorous process that stresses accountability and proven results.*

*Learn more about the United Way and why Dartmouth leaders support this wonderful organization: [https://www.youtube.com/watch?v=h\\_0IEnMGo-E](https://www.youtube.com/watch?v=h_0IEnMGo-E)*

*Making a gift is easy. Visit [giveunited.dartmouth.edu](https://giveunited.dartmouth.edu) and give online or make a payroll deduction.*

*Thank you!*

**Week 6 (November 14-18)**

- Hang the attached poster in your office kitchen and around the public spaces in your area.
- Be on the lookout for a check-in email from your Steering Committee member contact to see how things are going with the campaign effort.

**Week 7 (November 21-November 25)**

- Send a Thanksgiving email (sample email below).

*Hi All,*

*Did you know that 1 in 4 households in the Upper Valley are identified as financially unstable? In this season of giving, please consider a gift to the United Way and help support our neighbors in need.*

*Making a gift is easy. Visit [giveunited.dartmouth.edu](https://giveunited.dartmouth.edu) and give online or make a payroll deduction.*

*Thank you!*

**Week 8 (November 28-December 2)**

- Share an email with an update on the division's progress (with matching gift info, if it applies). (sample email below)

*Hi All,*

*Dartmouth's annual United Way campaign is still underway and we are at XX% of our goal! Thank you to all of you who have made a gift so far this year.*

*Why is your gift important?*

*Your contribution, no matter what size, has an impact on services in our community. The Dartmouth Granite United Way campaign aims to cultivate a culture in which everyone has a voice, whether they have one dollar or a million, hours of time to contribute or hardly a moment. Taking up the "Live United" challenge, at any level, means being a part of positive change.*

*Making a gift is easy. Visit [giveunited.dartmouth.edu](http://giveunited.dartmouth.edu) and give online or make a payroll deduction.*

*Thank you!*

### **Week 9 (December 5-December 9)**

- Hang the attached poster in your office kitchen and around the public spaces in your area.
- Send a holiday email and remind your department that the **campaign ends on December 16<sup>th</sup>** this year (sample email below).

*Hi All,*

*There's just over one week to go for Dartmouth's annual United Way campaign!*

*We need XX gifts to reach our department's goal of XX%. Thank you to everyone who has made a gift so far this year. If you have not yet made a gift, I hope you will consider a gift in support of our neighbors in the Upper Valley.*

*Making a gift is easy. Visit [giveunited.dartmouth.edu](http://giveunited.dartmouth.edu) and give online or make a payroll deduction.*

*Thank you!*

### **Week 10 (December 12-December 16)**

- Send out a final push for gifts (sample email below).

*Hi All,*

*There are just a few days left for Dartmouth's annual United Way campaign! Thank you to all of you who have supported the campaign so far this year.*

*Many local charities rely heavily on the Dartmouth campaign to help fund their programs. The United Way supports areas of the community with the most critical needs - education, income and health.*

*Please visit [giveunited.dartmouth.edu](http://giveunited.dartmouth.edu) and give online or make a payroll deduction and help us reach our goal. Thank you!*



# Dartmouth

THANKS FOR WHAT YOU DO TO LIVE UNITED



for United Way use

Granite United Way

Please check your preferred Granite United Way region or the region that you would like to support with your donation.  
If you wish to support another United Way, please see the Optional Section below.

MY INFORMATION

- ☐ Southern (Manchester/Salem/Derry) ☐ Merrimack County ☐ Upper Valley (Hanover/Lebanon/Windsor Cty. VT) ☐ North Country (Littleton/Lisbon/Lincoln) ☐ Northern (Northern Carroll/Coos Counties) ☐ Central NH (Laconia/Plymouth/So. Carroll Co.)

Prefix First Middle Last

Home mailing address Street or P.O. Box City State Zip

Email address (GUW will never rent, sell or exchange information on our contributors) ☐ Personal ☐ Work Phone ☐ Cell ☐ Home ☐ Work

Birthdate (optional) Employer Department

MY CONTRIBUTION

## EASY PAYROLL DEDUCTION – the simplest way to give

### A. My pledge per pay period

- ☐ \$3 ☐ \$25  
☐ \$6 ☐ \$50  
☐ \$10  
☐ Other \$ \_\_\_\_\_

### B. Number of pay periods

- ☐ Weekly (52)  
☐ Biweekly (26)  
☐ Semimonthly (24)  
☐ Monthly (12)  
☐ Other \_\_\_\_\_

## OTHER EASY WAYS TO GIVE

- ☐ Cash (enclosed) ☐ Check Payable to Granite United Way (enclosed)  
☐ Online securely at [www.graniteuw.org](http://www.graniteuw.org) (attached is my confirmation)  
☐ Credit Card

\*To protect your credit information, we suggest selecting the ONLINE giving option above or calling Granite United Way at 603.625.6939 x113.

- ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

CREDIT CARD NUMBER EXPIRATION MM/YY

- ☐ Bill me to my home address (\$50 minimum) ☐ once ☐ quarterly Start date MM / YY

- ☐ Stock Please call Granite United Way at 603.625.6939 x116

My TOTAL Annual Pledge \$

Signature (Required) Date

- ☐ I am a first time donor!  
☐ I am a **Loyal Contributor!** (I have contributed to United Way for 10 years or more) I have been giving since (year) to United Way.  
☐ Please combine my gift with my spouse/partner's gift to make a **Leadership Gift** of \$1,000 or more. Spouse/Partner's name  
☐ Please list me/us as a member of the Leadership Giving Society. Preferred recognition name  
☐ I wish to remain anonymous. Please do not include me in the Leadership Giving Listing.  
☐ I would like to volunteer ☐ I am retiring this year and would like to stay connected ☐ I am interested in making a planned gift

OPTIONAL

## THANK YOU! YOU'RE DONE. THIS SECTION IS OPTIONAL.

(Option A) I would like my gift to be directed to the following impact area:

- ☐ Education \$ ☐ Income \$ ☐ Health \$ ☐ GUW Initiative \$ Indicate initiative name

(Option B) Designate this portion of my gift \$ to another United Way or the non-profit agency below:

- ☐ Agency name & address Agency code (not required) Organization Tax ID #  
☐ Check here if you do NOT want your information released to the organization noted above.

GRANITE UNITED WAY Mailing address: Attn: Central Processing, 22 Concord Street, Floor 2, Manchester, NH 03101

telephone 603.625.6939 | email [info@graniteuw.org](mailto:info@graniteuw.org) | web [www.graniteuw.org](http://www.graniteuw.org) | Offices in Manchester, Concord, Littleton, West Lebanon, Berlin, Ossipee, Plymouth and Laconia

Granite United Way Tax ID # 02-6006033. To comply with IRS regulations, if you choose to contribute by payroll deduction, you must retain a copy of this pledge form in addition to your pay stub to document your gift to Granite United Way. No goods or services have been given, in whole or part, for this contribution. Giving is a personal decision. Granite United Way has a strong policy against coercion. Whether a person gives to GUW and how much the person chooses to give is up to the individual. Giving voluntarily is fundamental to the United Way concept. Designated pledges may be assessed a processing fee based on actual historical costs in accordance with United Way Worldwide Membership Standards.

## Frequently Asked Questions

### *How do I give?*

You may either use the pledge form provided by your coordinator or give online by clicking the “Donate Now” button at [www.dartmouth.edu/~unitedway](http://www.dartmouth.edu/~unitedway). You can make a one-time donation or give throughout the year via a payroll deduction.

### *Why should I give?*

Because Granite United Way is:

- LOCAL – Funds raised here, stay here.
- ACCOUNTABLE – Community investment volunteers from Dartmouth and the Upper Valley spend **thousands of hours** reviewing programs, making site visits, and analyzing budgets before making a funding decision.
- EFFICIENT – Hundreds of volunteers share the fundraising work, taking some of the burden off local programs and allowing them to **dedicate more funds to the people they serve**.
- EFFECTIVE – Granite United Way is committed to creating long-lasting change by **addressing the underlying causes** of our community’s problems in three critical areas – education and lifelong learning, health and wellness, and housing and economic self-sufficiency.

### *Why should I give to United Way in addition to other charities?*

A gift to Dartmouth's United Way drive invests in the needs of the greater community, including **vital but lesser-known agencies** that may not have high visibility or be in the public eye. And a United Way board of community volunteers reviews all requests for funding through a rigorous process that stresses **accountability** and **proven results**.

### *Can I still designate my United Way gift for a specific agency?*

Yes. United Way will **honor all donor designations** intended for any United Way and/or health or human services agency having 501(c)(3) tax-exempt status.

### *Does United Way sell or trade list information about its donors?*

No. They will **never sell or trade list data** to any individual or organization, public or private.

### *Why is my pledge important?*

Your contribution, **no matter what size**, has an impact on services in our community. The Dartmouth Granite United Way campaign aims to cultivate a culture in which everyone has a voice, whether they have one dollar or a million, hours of time to contribute or hardly a moment. Taking up the “Live United” challenge, at any level, means **being a part of positive change**.



# 2016 GRANITE UNITED WAY FUNDED PROGRAMS

AGENCY	PROGRAM
Alice Peck Day Memorial Hospital	<a href="#">Upper Valley Smiles School Dental Program</a>
Child and Family Services of New Hampshire	<a href="#">Behavioral Health</a>
Child and Family Services of New Hampshire	<a href="#">Safe Visitation Program</a>
Child Care Center in Norwich	<a href="#">Infant and Child Day Care</a>
Child Care Resource	<a href="#">Child Care Food Network</a>
Community Action Program Belknap-Merrimack Counties, Inc.	<a href="#">WIC Program</a>
Copper Cannon Camp	<a href="#">Today's Youth Tomorrow's Leaders</a>
COVER Home Repair	<a href="#">Home Repair &amp; Weatherization</a>
Dismas of Vermont Inc.	<a href="#">Hartford Dismas House</a>
Girls Incorporated of New Hampshire	<a href="#">Girls Inc. Empowerment and Prevention Programs</a>
Global Campuses Foundation	<a href="#">Upper Valley GCF Campuses</a>
Good Neighbor Health Clinic, Inc./Red Logan Dental Clinic	<a href="#">Good Neighbor and Red Logan Clinics</a>
Grafton County Senior Citizens Council, Inc.	<a href="#">Chore Corps</a>
Grafton County Senior Citizens Council, Inc.	<a href="#">Supporting Older Adults</a>
Grafton County Senior Citizens Council, Inc.	<a href="#">ServiceLink</a>
Green Mountain Children's Center	<a href="#">Low to Moderate Income Scholarships</a>
Health Connections of the Upper Valley	<a href="#">Build Healthy Kids Nutritional Program</a>
HIV/HCV Resource Center (formerly ACoRN)	<a href="#">Syringe Services Program</a>
New Hampshire Legal Assistance	<a href="#">Civil Legal Services</a>
Safeline Inc	<a href="#">Support Through The Legal Maze</a>
Second Wind Foundation	<a href="#">Education and Advocacy</a>
Second Wind Foundation	<a href="#">Turning Point</a>
Second Wind Foundation	<a href="#">Willow Grove</a>
Southeastern Vermont Community Action	<a href="#">Emergency Fuel and Housing Assistance</a>
Special Needs Support Center	<a href="#">Educational Advocacy</a>
Springfield Warming Shelter	<a href="#">Warming Shelter Operations</a>
The Children's Center of the Upper Valley (CCUV)	<a href="#">Closing The Gap</a>
The Children's Center of the Upper Valley (CCUV)	<a href="#">Increasing Literacy Opportunities</a>
The Family Place	<a href="#">CAC at The Family Place</a>
The Mayhew Program	<a href="#">The Mayhew Program</a>
Twin Pines Housing Trust	<a href="#">Affordable Housing</a>
Twin Pines Housing Trust	<a href="#">SASH - Support &amp; Services at Home</a>
Upper Valley Haven, Inc.	<a href="#">Shelter Services Program</a>
Upper Valley Haven, Inc.	<a href="#">Community Services Program</a>
Valley Court Diversion Programs	<a href="#">NH Adult Restorative Court Diversion Program</a>
Valley Court Diversion Programs	<a href="#">NH/VT Restorative Court Diversion Program</a>
Vermont Law School	<a href="#">South Royalton Legal Clinic</a>
Windsor County Partners	<a href="#">Let's Do Lunch Program</a>
Windsor County Partners	<a href="#">PALS Program</a>
Windsor Hospital Corp (d/b/a Mt. Ascutney Hospital)	<a href="#">Support for Windsor Connection Resource Center</a>
Willing Hands Enterprises	<a href="#">Feeding Hungry Neighbors</a>
Windham & Windsor Housing Trust	<a href="#">SASH - Support &amp; Services at Home</a>
Windham & Windsor Housing Trust	<a href="#">Financial Capabilities</a>
WISE	<a href="#">Crisis &amp; Advocacy Center</a>
WISE	<a href="#">Emergency Housing Program</a>
WISE	<a href="#">Prevention and Education Program</a>





# Upper Valley Investments

## COLLABORATING for SUCCESS



Granite United Way fights for the Health, Education and Financial Stability of every person in every community. In Upper Valley, we're partnering together with local volunteers and agencies to deliver more than \$881,000 of support to this community in these areas.

### KEEPING KIDS ON TRACK



- Supporting efforts to help nearly 800 kids be ready to learn when entering kindergarten
- Engaging dozens of youth in academically enriching out-of-school programs
- Providing education and support to nearly 150 parents whose children face barriers to learning in the traditional classroom

### FINANCIAL STABILITY



- Preparing free tax returns for over 160 households in the Upper Valley, bringing nearly \$200,000 back to our community
- Partnering with five local employers to connect hundreds of employees to services and driving down employee turnover
- Coordinating a nationally-recognized model with four local non-profits to provide financial education and coaching to residents

### COMMUNITY HEALTH



- Supporting nearly 1,200 individuals experiencing mental health and substance misuse disorders through access to high quality treatment
- Leveraging nearly \$170,000 in prescription drug assistance to individuals in need of life-saving medications
- Increasing access to oral health services for over 2,500 Upper Valley residents

### CARING COMMUNITY



- Engaging over 100 volunteers and 15 companies to complete more than 20 projects at local nonprofits in the Upper Valley during our annual Day of Caring
- Utilizing the time and talents of over 170 volunteers to provide nearly 1,000 hours of in-kind support to local organizations

# Upper Valley Community Highlights



**2-1-1 CALLS**  
**2,750**

## **Top 5 UV 2-1-1- Calls**

1. Tax prep assistance
2. Housing / Shelter
3. Information services
4. Utilities
5. Individual & family supportive services



**VITA Returns**  
**160**

**\$200,000 in TOTAL REFUNDS**  
**back to Upper Valley families**



**170 volunteers** provided more than 1,000 hours of volunteer support throughout the year.



## **Help nearly 800 kids**

be prepared to enter kindergarten this year

## **Providing support to 150 parents**

whose children face barriers to learning in the traditional classroom



## **Support Upper Valley workforce**

through highly effective programs like Working Bridges that works with employees to break through financial barriers.

## **Working collaboratively**

Coordinating a nationally-recognized model with four local non-profits to provide financial education and coaching to 260 individuals.



## **Supporting nearly 1,200 individuals**

experiencing mental health and substance misuse disorders through access to high quality treatment



## **Leveraging \$170K+** prescription drug assistance

## **Increasing access to oral health**

services for over 2,500 Upper Valley residents

## 2016 Dartmouth United Way Coordinators

### Advancement

Michael Griesi	Development	Leadership Giving
Danielle Sparks	Development	Alumni Relations
Theodosia Cook	Alumni Relations	Alumni Relations
Lesley Thompson	Alumni Relations	IMS Information Management Systems & New Management
Nicole Losavio	Alumni Relations	Class Activities
Vincent Wilson	Development	Dartmouth College Fund
Amy Martin	Development	Donor Engagement

### Arts and Sciences

Ann Fenton	Arts and Sciences	Asian and Middle Eastern Studies
Sherry Finnemore	Arts and Sciences	Biological Sciences
Karen Pelletier	Arts and Sciences	Economics
Kim Wind	Arts and Sciences	Environmental Studies
Kelly Palmer	Arts and Sciences	Geography
Hope Rennie	Arts and Sciences	Institute for Writing and Rhetoric
Lynn Spencer	Arts and Sciences	Rockefeller Center
Jillene Syphus	Arts and Sciences	Spanish and Portuguese, French and Italian, German
Margaret Devine-Sullivan	Arts and Sciences	Theater, music
Andrea Symonds	Dean of Faculty	Dean of Faculty
Wen Xing	Faculty	AMELL
Cristen Brooks	Faculty	WGST
Jane Lipson	Faculty	Chemistry
Patricia Anderson	Faculty	Economics
James Murphy	Faculty	Government
Carolyn Gordon	Faculty	Mathematics
Marcia Welsh	Faculty	Philosophy and Religion
Misagh Parsa	Faculty	Sociology

### Computer Services

Joe Doucet	ITS	ITS
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### Campus Services

Kelly Mousley	DDS	DDS
Jennifer Jones	Real Estate Office	

### VP of Student Affairs

Michelle Poisson	Student Affairs	Dean of Undergrads
Dominique Walton	Student Affairs	Health Services
Kathy DeCato	Student Affairs	Outdoor Programs
Tracy Dustin-Eichler	Student Affairs	Center for Service

### Finance and Administration

Rita Murdoch	Finance and Admin	Admin Finance Ctr
Jeffrey Ives	Finance and Admin	Budget + Planning
Kathy Page	Finance and Admin	Cashier's office & Student Fin. Services

Denise Conover	Finance and Admin	Procurement, Accounts Payable & Inventory Operations
John Steidl	Finance and Admin	Project Management
Dave Foster	Finance and Admin	Risk Management
Brooke Sullivan	Human Resources	Human Resources

### Library

Lora Colble	Library	Lib-Admin
Jerry Lucente-Kirkpatrick	Library	Lib-Admin
Laura Barrett	Library	Lib-Admin

### Medical School

Alex Mainor	Medical School	TDI
Sonia Oren	Medical School	Center for Technology & Behavioral Health
Megan Tompkins	Medical School	Medical School Administration
Doris Beyer	Medical School	Microbiology & Immunology
Cheryl Bush	Medical School	Molecular & Systems Biology
Kathy Smith	Medical School	Norris Cancer Center
Taryn Weinstein	Medical School	Student Affairs

### President's Office

Karen Mongeon	President's Office	General Counsel
Susan Lewis	President's Office	General Counsel
Dana Metes	President's Office	DCAD Admin
Corinne Girouard	Office of Public Affairs	Digital Content

### Provosts Office

Kelly Antwi	Provosts Office	Com Protect Hum Subjects
Tom Candon	Provosts Office	Dickey
Maureen O'Leary	Provosts Office	Env Hlth Safety
Evelynn Ellis	Provosts Office	Instit. Diversity
Aine Donovan	Provosts Office	Ethics
Lori Lull	Provosts Office	Office of Sponsored Proj.
Barbara Briggs	Provosts Office	UPNE
Debi Reeves	Provosts Office	DEN/OETT/Hood/Provost Office
Raymond Helm	Provosts Office	OIR
Sarah Westney	Provosts Office	Hopkins Center

### Thayer School

Stephanie Turner	Thayer School	Thayer School
Haley Tucker	Thayer School	Thayer School

### Tuck School

Morgan Navarro	Tuck School	Tuck School
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