



THE RICHARD D. LOMBARD PUBLIC SERVICE FELLOWSHIPS

The Richard D. Lombard Public Service Program was established by family and friends in memory of Mr. Lombard, a 1953 Dartmouth graduate and former Trustee of the College. The Program provides grants to "encourage and enable Dartmouth alumni to use their education to make a significant positive impact on society."

Under the Program, graduating seniors and first-year alumni may be awarded up to \$5,000 for **6-month (minimum)** service projects and up to a total of \$10,000 for projects of longer duration (**one year maximum**). Fellows may serve in the United States or abroad.

When you have identified a service project which suits your interests and skills, the next step is to complete an application form. Two letters of recommendation are required. One of these must be written by a Dartmouth College faculty member. The letters of recommendation should be sent c/o the Lombard Program to whichever of the two offices (the Dickey Center or the Tucker Foundation) is handling your application.

Applications will be assessed by the Lombard Fellowship Selection Committee which is composed of the Director of the Dickey Center, the Dean of the Tucker Foundation, and two members of the Lombard family.

Application Criteria

1. A Lombard Fellowship project should provide the opportunity for you to contribute to the welfare, development and fulfillment of other human beings.
2. Agencies or communities to which you apply must be non-profit, non-denominational and politically non-partisan. Fellows may not function as lobbyists.
3. You should submit clear and complete information about the agency or community that you have selected, the goals of this group, and how your service will fit into the group's mission and goals. You should also be specific about your assignment and the tasks you will be performing.
4. You must identify a supervisor for your project, within the agency or community, who will develop and sign a work contract statement. The project should be designed to fulfill to as great a degree as possible the goals of humanitarian service.
5. Your placement should involve thirty to forty hours of work per week. Its duration should be at least half a year in length, and no longer than one year.
6. Upon completion of your fellowship you will be expected to write a five- to eight-page report. From time to time Fellows may be invited to return to the Dartmouth campus to share their experience in small group presentations.

THE RICHARD D. LOMBARD PUBLIC SERVICE FELLOWSHIP PROGRAM

APPLICATION INSTRUCTIONS

Submit your completed application by **October 4, 2007** to one of the offices listed below. Applications submitted after the due date will not be considered for funding until the next meeting of the Selection Committee.

A completed file includes:

1. **Application cover sheet**
2. **Budget Sheet** - initialed by one of the administrators listed below.
Give detailed information about how funds will be used. List other sources from which you may seek funding.
3. **Proposal** - 3 to 5 pages in length. (See proposal guidelines below.)
4. **Transcript** - The Registrar's Office needs **at least one week's notice** for official transcripts.
5. **Supervisor's Statement form** completed by the agency where you plan to work, confirming your position and stating your duties. **But do not delay submission of your application pending receipt of this statement.**
6. **Two letters of recommendation** - one should be from a Dartmouth administrator or faculty member. Please indicate on the Confidential Recommendation form the office (i.e., Dickey or Tucker) to which the recommender should return it.

Committee Offices:

Robert Clough
The Dickey Center
141 Haldeman, HB 6048, x 6-1040
(for INTERNATIONAL projects)

Lynn White Cloud
The Tucker Foundation
South Fairbanks Hall, HB 6154, x 6-2558
(for DOMESTIC projects)

PROPOSAL GUIDELINES

The proposal should state in detail:

1. A description of the mission of the agency where you will do your internship.
2. A description of your role in the agency's work.
3. Your qualifications to fulfill the responsibilities and requirements of your work.
4. Your academic, career, and/or personal goals and how you hope the fellowship project will relate to them.

ADVISOR

It may be advantageous for you to have advice from a member of the Dartmouth faculty or administration who is acquainted with you and who can be a reference to the selection committee. The directors of internship programs at the Dickey Center and the Tucker Foundation often act in this advisory capacity, or will assist you in identifying the most appropriate advisor for your project.

COMMITTEE AWARDS

The Lombard Fellowship Selection Committee awards funds based on:

1. The merits of the project.
2. The quality of the proposal.
3. Good academic standing.
4. Letters of Recommendation.

NOTE:

- A small portion of your award will be withheld pending receipt of the report on your internship.
- All awards are considered taxable income by the Internal Revenue Service.

THE RICHARD D. LOMBARD PUBLIC SERVICE FELLOWSHIP PROGRAM

Application Cover Page

Name _____ Class _____ Graduation Date _____

College Address _____ Tel _____ HB _____

Home Address _____ Tel _____

Current Address _____ Tel _____

College Major _____ Soc. Sec. # _____ Citizenship _____

Brief description of proposed Internship (Include name and location of organization) _____

Courses taken which provide background for this internship

Work experience _____

Extracurricular Activities _____

Honors/Awards _____

Duration of Project: Beginning date _____ Ending date _____

Names of Recommenders/Advisors: _____

Signature _____ Date _____

Submit this application and all supporting materials by **April 26, 2007** to one of the following::

Robert Clough
The Dickey Center
6048 Haldeman, Room 141

Lynn White Cloud
The Tucker Foundation
6154 South Fairbanks Hall

NOTE: All internship awards are considered taxable income by the Internal Revenue Service

For office use only: Csheets Budget Proposal SupStement RLetter1 RLetter2 Trans

THE RICHARD D. LOMBARD PUBLIC SERVICE FELLOWSHIP

Budget Form

Section A: All items must relate directly to the Fellowship. Awards range between \$5,000 for shorter-term projects, and up to a maximum of \$10,000 for projects of longer duration (up to one year).

Example: Transportation \$ 50 amount \$1 each way/2X daily (25 days) explanation

Transportation \$ Rent* \$ Food* \$ Total of Section A: \$

*Expenses for room and board will not be considered for people living at home.

Section B: If your total costs exceed the allowable limit, are you applying for or will you receive funding from other sources? If so, please list all sources of funding, amounts and status (approved/pending).

source \$ explanation Total of Section B: \$

Estimated total cost of your project (from Section A): \$ Alternate sources of funding (from Section B): \$ Funding requested from Lombard Fellowship Program: \$

Is there other information about your financial status that we should know?

THE RICHARD D. LOMBARD PUBLIC SERVICE FELLOWSHIPS

Confidential Recommendation

I waive ____ do not waive _____ any right I may have to read or obtain copies of the endorsement I am receiving from _____.

Signature of Applicant

Date

The Lombard Fund at Dartmouth College supports opportunities for recent alumni to enhance their undergraduate classroom work by performing public service projects. Your knowledge of this applicant's interests and goals, and/or your assessment of the ways in which this project may complement his or her academic work and future career and educational plans, will help the selection committee to assess the strength of the proposal.

If you have questions, please telephone or write either of the committee members listed below. The student requesting your letter of recommendation can tell you which office is administering this application. On-campus, please use Hinman mail. (Hinman Box numbers appear in bold print.)

Robert Clough
The Dickey Center
Dartmouth College
6048 Haldeman, Room 141
Hanover, NH 03755-3525

Lynn White Cloud
The Tucker Foundation
Dartmouth College
6154 South Fairbanks Hall
Hanover NH, 03755-3568

Phone: (603) 646-1040
Fax: (603) 646-2168

Phone: (603) 646-2558
Fax: (603) 646-2645

(Please use reverse or additional pages as necessary)

Signature

Position

Address

Date

THE RICHARD D. LOMBARD PUBLIC SERVICE FELLOWSHIPS

Confidential Recommendation

I waive ____ do not waive_____ any right I may have to read or obtain copies of the endorsement I am receiving from _____.

Signature of Applicant

Date

The Lombard Fund at Dartmouth College supports opportunities for recent alumni to enhance their undergraduate classroom work by performing public service projects. Your knowledge of this applicant's interests and goals, and/or your assessment of the ways in which this project may complement his or her academic work and future career and educational plans, will help the selection committee to assess the strength of the proposal.

If you have questions, please telephone or write either of the committee members listed below. The student requesting your letter of recommendation can tell you which office is administering this application. On-campus, please use Hinman mail. (Hinman Box numbers appear in bold print.)

Robert Clough
The Dickey Center
Dartmouth College
6048 Haldeman, Room 141
Hanover, NH 03755-3525

Lynn White Cloud
The Tucker Foundation
Dartmouth College
6154 South Fairbanks Hall
Hanover NH, 03755-3568

Phone: (603) 646-1040
Fax: (603) 646-2168

Phone: (603) 646-2558
Fax: (603) 646-2645

(Please use reverse or additional pages as necessary)

Signature

Position

Address

Date

