# ANNUAL SECURITY AND FIRE SAFETY REPORT

## OCTOBER 1, 2013

## **DARTMOUTH COLLEGE**



http://www.dartmouth.edu/~security/

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## Message from the Director of Safety and Security

The Department of Safety and Security provides Dartmouth College with professional safety and security services that include incident response, investigation, and follow up of all security related matters that come to our attention.

We strive to engage our community via education, information sharing and training programs, as our strongest ally in deterrence and prevention. The information in this document is provided to help enhance campus safety at Dartmouth College. I encourage you to read this document and to know and use all safety precaution information and services that are available to you.

I would also like to convey that the women and men of this department are dedicated to the maintenance of a campus environment that supports academic excellence, independent thought, and cultural collaboration, and that they are here for you.

Please help all of us keep Dartmouth College safe and secure.

Harry C. Kinne, Director Dartmouth College Department of Safety and Security (603-646-4000)

## Institutional Diversity & Equity and Equal Opportunity & Affirmative Action

Dartmouth College is committed to the principle of equal opportunity for all its students, faculty, employees, and applicants for admission and employment. For that reason, Dartmouth does not discriminate on the basis of race, color, religion, sex, age, sexual orientation, gender identity or expression, national origin, disability, military or veteran status in access to its programs, organizations, and conditions of employment and admission.

One of the purposes of the Office of Institutional Diversity & Equity is to ensure compliance with Dartmouth's policy of equal opportunity as described above. Any student, student applicant for admission, employee, or applicant for employment at Dartmouth who believes that he or she has been discriminated against may report such incidents to the directors of Institutional Diversity & Equity, Blunt Alumni Center, (603) 646-3197 (6-3197 from Campus phones); mailing address: 6018 Blunt Alumni Center, Hanover, NH 03755-3541. The Office will review with complainants various ways of addressing the issue, including use of the disciplinary system, mediation and other forms of appropriate intervention. Information about the Equal Opportunity Grievance Procedure is available in the Office of Institutional Diversity & Equity or on its web page at http://www.dartmouth.edu/~ide/policies/grivance/index.html.

Although complaints may be brought to the Office of Institutional Diversity & Equity, some issues can be addressed most directly if brought to other administrative offices. In cases where a student has filed a complaint against a faculty member, the report can be made to the offices of the deans of Faculty of Arts and Sciences or the deans of the professional schools. In case where the complaint is against an undergraduate student, the report should be made directly to the Undergraduate Judicial Affairs Office.

Dartmouth College operates under the principles enunciated under Titles VI and VII of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975, which prohibit discrimination on the basis of race, color, national origin, sex, or age in any educational program or activity receiving or benefiting

from federal financial assistance; and of Section 503 and 504 of the Rehabilitation Act of 1973, which call for nondiscrimination and affirmative action for persons with disabilities. Coverage extends to such areas as financial aid, athletics, housing, courses, employments, and program accessibility. Other federal regulations that the College adheres to include: Executive Order 11246, the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, the Civil Rights Act of 1991, the 1990 Americans with Disabilities Act as amended, and Section 902 of the Vietnam Era Veterans Readjustment Assistance Act of 1974. Any person having inquiries or complaints concerning Dartmouth's compliance with these regulations is directed to contact the Office of Institutional Diversity & Equity.

Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, Washington, D.C. 20202, or the Director, U.S. Department of Education, Office for Civil Rights, Region One, Boston, MA 02109, regarding the institution's compliance with the regulations implementing Title VI, 34 C.F.R. Part 100; Title IX, 34 C.F.R. Part 106; Age Discrimination Act of 1975, 45 C.F.R Part 90; or Section 504, 34 C.F.R. Part 104.

#### Sexual Harassment

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in all academic, educational, extracurricular, athletic and other programs and activities of Dartmouth College. Title VII of the Civil Rights Act of 1964 and New Hampshire state law prohibit discrimination on the basis of sex in employment.

Sexual harassment, which includes acts of sexual violence, is a form of sex discrimination which is prohibited by federal and state law and violates Dartmouth policy. A number of different acts fall into the category of "sexual violence" including sexual assault and other physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due, for example, to the victim's use of drugs or alcohol.

Sexual violence is one form of sexual harassment, but it is not the only form. Sexual harassment can also take the form of unwelcome but non-physical conduct. Specifically:

Sexual harassment can include unwelcome sexual advances, requests for sexual favors, and other verbal or nonverbal conduct of a sexual nature. If the conduct is sufficiently

serious – that is, sufficiently severe or pervasive – to deny or limit the victim's ability to participate in or benefit from the College's educational program (in the case of students) or to unreasonably interfere with the person's work (in the case of employees), it may create a hostile environment. Sexual harassment also includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: submission to such conduct is made either explicitly or implicitly a term or condition of an individual's status as a student or employment, submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting him or her, or for the awarding or withholding of favorable academic or employment opportunities, evaluations, or assistance, or such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance by creating an intimidating, hostile, or offensive working or educational environment.

Where conduct is severe, a hostile environment may be present even where there is not a repetitive series of incidents, particularly if the harassment is physical. For example, a single instance of rape is sufficiently severe to create a hostile environment. Prohibited sexual harassment may occur regardless of the gender(s) of the individuals involved. Prohibited sexual harassment also includes harassment of a person because of the person's sex and/or gender, including but not limited to harassment based on the person's non-conformity with gender stereotypes or because of the person's gender identity or expression.

Dartmouth will take prompt, appropriate and effective action to eliminate sexual harassment, prevent its recurrence, and address its effects. Dartmouth encourages members of the College community to report unwelcome conduct of a sexual nature so that it can investigate reports appropriately through its published procedures. Any student or employee who has concerns about sexual harassment, including sexual violence, is encouraged to seek the assistance of the following:

## Title IX Coordinator for Students and Employees

Evelynn Ellis Vice President for Institutional Diversity and Equity Dartmouth College 6018 Blunt Alumni Center Hanover, NH 03755 Evelynn.Ellis@dartmouth.edu http://www.dartmouth.edu/~ide/ (603) 646-3146

## Dartmouth Safety and Security (available 24/7)

5 Rope Ferry Road, third floor Hanover, NH 03755 (603) 646-4000 (603) 646-3333 (for emergencies)

## Sexual Assault Awareness Program

Robinson Hall, 3rd floor Dartmouth College Hanover, NH 03755 SAAP@dartmouth.edu (603) 646-9414

## Your supervisor

## The College Ombudsperson

Mary Childers Mary.Childers@dartmouth.edu http://www.dartmouth.edu/~ombuds/ (603) 646-9872

## Disabilities

Section 504 of the Rehabilitation Act of 1973 mandates that: "No qualified person with a disability shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance." According to Section 504 and the Americans with Disabilities Act, as amended, regulations, students with documented learning disabilities and psychiatric disabilities have the same legal entitlements as

students with physical disabilities and therefore all groups are entitled to certain academic adjustments and/or auxiliary aids.

If you are a student and have questions or concerns about disabilities and/or accommodation issues, please contact Student Accessibility Services at 603-646-9900 and see <a href="http://www.dartmouth.edu/~accessibility/">http://www.dartmouth.edu/~accessibility/</a> or contact the appropriate graduate or professional school deans. If you are an employee and have questions or concerns about disabilities and accommodations, please see

<u>http://www.dartmouth.edu/~ide/disabilities/</u> and contact the Office of Institutional Diversity & Equity at 603-646-3197.

## ANNUAL SECURITY REPORT

## PREPARATION OF THE ANNUAL SECURITY REPORT AND DISCLOSURE OF CRIME STATISTICS

The Department of Safety and Security prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the Department of Safety and Security, information provided by other College offices such as Residential Life and other Campus Security Authorities and information provided by local law enforcement agencies surrounding the main campus. Each of these offices provides updated policy information and crime data.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act is a federal statute codified at 20 U.S.C. § 1092(f), with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 668.46. It requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crimes, fire safety, security policies, and other information that related to campus security.

This report may be found at the Dartmouth College Safety and Security website at <a href="http://www.dartmouth.edu/~security/docs/revised\_dartmouth\_2013\_annual\_clery\_rep\_ort.pdf">http://www.dartmouth.edu/~security/docs/revised\_dartmouth\_2013\_annual\_clery\_rep\_ort.pdf</a>

The report will be mailed to anyone requesting a copy. Anyone may request a copy at Dartmouth College Human Resources or Dartmouth Safety and Security. Statistics in this report are obtained from the incident reports of the Dartmouth College Safety and Security, incident reports of other local law enforcement agencies and information from other campus officials designated by this Act as Campus Security Authorities. Campus Security Authorities include but are not limited to: advisors to registered student organizations, intercollegiate and intramural athletic coaches, professional and student staff who directly monitor student residences, the undergraduate deans, the Coordinators of the Sexual Assault Awareness Program, and other members of the staff, faculty, Dean of the College Division and Professional schools with significant responsibility for student activities. The Dartmouth College Department of Safety and Security publishes the Annual Security report each year. Each year all policies and procedures are updated to insure that they remain in compliance with the law and requirements of the annual report. Changes or new requirements are incorporated into the report. Crime statistics including those reported to Dartmouth Safety and Security are included in the annual report that is published each year by October 1. An email with information on the report and the specific URL that can be used to access the report is sent prior to October 1 of each year to all students, faculty, and staff alerting them to the availability of the report.

## **REPORTING CRIMES AND OTHER EMERGENCIES**

Dartmouth College encourages the immediate reporting of any actual or suspected criminal or hazardous activity. Any student, faculty member, employee or guest can directly report suspected criminal activities or emergencies on campus by calling the Department of Safety and Security at (603) 646-4000 (6-4000 from campus phones) or for emergencies (603) 646-3333 (6-3333). Trained communications personnel are available 24 hours a day to respond to calls. The Department of Safety and Security encourages those with complaints of potential criminal action to communicate directly with local police authorities as well as with the College.

### **Anonymous Reporting**

If you are the victim of a crime and do not want to pursue action within the college or the criminal justice system, you may still want to consider making an anonymous report with the Dartmouth College Department of Safety and Security. This can be done by speaking to an investigator within the department and informing them that you wish to anonymously report a crime that has occurred. Certain anonymous crime reports with no identifying information of persons involved will be shared with the local police through the college's Memorandum of Understanding or other means. The College is currently developing an anonymous online reporting form that can be used to report a crime or violation of College policy to Safety and Security. The form will be available during the fall 2013 term.

A person may also file a confidential report using the College's Compliance and Ethics Hot Line. Dartmouth College is committed to an environment where all Dartmouth community members are encouraged to report any suspected violations of law or Dartmouth policy without fear of retaliation. Dartmouth has contracted with an independent third party (EthicsPoint) to serve as the point of intake for receiving complaints and concerns. This service supplements existing offices on campus that help register such concerns, including such issues as academic and research misconduct, child abuse, financial misconduct, sexual assault or abuse, or confidentiality concerns. See https://secure.ethicspoint.com/domain/media/en/gui/35378/index.html.

Anonymous reporting forms are also available through the Office of Greek Letter Organizations and Societies to report hazing (see <u>http://www.dartmouth.edu/~orl/greek-</u><u>soc/hazing.html</u>) and through the Campus Bias Impact Response Team at <u>https://publicdocs.maxient.com/reportingform.php?DartmouthCollege&layout\_id=3</u>.

## **Emergency Numbers and Campus Emergency Phones**

All residence hall telephones, exterior residence hall telephones, pay telephones, elevator telephones, and College extensions throughout the campus can be used for emergency purposes. Student residence telephones with free on-campus service are available to all students. All local pay telephones can be used to reach emergency services by dialing 911; no coin is needed.

The Department of Safety and Security is the central emergency reporting center for the College, and the department encourages anyone who is a victim or witness of crime, on or near campus, to report it both to local law enforcement and to Dartmouth Safety and Security. In case of an emergency, community members should use the following numbers and procedures:

For Life Threatening (Police, Fire, Medical) Emergencies	.911	
(Hanover Police and Fire Departments are located approximately one mile from the general		
campus)		
Dartmouth College Department of Safety and Security		
Emergencies	. (603) 646-3333	
(6-3333 from campus phones)		
Non- Emergencies	. (603) 646-4000	
(6-4000 from campus phones)		

Hanover Police Department Emergency Non-Emergency	
Hanover Fire Department (Fire, HazMat, Medical Emergencies) Non-Emergency	
Lebanon Police Department Emergency Non-Emergency	
Lyme Police Department Emergency Non-Emergency	
Norwich Police Department Emergency Non-Emergency	
Dartmouth Blue Light Emergency Telephones	. Press the red button

## **Emergency Phones**

There are over 100 exterior telephones available for emergency use; of these phones, fortyeight (48) are Blue Light Emergency Telephones with direct contact to Safety and Security by simply pushing the red button on the face of the unit. These telephones can be used to report a criminal incident, a fire, or any other type of emergency.

## Reporting to the Department of Safety and Security

We encourage all members of the College community to report all crimes and other emergencies to DOSS in a timely manner. DOSS operates a dispatch center that is available by phone 646-4000 or in person twenty-four hours a day at 5 Rope Ferry Road 3<sup>rd</sup> floor (next to Dicks House). Though there are many resources available, DOSS should be notified of any crime, whether or not an investigation continues, to assure the College can assess any and all security concerns and inform the community if there is a significant threat to the campus community.

## **Reporting to Other Campus Security Authorities**

While we prefer that community members promptly report all crimes and other emergencies directly to the Department of Safety and Security, we also recognize that some may prefer to report to other individuals or College offices. The Clery Act recognizes certain College officials and offices as "Campus Security Authorities (CSA)." The Act defines these individuals as "official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution."

While we have identified several hundred CSAs at the College, we officially designate the following offices as places where campus community members may report crimes:

Official	Campus Address	Phone Number
Department of Safety and Security	5 Rope Ferry Road-3 <sup>rd</sup> Floor Hanover, NH 03755	603-646-4000
Undergraduate Judicial Affairs	5 Rope Ferry Road-2 <sup>nd</sup> Floor Hanover, NH 03755	603-646-3482
Human Resources	7 Lebanon Street, Suite 203 Hanover, NH 03755	603-646-3411
Undergraduate Deans Office	Carson Hall, Suite 125 Hanover, NH 03755	603-646-2243
Office of Residential Life	Robinson Hall, 3 <sup>rd</sup> floor Hanover, NH 03755	603-646-1491
Sexual Abuse Awareness Program Coordinators	Student Health Promotions and Wellness Robinson Hall 3 <sup>rd</sup> floor Hanover, NH 03755	603-646-9414

Campus Security Authorities (CSA) can report crimes and statistical information for this report by contacting the Director of Safety and Security, Harry Kinne, or Safety and Security Sgt. Rebel Roberts at 603-646-4000.

## **Reporting to Pastoral and Professional Counselors**

When acting in their roles as pastoral and professional counselors, pastors and counselors are not considered Campus Security Authorities and therefore are exempt from disclosing reported offenses. If and when they deem it appropriate, pastors and counselors may inform the person they are counseling of the College's voluntary, confidential method of gathering statistics for inclusion in this report. The College encourages everyone within the campus community to report crimes that come to their attention.

## PERSONAL RESPONSIBILITY

The cooperation and involvement of all members of the College community (students, faculty, employees, guests and visitors) in a campus safety program are essential. Community members can and should assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common-sense precautions. Room doors should be locked at night and whenever the room is unoccupied. Valuable items such as computers, stereos, cameras, etc. should be marked with engraving instruments provided by the Department of Safety and Security. Bicycles should be registered and secured with a sturdy lock. Cars should be locked at all times, and valuables that must be kept in the car should be locked in the trunk or covered from outside view if there is no trunk. It is important to promptly report any suspicious persons, activities or unusual incidents in residence halls or other campus buildings to the Department of Safety and Security.

## ABOUT THE DEPARTMENT OF SAFETY and SECURITY

### Role, Authority, and Training

Campus safety is every individual's concern and responsibility at Dartmouth. The work of the Department of Safety and Security is coordinated by a Director who reports to the Dean of the College. The department's 33 women and men share the primary objective of helping to provide a safe and secure environment through preventive patrol, emergency response, problem solving, programming and activities.

The Department is located at 5 Rope Ferry Road, 3nd floor, and is staffed twenty-four hours per day with trained personnel who provide patrol, prevention and emergency response for the campus community. Eighteen Security Officers and Guards are trained to patrol the campus on foot, in vehicles and on bicycles, and are actively involved in the personal and physical security of the campus. Seven Communication Officers provide continuous coverage of the Communications Center where they answer questions, provide information, and dispatch personnel to answer calls for service and to provide assistance in routine and emergency situations. Assisting the Director in administering all the responsibilities of the department is an Associate Director; nine supervisory personnel, which include two full-time investigators; a special investigator for sexual assault and bias incidents, and one administrative assistant. The department also employs several parttime special officers to supplement its staffing during special events, such as the Homecoming Bonfire.

Safety and Security personnel are trained in a variety of areas relating to their function on campus including CPR/Defibrillators, emergency response, patrol techniques, customer service, marine safety boat operation, management of aggressive behavior, and other areas related to their responsibilities. All uniformed personnel attend the New Hampshire Campus Safety Academy, a 6-day live-in training program especially designed around campus security.

The Department, on average, has 15 members who are trained and licensed boat operators. These department members serve as a Marine Safety Unit to promote water safety, and to respond to any water-related emergencies on the bordering waterfront of the Connecticut River.

## Working Relationship with Local, State, and Federal Law Enforcement Agencies

The Department of Safety and Security members do not have law enforcement authority or the powers of arrest, and rely upon local law enforcement agencies when the need arises.

The Department maintains a positive professional relationship with the neighboring area local police departments of Hanover, Lebanon, Norwich and Lyme, as well as with state and federal agencies in matters concerning their specific jurisdictions. In this regard, the Department is regularly in contact with the members of the Hanover Police Department relating to issues and calls for service affecting the campus or the town of Hanover, and officers from both departments interact daily on issues of campus and town safety.

Dartmouth College and Hanover Police have memorandums of understanding, addressing the reporting and investigation of crimes on campus and emergency access by Hanover Police to both academic and residential facilities. The memorandums include an agreement that Hanover Police will notify the Department of Safety and Security of crimes or incidents reported to them occurring on campus or affecting the College.

## **Crimes Involving Student Organizations at Off-Campus Locations**

The Director of Safety and Security and the Hanover Chief of Police communicate regularly, sharing appropriate information regarding criminal activity on-and off-campus. Also, the Director and Department investigators communicate regularly with local authorities in surrounding communities regarding College-related activities and incidents. Hanover arrest logs are also reviewed by the Department of Safety and Security to insure that all appropriate incidents are recorded.

## TIMELY WARNING REPORTS

The College makes numerous efforts to provide timely warning notices to the members of the campus community about campus crime and crime-related problems. Daily crime and fire logs are maintained at the Department of Safety and Security, at 5 Rope Ferry Road, and are available for review. In the event that a situation arises on campus or off campus that in the judgment of the Dean of the College and the Director of Safety and Security or their designees constitutes an ongoing threat to the campus community, the Director of Safety and Security will prepare a timely warning report, known as a Crime Alert and electronically distribute it to the entire campus community, thus providing timely warning of significant events with the potential for affecting the campus community. The warning will be issued through the D2U Now email system, which goes to all faculty, staff and students and include information on the crime or incident that precipitated the timely warning. The intent of the warning is to assist in the prevention of similar crimes or incidents and to enable the community to take protective action against similar occurrences.

Additionally, special printed crime alerts may be prepared and distributed either selectively or throughout the campus. Periodically, the student newspaper is provided with information pertaining to crime or on-going safety issues to increase public awareness and/or to elicit information. Notices are sent to the community on issues pertaining to crimes or incidents that are reported to the Department of Safety and Security or other campus security officials and represent a serious or ongoing threat to the college community.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

#### **Emergency Management at Dartmouth College**

The College Emergency Planning Group meets regularly to discuss and develop plans to mitigate and respond to campus emergencies. The committee consists of representatives from across the College and meets in the campus Emergency Operations Center on a regular basis.

#### **Emergency Notification to the Dartmouth Community**

The College has developed an Emergency Notification system that will alert the entire college community in the event of a dangerous situation posing an immediate threat to the campus community. Dartmouth's Emergency Notification system uses various modes of notification and information dissemination including DartAlert, D2U Now, the outdoor mass notification system, the Dartmouth home page and the Dartmouth Emergency

Information website. All emergency notifications sent out by DartAlert and D2U Now are sent to the entire Dartmouth campus community.

## **Dartmouth Emergency Information Website**

The Emergency Information website (http://www.dartmouth.edu/emergency/) is the primary internal communications vehicle that the College would use during an emergency. The site contains alert status notifications, instructions, phone numbers, and other communications depending on the nature of the emergency. This site is flexible and able to adapt to the communication needs that arise from the emergency.

When the College is in the midst of managing a significant emergency (a DartAlert-level emergency), all traffic to the Dartmouth homepage will redirect to the Emergency website. When the College is not managing an emergency, the site displays an "all is well" status notification and phone numbers and links to Emergency Preparedness at <a href="http://www.dartmouth.edu/~prepare/">http://www.dartmouth.edu/~prepare/</a> and Safety and Security at <a href="http://www.dartmouth.edu/~security/">http://www.dartmouth.edu/~security/</a>

Other methods of emergency communication may include the utilization of mobile public addresses/announcements made by Safety and Security personnel from their vehicles, which are equipped with public address systems.

## **Emergency Response Exercises**

The College conducts annual emergency management exercises to test emergency procedures. The scenarios for these exercises change from year-to-year, and include many departments from across the campus. Past exercises have included campus health crises, active shooter situations and weather emergencies. Over the last year, emergency response exercises have included the following:

 On September 26, 2012, the Emergency Planning Group engaged in an unannounced tabletop exercise involving a large-scale power outage due to an ice storm. The group was presented with various challenges during this exercise and successfully reacted to the scenarios and its ramifications for our campus. An after action report outlined various improvements and successes in each of the exercises. In October of 2012, the College was able to put the lessons learned from the tabletops exercises into practice as the College prepared for the imminent arrival of Super Storm Sandy that occurred on October 29 and 30, 2012. The Emergency Planning Group began preparation days before the storm actually threatened the New England coast an operated throughout the lead up to the storm and during its actual impact on the region.

- On January 30, 2013, the Emergency Planning Group conducted an announced tabletop exercise that included a scenario involving the crash of a small plane on Tuck Drive in the center of the campus. The exercise required the tabletop exercise of building evacuation, exercising site safety measures.
- On September 25, 2013, the Emergency Planning Group conducted a tabletop exercise involving an infectious flu outbreak with campus departments and representatives of the Dartmouth Hitchcock Medical Center and state of New Hampshire emergency planning.

## **Emergency Notification to the Dartmouth Community**

The College has developed an Emergency Notification system that will alert the entire college community in the event of a dangerous situation posing an immediate threat to the campus community. Dartmouth's Emergency Notification system uses various modes of notification and information dissemination including DartAlert, D2U Now, the outdoor mass notification system, the Dartmouth home page and the Dartmouth Emergency Information website. All emergency notifications sent out by DartAlert and D2U Now are sent to the entire Dartmouth campus community.

## Determining the Appropriate Segment or Segments of the Campus Community to Receive an Emergency Notification

When the Department of Safety and Security receives a report of any type of problem, Safety and Security personnel are dispatched as promptly as possible to evaluate and mitigate the situation. Depending on the situation, when warranted, Safety and Security will request that the local authorities respond as needed. All personnel are equipped with two-way radios that keep them in constant contact with the central Communications Center of the department. Upon receipt of a call requiring police, fire, or medical emergency response, the Safety and Security Communications Center immediately alerts local emergency responders. Dartmouth Safety and Security maintains radio and telephone communication with the Hanover Dispatch for police and fire services, which helps to insure a quick response if needed. In most cases where unexpected events occur, Safety and Security personnel, in conjunction with the local emergency responders, will make a determination and confirm that a significant emergency or dangerous situation has occurred. Safety and Security personnel will then notify the on-call administrator or a college administrator identified as an initiator who, if necessary, will activate emergency mass notifications. If the circumstances of the situation require immediate notification of an imminent threat to the campus community, Safety and Security Supervisors are authorized to activate the emergency mass notification system; DartAlert and the outdoor mass notification system located near the observatory and on Tuck Mall. The mass notification messages will alert the community and provide brief instruction on what to do immediately.

## Determining the Contents of the Emergency Notification

Upon confirmation of a significant emergency or dangerous situation posing an immediate threat to the campus community, without delay and taking into account the safety of the community, the on call Safety and Security administrator, Safety and Security Supervisor, Dean of the College or an identified college Initiator will determine the content of an emergency message and initiate an immediate notification to the campus community; unless issuing the notification would compromise efforts to assist victims, contain the event, or otherwise mitigate the emergency as determined by the professional judgment of responsible authorities. Updates and additional information is then sent out as more information becomes available using the DartAlert system, D2U Now and the Dartmouth Home Page.

The College encourages all community members who become aware of any threat or dangerous situation, to immediately call 911 and the Department of Safety and Security at (603) 646-3333 (6-3333 from campus phones).

## Forms of Emergency Notification Used to Notify the Campus Community DartAlert

The College has selected the services of an outside company, MIR3<sup>™</sup>, which has the capacity to deliver time-sensitive emergency notifications, through a variety of communication devices, to the entire Dartmouth student, faculty and staff population in the event of an emergency that affects Dartmouth and Hanover areas.

In the event of a catastrophic emergency affecting Dartmouth College, all Dartmouthadministered land-line telephones will receive an automated message, and all Dartmouth email accounts will receive an email with brief details and instructions regarding the emergency event. Additionally, and upon individual registration, the DartAlert notification system enables members of the Dartmouth College community to receive either an automated cell phone warning or text message if an emergency occurs on campus. The system is tested at least twice a year for the entire community and limited operational and functionality tests of the system occur more regularly. Every community member is encouraged to sign up for the DartAlert system by going to http://www.dartmouth.edu/~prepare/.

The College has identified and trained a group of administrators called Initiators who are authorized to send out an announcement using DartAlert. The Initiators group consists of all Safety and Security Supervisory personnel, the Director and Associate Director of Safety and Security, and several Deans and Administrators within the Dean of the College Division. The DartAlert System was most recently tested on February 13, 2013. The next DartAlert test will be conducted during the 2013 fall term.

## D2U Now

D2U Now is an immediate-delivery message system that can also be used to alert the campus and the group of Initiators is able to send emergency messages using this method. While it uses the D2U system (Dartmouth Daily Update, an electronic news digest sent to faculty, staff and students each day), D2U Now notifications are simultaneously sent to the entire campus community, or to a select population or a specific group. The Director of Safety and Security, the Associate Director of Safety and Security, College Initiators as well as other senior administrators of the college are authorized to send emergency messages

using this system. D2U Now is the primary mechanism used to issue timely warnings to the campus community. Tests of this system happen regularly, including when the community is notified of the current Annual Security and Fire Safety Report.

## **Outdoor Mass Notification System**

In 2012, the College installed an outdoor mass notifications system that emits a loud tone and message in the event of a catastrophic emergency. The system consists of speakers mounted on the Murdough Center on Tuck Drive and pole mounted speakers located near the observatory. The system is activated from the Communications Center at Dartmouth Safety and Security. A complete audible test of the system occurs during the Fall term each year and silent tests are conducted daily. The most recent successful full audio test of this system occurred on February 23, 2013 and was widely announced to the college and local community prior to the test.

As is the case with the College's DartAlert system, the on call administrator, College Initiators and College Safety and Security Supervisory personnel are authorized to activate the system, upon confirmation of a significant emergency or dangerous situation posing an immediate threat to the campus community, without delay and taking into account the safety of the community.

## Dartmouth Home Page

The Dartmouth home page at <u>http://www.dartmouth.edu/</u> is Dartmouth's online front door and the online "home" for many in the Dartmouth community, is a key component in emergency communications. In the case of an emergency, the Dartmouth home page and the Dartmouth Emergency Information Website, in tandem, will serve as the locus for notification, instruction, and communication.

The primary purpose of the home page during an emergency is for external communications. The home page adapts in design and content in response to the situation, and points to further information on the Emergency Information Website.

During an emergency, the Dartmouth home page will display an Alert Banner, which would sit atop of the current home page design to display important notifications, and with a link to the Emergency Website when appropriate. The banner is propagated throughout the Dartmouth home site, and throughout all Dartmouth sites that use the Web Services template. When DartAlert is utilized, the banner text would be the same as the text used for the DartAlert notification. The Alert Banner is tested in conjunction with the DartAlert system tests.

## Enrolling in the College's Emergency Notification System

We encourage members of the campus community to enroll in the DartAlert system and to update their information regularly at visiting <u>http://www.dartmouth.edu/~prepare/</u>.

## SECURITY OF and ACCESS TO COLLEGE FACILITIES Building Security

Dartmouth College offers many activities and programs that are open to the public. For the most part, the campus and its buildings (excluding residential facilities) are also open to the general public during business hours. Most College administrative and academic buildings are closed during non-business hours and on weekends, while student residential facilities are generally locked 24 hours a day and operate on an electronic card access control system.

Safety and Security personnel routinely enter buildings to patrol and to provide service during all hours of the day. Employees, students and visitors are encouraged to call the Department of Safety and Security to report suspicious individuals or activity, and request assistance at any time by dialing (603) 646-4000 (6-4000 from campus phones).

## **Residence Hall Safety and Security**

Dartmouth College operates coeducational residence halls on campus for undergraduates, on-campus residences for graduate and professional students, and off-campus housing units in Sachem Village located in West Lebanon, New Hampshire.

There are a total of 65 different residential facilities at Dartmouth and their life safety systems are described later in this document (some are considered "on-campus" and others "non-campus" both are listed).

Approximately 350-400 undergraduates and most graduate and professional students live off-campus in private homes or apartments each year. Dartmouth does not oversee non-

College-owned off-campus housing and is not involved in safety oversight of this housing unless the local Police request College assistance.

Professional community directors and graduate and undergraduate student advisors live in the undergraduate residence halls. All Residential Life staff members undergo training in safety and security policies and support the efforts of the Department of Safety and Security in educating students in residence halls about campus safety. Safety and Security personnel make rounds through all of the residence halls, special interest academic affinity residences and Greek Letter Organization and Societies (GLOS) houses on a regular basis.

Undergraduate residence halls are locked twenty-four hours a day, and students use their Dartmouth ID cards to open exterior doors. Students' keys open their assigned individual room or suite door within the building. Most entry doors to each room or suite of rooms are equipped with a dead bolt and all windows have locking devices. Students are encouraged to lock their doors at all times and to promptly report the presence of any suspicious persons or unusual activities in the residence halls.

#### Security Considerations for the Maintenance of Campus Facilities

**Facilities Operations and Management (FO&M)** manages and maintains College buildings and grounds with a concern for safety and security. Personnel inspect campus facilities regularly, making repairs and responding to reports of potential hazards such as broken windows and locks. In addition, a campus "troubleshooter" (repair generalist) is on call after regular business hours, and during weekends, to respond to emergency situations involving campus facilities. The Department of Safety and Security assists FO&M personnel by reporting potential safety and security hazards. Students, faculty and staff may also call FO&M at (603) 646-2485 (6-2485 from Campus phones) to report any maintenance problems during normal business hours, and (603) 646-2344 (6-2344) after hours, on weekends and holidays. If there is no answer at these numbers, call Safety and Security at (603) 646-4000 (6-4000).

In addition to FO&M, the College has implemented the following processes to constantly review and enhance physical security of the campus.

## Electronic Alarm System

An electronic monitoring system, located in the Safety and Security Communications Center, monitors a campus-wide network of intrusion detection, fire and panic alarm systems, as well as electronic access control functions.

## Lighting and Grounds Surveys

Walking tours of the campus to review exterior lighting are conducted each year by a safety committee composed of students and representatives from Residential Life, Facilities Operations and Management, Office of Integrated Risk Management and Insurance, the Dean of the College, and Safety and Security. Recommendations for improvements are submitted to the appropriate offices for action. The College also routinely surveys shrubbery and trees to ensure clear, unobstructed visibility for students, employees and guests who walk from building to building.

## Security Surveys

Surveys are conducted to help identify security concerns in any College office or residential area. The surveys are free and used to improve safety by altering design or procedures in the workplace or living space. Trained personnel will visit the area and document recommended changes to create a safer and more secure area.

## Crime Prevention through Environmental Design

Department personnel trained in this field assist with design issues (new building site or renovation) as it relates to crime prevention. These issues include four basic design considerations: territoriality, access control, surveillance and maintenance. Some examples of these considerations are the placement of emergency telephones, office design, positive barrier placement, lighting, ground maintenance (reduction of overgrowth, blocking of lighting, etc.), and individual safety recommendations for the designated area.

## CAMPUS SECURITY POLICIES, CRIME PREVENTION & SAFETY AWARENESS PROGRAMS

The Department of Safety and Security has many programs to educate members of the campus community about safety practices. Its crime prevention programs seek to minimize criminal opportunities whenever possible and to encourage students, faculty and employees to assume responsibility for their own security and the security of others.

Other departments at Dartmouth, including Facilities Operations and Management, Environmental Health and Safety, and Residential Life, are also involved in maintaining a safe and secure campus environment.

#### **Crime Prevention and Safety Awareness Programs**

In an effort to promote safety awareness, Dartmouth Safety and Security maintains a strong working relationship with the community. This relationship includes offering a variety of safety and security programs and services and crime prevention programming. In September, the Director of Safety and Security wrote to new students and parents before Orientation began. Safety issues were incorporated in a variety of Orientation programs, including the New Student Expo, programs covering College resources, and sexual assault prevention programs. Safety and Security officers also participated in New Employee Orientation programs, offered monthly. During the course of the year, crime prevention and safety programs were offered through Safety and Security, the Sexual Assault Awareness Program, Residential Education, and other campus departments in the residence halls, for College offices, and across the campus on a regular basis throughout the year. Over the last two calendar years, the College offered more than 850 safety-related educational programs, with a total attendance over 9000. If you or your organization would like to request a specific program, please contact DOSS. Below are some of the programs and services available:

## Presentations

Members of the department conduct crime prevention "roadshows" in the residence halls, and encourage students to follow good safety practices such as locking doors and automobiles, registering bicycles, and engraving personal property. Similar "roadshows" are offered to employees, graduate students and professional school students.

## RAD (Rape Aggression Defense Course)

The Rape Aggression Defense Course was developed to empower women through selfdefense. The RAD System objective is "to develop and enhance the options of self-defense, so they may become viable considerations to the woman who is attacked." This course includes crime prevention/risk techniques, voice commands, and basic self-defense techniques. The program also has a lifelong self-defense return policy that allows the women to return to a RAD class anytime, with any instructor, anywhere, free of charge for a lifetime of practice. For more information or to sign up for the course, please contact one of the instructors through the Department of Safety and Security at (603) 646-4000 (6-4000 from campus phones). The department has 4 trained instructors.

## Workplace Violence Program

The Department of Safety and Security offers a workplace violence program for the campus. Workplace violence can impact all employees. Being aware, having information about what to look for, and knowing how to respond are useful tools for all members of a community.

## Investigations

All reports of incidents received by Safety and Security are reviewed by one of the Department's full-time investigators. If a report requires follow-up action, the assigned investigator will seek either direct resolution or prepare the case for review as appropriate.

To help provide as safe an environment as possible in our community, and when appropriate, the investigators work cooperatively with the detectives of the Hanover Police and other departments in the surrounding community.

## Night Safety Transportation Service

**Safe Ride** is a student operated nighttime transportation service, available to students from 9PM to 4AM each night during the academic year for people traveling the campus alone during these hours. The program is coordinated by the Department of Safety and Security. In addition, walking escorts are available after dark until dawn during the academic terms for community members. Safety and Security personnel perform these safety escorts.

## **Engraving and Bicycle Registration**

The engraving of serial numbers or owner-recognized numbers on items of value and the registration of all bicycles is strongly promoted and made available free-of-charge by the Department of Safety and Security. These identifying numbers assist with recovery of

stolen articles. To register a bicycle or to borrow an engraver, free of charge, stop by the Department of Safety and Security.

## **Dartmouth Bicycle Patrol**

This patrol is designed to provide a highly visible profile on campus, to educate students on bicycle safety, to increase the level of contacts on a daily basis, and to more efficiently patrol the interior areas of the campus.

## Daily Crime and Fire Log

The Department of Safety and Security maintains a combined Daily Crime and Fire Log of all crime and fire incidents reported to the Department, Monday – Friday, on College business days for viewing. The log is available 24 hours per day to members of public. This log identifies the type, location, and time of each criminal incident and fire reported to the Department of Safety and Security.

The most current 60 days of information is available at Safety and Security, on the third floor of 5 Rope Ferry Road in Hanover. Upon request a copy of any maintained Daily Crime and Fire Log will be made available for viewing, within 48 hours of notice.

## Web Page Information

The department uses its website as a portal for posting information on Safety and Security services, Safety Awareness and Crime Prevention Tips, campus crime statistics, timely warnings and other safety-related topics. See <u>http://www.dartmouth.edu/~security/</u>

## **Other Campus Safety Resources**

## Environmental Health and Safety (EHS)

Dartmouth College is committed to ensuring the health and safety of our students, faculty, staff, guests and the environment. EHS serves as a resource to the Dartmouth community on health and safety issues, and is responsible for developing programs and procedures to reduce the potential for accidents, injuries, occupational illnesses and environmental pollution. To do this, EHS provides a range of services such as training, information, consultation, compliance inspections and hazardous waste management.

Ensuring health and safety in the workplace is a shared responsibility. Dartmouth expects all supervisors to set a positive example by following safe work practices themselves, considering safety issues when planning and assigning tasks and correcting unsafe conditions. Dartmouth expects all to be safety conscious in their work, notifying their supervisor of unsafe conditions, and following established safe work practices. EHS is always available to provide assistance and information.

No employee of the College shall be discriminated against or be subject to any reprisal for reporting potential health and safety concerns. Dartmouth EHS is also responsible for mitigating potentially hazardous biological, chemical, and radiological emergencies. To report an emergency of this type, call Safety and Security at (603) 646-3333 (6-3333 from Campus phones). For more information, Dartmouth EHS can be reached at (603) 646-1762 (6-1762) or by stopping by the office at 37 Dewey Field Road, Suite 6216. Additional information about EHS can also be found at <u>http://www.dartmouth.edu/~ehs/</u>.

## The Office of Integrated Risk Management and Insurance (OIRMI)

This office is responsible for the coordination of the College's overall risk management program. This includes administration of the Institution's risk financing portfolio (selfinsurance and commercial insurance); focused risk control (loss prevention) activities, including claims management for all commercial property and liability (property damage or personal injury) losses; workers' compensation; and the auto liability and auto physical damage programs, including the registration of all College-owned vehicles.

## The Outdoor Programs Office

This office has developed a series of procedures to reduce the risk inherent in outdoor activities. In addition, the office's Safety Board offers a consultation service to other campus departments to review procedures and guidelines for off-campus programs in the out-of doors. The Outdoor Programs Office also works with the Department of Safety and Security to address safety concerns at the College's waterfront properties and activities on the Connecticut River.

## Weapons and Firearms Policies

## Weapons and Firearms for Students

## http://www.dartmouth.edu/~deancoll/student-handbook/weapons.html

All weapons are prohibited on the Dartmouth campus. The policy, below, describes an exception for how hunting rifles/shotguns, knives, bows as well as archery supplies and related supplies must be registered and stored with the Department of Safety and Security. The term "weapons" should be understood to include, but not limited to, firearms (including antique and military "trophy" firearms), paint guns, BB and pellet guns, air guns, slingshots, bows and arrows, swords, spears, various kinds of knives other than cooking utensils or pocket knives with a blade length of less than 3", switchblades, and various martial-arts devices capable of being used as weapons. Privately-owned handguns are prohibited anywhere on the Dartmouth campus.

No student may possess or use a firearm, archery equipment, hunting knife or weapons of any type, and corresponding supplies, in Hanover or its environs without a registration receipt for weapon storage, issued by the College Proctor, Department of Safety and Security. Firearms, including rifles, shotguns, air guns, and gas-powered guns, and all ammunition or hand-loading equipment and supplies for same, must be stored in the gun room at the Department of Safety and Security. This applies to students living on or offcampus. Weapons of any type, and corresponding supplies, are not allowed in any College building or in any student residence in Hanover.

Irresponsible use or handling of weapons may be grounds for revocation of permission to register, store or use permitted weapons at Dartmouth. Members of the College community are responsible for understanding all local, state and federal laws governing the use of firearms, as well as the safe handling procedures and risk factors related to the specific firearm(s) they intend to use. The standard hunter safety course will be given each fall to accommodate student demand and will be coordinated by the Department of Safety and Security. Incoming students who have previously passed a recognized Hunter Safety Course from any state need not repeat the course but must submit a copy of the Hunter Safety certificate to obtain a Registration Receipt for Firearms Storage. Students and employees storing weapons solely for marksmanship purposes may substitute evidence of

having successfully passed a certified Safe Weapon Handling Program upon approval of the Department of Safety and Security. No registration receipts for firearms storage will be issued for the possession of rifles or shotguns that cannot be legally used in the State of New Hampshire. It is the responsibility of students and employees to determine whether their guns comply with New Hampshire law before they present them for examination and storage.

Registration receipts for firearms storage are issued for one school year and can be renewed upon request and without further examination. When receipts are granted, the make, model, serial number, and caliber of the weapon concerned are recorded on the receipt and filed in the Department of Safety and Security.

Registered firearms are available for withdrawal and storage 24 hours a day through the Department of Safety and Security, but only the authorized receipt holder is permitted to pick up and deposit the firearm. During normal working hours, students have access to their firearms for maintenance, for which the College supplies a limited amount of cleaning equipment.

## Weapons Policy for Employees, Visitors and Contractors

Dartmouth College is committed to maintaining a safe and secure environment in which to conduct educational activities for its students, faculty, employees, visitors and contractors. This policy applies to all employees visitors and contractors. This policy is one step towards reducing risk. Selected portions of this policy, which appears in full at <a href="http://www.dartmouth.edu/~hrs/pdfs/weapons\_policy.pdf">http://www.dartmouth.edu/~hrs/pdfs/weapons\_policy.pdf</a>, follow below.

The possession, manufacture, transfer, sale or use of weapons by anyone on College Property or at any College Event, without the explicit authorization of Dartmouth, is expressly prohibited. Likewise, the possession, manufacture, transfer, sale or use of weapons is prohibited while conducting Dartmouth business, whether or not on College Property, or at a College Event. This prohibition exists whether or not a federal or state license to possess the weapon has been issued to the possessor. The only exceptions to this policy are as follows:

- A. Authorized law enforcement officers or authorized military personnel, in performance of their official duties, and to the extent that they are legally permitted to possess weapons in the State of New Hampshire.
- B. Employees legally permitted to possess weapons in the State of New Hampshire, to the extent that such possession is necessary as a part of an academic, research, or work-related activity. Such use must have received prior written approval by the Director of the Department of Safety and Security or his/her designee; and
- C. College-sanctioned employee groups or events where a weapon is required as part of the curriculum or activity. Such use must have received prior written approval by the Director of the Department of Safety and Security or his/her designee.

Any member of the College community who observes an individual possessing, manufacturing, transferring, selling or using a weapon and who reasonably believes that the individual is doing so without the consent of Dartmouth College as set forth in this policy, should immediately report this to Safety and Security. Likewise, any member of the College community who observes unattended items they reasonably believe to be weapons should also immediately report to Safety and Security the description and location of these items.

For the full text of this policy, see:

## http://www.dartmouth.edu/~hrs/pdfs/weapons\_policy.pdf

## State and Local Ordinances Regarding Firearms

State and local ordinances regarding firearms govern all members of the College community as well. Community members are responsible for compliance with state and local laws concerning weapons as well as with Dartmouth policy, which is more restrictive. The usual interpretations of the intent of the state and local ordinances are as follows:

• No type of firearm may be fired within the limits of the "Compact Part" of the Town of Hanover, (as defined by Ordinance 31 of the Town of Hanover) without permission of the Chief of Police.

- Rifles and shotguns, unloaded, may be carried in hand or in a vehicle.
- A person carrying a firearm of any kind "in woodland" is violating hunting laws unless licensed by the Fish and Game Commission. Pasture land and open country off the highways as well as wooded areas are included in this definition.
- The use of certain types of guns and ammunition is prohibited. Specific information may be obtained from the local chief of police and game wardens.
- No one may possess with intent to sell, or carry weapons such as stilettos, switchblades, daggers, or metal knuckles.
- No one may provide a martial-arts weapon to a person under 18 without written consent of that person's parent or guardian.
- Specific information may be obtained from the local chief of police or game warden.

## **Missing Student Notification Policy**

The Clery Act requires institutions that maintain on campus housing facilities to establish a missing student notification policy and related procedures (20 USC 1092 (j) Section 488 of the Higher Education Opportunity Act of 2008).

Any individual who believes that a currently enrolled Dartmouth student is missing should immediately notify the Department of Safety and Security at (603) 646-4000 (6-4000 from Campus phones). Following receipt of this information, the Department will commence an investigation. Should the investigation result in the conclusion that the student is missing, and has been missing for 24 hours, the Department will notify the Hanover Police and/or the appropriate local law enforcement agency, as well as the student's emergency contact within a span of time not to exceed 24 hours from the time the student was determined to be missing. If the missing student is under the age of 18, and not an emancipated individual, the Department will notify the student's parent or legal guardian immediately after the Department of Safety and Security determines that the student is missing.

Upon receipt of information that a student might be missing, the Department of Safety and Security will enlist the aid of various College departments to assist in determining if the student is in fact missing. These various College departments include, but are not limited to, Residential Life, the Undergraduate Deans Office, the Dean of the College Office, Dining Services, Information and Technology Services, and others as needed.

The College has developed a means by which all students living on campus housing can confidentially identify and register an individual to be contacted within 24 hours after investigation has determined that they are missing. In the event a student goes missing, this contact information will be accessed and notification made to this individual within 24 hours using the student provided information.

Students may register and update this contact information by accessing Banner, the student records system, during the required "check in period" each term they are enrolled. This information is accessible to Dartmouth Safety and Security in the event that an on campus student is determined to be missing.

## MAINTAINING A DRUG FREE CAMPUS Introduction

Dartmouth College recognizes that substance abuse at the College poses a threat to the health, safety and general wellbeing of all members of the College community. The effects are not only felt by the individual abuser, but by everyone associated with him or her. Accordingly, the College is committed to providing a learning and work environment free of the use of illicit drugs and the abuse of alcohol, including the promulgation of policies and the provision of educational and treatment programs which meet federal and state regulations as well as the needs of the College and its faculty, staff and students.

To reaffirm this commitment and to comply with the Drug-Free Schools and Communities Act Amendments of 1989 ("Drug -Free Schools Act") and the Drug-Free Workplace Act of 1988 (" Drug-Free Workplace Act"), the Department of Human Resources and the Office of the Dean of the College are providing you with the information that follows. Intended for all faculty, staff, and students, it describes College policies with respect to substance abuse and the disciplinary sanctions which will be imposed on students and employees who violate these policies; federal and state laws pertaining to the unlawful possession, use, or distribution of illicit drugs and alcohol; the health risks associated with the use of illicit drugs and the abuse of alcohol; and descriptions of how and where to seek assistance in dealing with a drug and/or alcohol problem. Students, faculty and employees are accountable for the consequences of their own decisions to use or distribute illicit drugs or to serve or consume alcohol. They are also responsible for knowing and complying with applicable College policies and federal, state and local laws relating to drugs and alcohol.

## **College Policy on Alcohol and Illicit Drugs**

Dartmouth College prohibits the unlawful possession, use, distribution, manufacturing, control, sale or dispensation of illicit drugs or alcohol by its faculty, staff, and students on College property or as part of a College sponsored program on or off campus, as part of the performance of College duties, or as part of Dartmouth activities. The College will take disciplinary action against violators, consistent with federal, state and local laws.

## **Drug-Free Workplace Policy**

Under the regulations of the Drug-Free Workplace Act, any individual who is a Dartmouth employee, including students, working under a federal grant or contract, must notify their supervisor in writing of a workplace-related criminal drug conviction within 5 days of the conviction. In addition, the College will within 30 days of the notice of conviction take appropriate disciplinary action and the employee must participate in an approved drug abuse or substance rehabilitation program.

## Student Alcohol and Drug Policies

The complete text of the Student Alcohol and Drug Policy can be found at <a href="http://www.dartmouth.edu/~deancoll/student-handbook/alcohol.html">http://www.dartmouth.edu/~deancoll/student-handbook/alcohol.html</a>. The following is a summary of the policy, which applies to all students, graduate and undergraduate.

## **Student Alcohol Policy**

The primary concern of the alcohol policy is the health and safety of members of the College community. As part of Dartmouth's overall alcohol education efforts, the alcohol policy aims to deepen student awareness of the problems that the abuse of alcohol can create, and to involve the College and members of the College community in helping to alleviate these problems whenever possible.

- 1. Possession or consumption of alcoholic beverages to individuals under the legal drinking age is a violation of College policy.
- Public intoxication is prohibited. Intoxication is identified by generally reliable signs. Students may be considered to have violated the College policy prohibiting public intoxication if their level of impairment attracts the attention of College, town, or other officials and warrants medical care or custody by police.
- 3. Student health and safety are the primary concerns of the Dartmouth community. Students are expected to contact the Department of Safety and Security when they believe that assistance for an intoxicated/impaired student is needed. In case of medical emergency, students should call 911 for assistance by local police, fire safety or medical professionals. Under the Good Samaritan Policy, students and/or organizations that seek assistance from these sources, the individual assisted, and others involved will not be subject to College disciplinary action with respect to the alcohol policy. (This policy does not preclude disciplinary action regarding other violations of College standards, such as causing or threatening physical harm, sexual misconduct, damage to property, harassment, hazing, etc. Students should also be aware that this College policy does not prevent action by local and state authorities.) In order for this policy to apply, the intoxicated student(s) must agree to timely completion of recommended alcohol education activities, assessment, and/or treatment depending on the level of concern for student health and safety.
- 4. Providing an alcoholic beverage to an obviously intoxicated person is prohibited.
- 5. The College prohibits the possession of paraphernalia designed or used to deliver a high volume of alcohol or to facilitate rapid alcohol intake.
- 6. Common sources of alcohol are not permitted in College residence halls or on the premises of any College-recognized organizations without approval from the GLOS Office or the Collis Center for Student Involvement. Punches are strictly prohibited.
- 7. Commercial delivery of alcohol to individual students or student groups at Dartmouth is prohibited.

- 8. No college funds designated for student programming, activities or any Collegerecognized student organizations may be used for the specific purchase of alcohol.
- 9. Students who drive while impaired by alcohol will be subject to disciplinary action by the College and are likely to be suspended.
- 10. Undergraduate events at which alcohol may be present must conform to the Social Event Management Procedures posted online at http://www.dartmouth.edu/~orl/greek-soc/semp/

### **Student Drug Policy**

Federal and state laws control the possession, use, and sale of drugs and include severe penalties for violations. Dartmouth College prohibits the illegal possession or transfer of any illicit drug so defined under state or federal law, and views the use, possession, or sale of any illicit drug as contradictory to the welfare of both the individual and the College community. The harmful effects of drug abuse on physical and mental health are well established, as are the costs of such actions both academically and legally.

- No student shall possess, use, transfer, distribute, manufacture or attempt to manufacture, or traffic in illicit drugs in violation of state or federal law or attempt, solicit or conspire to commit any such offenses. In addition, the College prohibits the possession or use of drug paraphernalia.
- 2. The College relies on its counseling and medical services and disciplinary procedures to minimize the use of illicit drugs. Students are urged to seek help for themselves or on behalf of others in any matter of drug usage. Counseling is available from the staff of the College Health Service.
- 3. Whenever, in the opinion of the Dean of the College or his/her designee, there is sufficient and credible information or other evidence from within the College or without that a student is or has been distributing, transferring or trafficking in illicit drugs or attempting, soliciting or conspiring to commit any of these offenses with others, or is or has been in possession of such amounts as to make this a reasonable supposition, the student may be temporarily suspended by the Dean of the College or his/her designee until the Committee on Standards hears the case.

#### **College Alcohol and Other Drug Disciplinary Sanctions**

The College will impose disciplinary sanctions on students, faculty and employees who violate the above policies. Depending on the circumstances, these sanctions may range from a minimum of a warning to a maximum of separation from the College or termination of employment.

Although the College does not act as a law enforcement agency, it will not protect individuals who have violated the law. Further, the College will cooperate to every feasible extent with law enforcement officials if an on-campus investigation is necessary.

#### Federal, State, and Local Drug Laws

Various federal, state and local laws prohibit the illegal use, possession, manufacture, sale, or distribution of illicit drugs and alcohol. More information about local, state and federal laws concerning illicit drugs may be obtained at the Office of the General Counsel.

#### **Illicit Drugs**

New Hampshire and federal law prohibit the possession, use, and distribution of controlled substances. Common examples of controlled substances as defined by law are marijuana, cocaine, crack, heroin and LSD.

Criminal sanctions for violation of these laws range from fines to imprisonment. The severity of the penalty depends upon factors such as the nature and amount of the controlled substance and may be compounded for repeat offenses. Federal law now makes students convicted of the possession or distribution of controlled substances ineligible for any federally sponsored loan, grant or work-assistance program. The period of ineligibility varies according to the type of offense and the number of prior offenses, as do the requirements for reinstatement. Students with concerns regarding the scope and effect of this law should consult their financial aid officer.

#### Local Alcohol Laws

New Hampshire law prohibits the purchase, possession, consumption, and/or transportation of liquor or alcoholic beverages by a person under 21 years of age. State and Federal law also establishes penalties for persons who falsely represent their age for the

purpose of obtaining alcoholic beverages for themselves or others under the age of 21, and for persons who sell or provide such beverages to minors. Serious penalties may also be imposed for alcohol-related traffic offenses. The Town of Hanover prohibits the possession of open containers of alcohol on roads, sidewalks and other property owned by the town. Violators subject themselves to fines of up to \$200 for each offense.

#### Where to Get Help

There are a number of offices that can provide confidential information and consultation regarding drug and alcohol issues.

#### **Faculty and Staff**

If you would like to talk to someone in confidence about a drug- or alcohol-related problem, the Faculty/Employee Assistance Program offers several services to help. Some of the services include education and training in alcohol and other drug-related problems for employees and supervisors, an alcohol film discussion series, groups for people whose lives are or have been affected by alcohol, and people surviving chemical and co-dependency.

The Faculty/Employee Assistance Program also works closely with both public and private community agencies that provide medical and rehabilitative services to people in need of assistance with alcohol or drug dependency. For information, call (603) 646-1165 (6-1165 from Campus phones) or visit: http://www.dartmouth.edu/~eap/.

#### Students

While there is a popular myth that all College students engage in high risk drinking, the actual national survey statistics show that most College students drink moderately. Dartmouth's own evaluation and research team has discovered the same general results.

Through the National College Health Improvement Project (NCHIP), a Dartmouth-led initiative designed to reduce harmful drinking on college campuses, Dartmouth's team focused on the small percentage of students who do engage in high-risk drinking. The team established an ambitious goal to eradicate cases of medical interventions in which students registered a blood alcohol count (BAC) greater than .25 (more than three times

the legal limit in the state of New Hampshire). During the 2012-2013 academic year, 31 Dartmouth students with a BAC above .25 needed medical attention at the Dick's House infirmary or Dartmouth Hitchcock Medical Center. That number was down from 63 the previous year, and down from 80 two years ago.

If you are concerned about your (or someone else's) relationship with alcohol and other drugs there are a variety of resources available on campus through Health Services; they can be reached at (603) 646-9474 (6-9474 from Campus phones). A continuum of alcohol and other drug related services and programs including prevention, education, intervention and treatment are available to all students.

Students who violate alcohol or other drug policies, or who are experiencing difficulties with these substances, are encouraged to attend the educational workshops offered through the Alcohol and Other Drug (AOD) program in the Student Health Promotions and Wellness Office. Faculty, students and staff can refer students to the AOD Coordinators for assistance. For more information, go to http://www.dartmouth.edu/~healthed/focus/aod/index.html.

#### **Educational Programs and Support Resources**

Prevention programs include the evidence-based strategies implemented by the AOD program to promote a safer and healthier campus environment. The AOD Coordinators contact a variety of Dartmouth student organizations, staff and faculty to participate in on-going prevention programs. AOD and Health Promotions offer group specific programs, presentations and interactive sessions for student organizations, undergraduate groups, College departments, faculty and College staff.

#### Drug and Alcohol Peer Advisors (DAPA)

DAPA's are undergraduate students who have received intensive training and education on the biological, psychological, social and cultural aspects of alcohol and other drug use and misuse. These undergraduates serve as an information database, a resource to their peers, and a referral point to other alcohol and drug related resources on campus. Students interested in becoming a DAPA should contact the AOD program at (603) 646-9474 (6-9474

### **Counseling and Human Development**

Counseling and Human Development Services are available for all full-time, enrolled students. We offer a variety of psychological services to assist students in managing the many demands and developmental challenges of college. These services, provided by a diverse and multiculturally competent professional staff, include short-term counseling, group counseling, medication evaluation and monitoring, and consultation. Additionally, we provide same day services for crisis and emergency situations. There is no charge for counseling services on a short-term basis. Some issues are more appropriately addressed in long-term counseling due to their complexity and history. Generally students for whom long-term counseling is appropriate are referred to a community therapist through our office. Efforts will be made to help students find providers who take the student's health insurance.

In addition to our clinical services, CHD provides a range of programs to promote mental health, emotional resilience and wellness throughout the campus community. CHD counselors can present/facilitate programs pertinent to college counseling and college life, on topics such as anxiety, Season Affective Disorder, depression, and adjusting to college life. CHD also has staff who specialize in the care of students with substance abuse disorders. CHD staff lead a multidisciplinary substance abuse treatment team that develops and recommends individualized treatment recommendation for students struggling with substance abuse issues.

College life can be exciting and challenging. It can also be very stressful. Social and emotional concerns can interfere with academic performance and social interactions. CHD is committed to helping students get the most from the college experience. One way students can do this is to talk with a CHD counselor in a supportive atmosphere to help with self-understanding and the resolution of personal concerns. For more information or to make an appointment, please call 646-9442. Information is also available on our website at <u>www.dartmouth.edu/~chd</u>

#### Inpatient Care at Health Services

Students, Safety and Security officers, or other concerned persons may escort a student who has ingested high amounts of alcohol or other drugs to Health Services for care and an assessment. The level of care for the student is based on the student's medical and alcohol and other drug status. An Alcohol and Other Drug Treatment Team provides appropriate care and treatment recommendations. Contact the Nursing Staff at Dartmouth's Inpatient Unit, (603) 646-9441 (6-9441).

#### DCARE

The mission of the Dartmouth Center on Addiction Recovery and Education (DCARE) is to help ensure that substance use and addiction are effectively addressed within the Dartmouth community and beyond as personal and public health issues, based on sound scientific and clinical understanding as well as collective experience through facilitation of communication, advocacy, education, and shaping of policies. For more detailed information, please refer to the website: http://www.dartmouth.edu/~dcare/.

#### **Health Risks**

Serious health risks are associated with the use of illicit drugs and abuse of alcohol. Consequences may include temporary or permanent loss of educational opportunities. They may also include temporary or permanent physical or mental impairment, and injury or death.

#### Alcohol Effects

Alcohol consumption causes a number of marked changes in behavior. Even in low doses (generally 2 drinks in one hour for men and 1 drink in one hour for women), alcohol impairs the judgment and coordination required to drive a car safely. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including relationship and sexual abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Alcohol poisoning, like any other drug overdose, can occur after drinking large amounts of alcohol in short periods of time. Additionally, people who are inexperienced with alcohol use or people who are sensitive to alcohol - can become acutely intoxicated and experience serious effects of alcohol poisoning. The signs and symptoms of alcohol poisoning can include: unconsciousness or semi-consciousness; slow respiration or respiratory difficulties; bluish skin (lips are bluish or bluish skin underneath fingernails); increased or decreased pulse (or no pulse); vomiting or continuous vomiting while semiconsciousness or unconscious; convulsions; strong odor of alcohol. If a student shows these signs it is an immediate emergency. These signs are not exhaustive, and in any emergency situation it is best to call for help when you are unsure. Contact an ambulance or Safety and Security at 911 or (603) 646-4000 (6-4000) or (603) 646-3333 (6-3333) for help with an alcohol-related accident, injury or overdose.

Women who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. It is important to note that legal and illegal drugs can speed up the effects of alcohol and have an unpredictable outcome. If you or your peers are interested in learning more about alcohol and other drugs, contact the Alcohol and Other Drug Coordinators in Student Health Promotions and Wellness at (603) 646-9414 (6-9414).

# DARTMOUTH COLLEGE'S RESPONSE TO SEXUAL AND GENDER VIOLENCE Student Sexual Misconduct Policy

## http://www.dartmouth.edu/~deancoll/student-handbook/smisconduct.html

Students and recognized organizations are prohibited from engaging in sexual misconduct of any kind. The wide spectrum of behaviors encompassed by this regulation calls for a variety of sanctions. The most egregious behaviors encompassed by this regulation, and cases of repeated violations, will incur the most serious sanctions the College can impose, up to and including permanent separation from the College. Students found responsible for engaging in actual or attempted penetration without consent, or who are found responsible for repeated sexual misconduct, should be prepared for permanent separation.

Sexual misconduct includes, but is not limited to:

- •Conduct of a sexual nature which reasonably would be expected to have the effect of threatening or intimidating the person at who such conduct is directed;
- Intentional physical contact with an intimate part of the body of another person without that person's consent;
- •Sexual penetration when such contact is achieved without consent; through physical force, coercion, or threat; or in situations in which the victim is unable to give consent because of physical or mental incapacitation by reason of drug or alcohol consumption, sleep, or unconsciousness.

Some examples of sexual misconduct may be:

• Two students had been flirting with one another earlier in the evening. One of the students misinterprets responses from the other student and forces sexual intimacy without consent, ignoring requests that it stop.

• During the course of an evening, a couple is initially comfortable with sexual contact, but then one says the intimacy has gone too far and asks for it to stop. The other continues without consent.

• A student feels justified in forcing a partner to engage in sexual activity because the couple has had a previous sexual relationship.

• A student says "no" quietly or timidly, yet another student continues to proceed with sexual contact or penetration without consent.

• Any inappropriate or non-consensual contact such as pinching a person's buttocks.

### **Reporting Immunity**

A student who reports sexual misconduct will not be charged for violations of Dartmouth's Alcohol or Other Drug Policy for activities that are related to the events leading to the report of misconduct.

#### **Consent versus Non-Consent**

Intimate sexual activity requires consent. In adjudicating alleged violations of the Sexual Misconduct Standard, the Committee on Standards will be informed by its judgment as to whether a reasonable person should have known that the reporting student did not consent or was unable to give consent because of his or her incapacitation. As stated in the policy above, an individual may be unable to give consent "because of physical or mental incapacitation by reason of drug or alcohol consumption, sleep, or unconsciousness."

Consent to sexual activity may be communicated in a variety of ways, both verbal and non-verbal. Verbal communication prior to engaging in sexual activity certainly can help to clarify for the individuals involved whether or not there is consent. One should presume that there is no consent in the absence of a clear positive indication of consent. Likewise, non-consent or lack of consent may also be communicated in a variety of ways both verbal and nonverbal. A verbal "no" (or its verbal or non-verbal equivalent) indicates an unwillingness to participate in sexual activity. Non-consent can also be communicated in a variety of other ways, depending on the circumstances or context. Even in the absence of a verbal "no," physical resistance is not necessary to communicate a lack of consent.

#### **Discussion of Consent**

Frequently, students express confusion about the concept of consent, what it looks like and sounds like. There's a great deal of misunderstanding and differently held beliefs about what is meant by a gesture, a word, a sigh -- even between long-time friends or sexual partners. People who have been intimate in the past may mistakenly assume that the same forms of intimacy will always be welcome in the future. The use of alcohol or other drugs can cloud people's understanding of whether consent has been given (or even sought).

Consent and non-consent comes in many forms, and it is important for all sexually active persons to seek clarity and mutuality with regard to the consensual nature of their sexual activity. It is also important to recognize that, however potentially awkward, talking about your own and your partner's sexual desires, needs, and limitations is a basis for a positive relationship.

#### If It Happens to You-Reporting and Services for Victims

If you need emergency assistance, call one of the emergency numbers listed on the last 2 pages of this publication. You also always have the option of notifying proper law enforcement authorities. The Coordinators of the Sexual Assault Awareness Program, Safety and Security, and/or the deans can help you in the notification process. If it is possible that a criminal complaint may be filed, the timely collection and preservation of evidence may be necessary in order to prove criminal sexual assault. Bathing or changing clothes may destroy important physical evidence. By contacting the Resources listed at the end of this publication, you can get an explanation about what the evidence collection

process entails and can get assistance in identifying and preserving potential evidence. You may also request a change in academic and living situations after a sexual assault incident, if such changes are reasonably available.

If you have been sexually assaulted, there are resources available on and off-campus to support you. You have options for medical attention, reporting, academic and residential accommodations, and other assistance. You may also request that a Sexual Assault Response Team (SART) be convened. The Sexual Assault Response Team (SART) is a small group of college staff who convene to coordinate support and resources for student survivors of sexual assault. Convened by the Assistant Dean/Director of Case Management, members of SART may include the student's Undergraduate Dean, Safety and Security, SAAP coordinators, Dick's House staff, and others as appropriate such as Judicial Affairs, GLOS, or Athletics. Survivors will have agency in deciding who is at the SART.

The purpose of SART is to assist the survivor in navigating the campus support network that is available to them, but in a coordinated effort to avoid overwhelming a student in crisis. Some considerations for the group include housing, class assignments and academic obligations, no contact orders, and other areas where a survivor might request accommodation be made. All services offered by SART are optional for the reporting student and will not be activated without their consent.

The College encourages reporting of sexual misconduct to the Hanover Police, to Safety and Security's special investigators, to a Sexual Assault Awareness Program Coordinator, a health care provider at Dick's House or Dartmouth Hitchcock Medical Center, or to WISE, a local agency that provides services and support to victims of domestic and sexual violence and stalking in the Upper Valley.

Resources and reporting options are summarized at: http://www.dartmouth.edu/sexualabuse/help/

http://www.dartmouth.edu/sexualabuse/report/

#### **College Disciplinary Procedures for Sexual Assault**

The College's Undergraduate Judicial Affairs Office is responsible for administering the undergraduate conduct process. Students who report violations of the College's Sexual Misconduct Policy have the same rights in the conduct process as students responding to allegations of violations. If a student is found responsible, possible outcomes in any misconduct case range from letters of warning or reprimand to periods of probation, suspension, or permanent separation (expulsion) from the College. Educational activities or counseling assessments may also be required. As the College Sanctioning Guidelines for Sexual Misconduct reflect:

To protect the community, students found responsible for engaging in actual or attempted sexual penetration without consent, or who are found responsible for repeated sexual misconduct (whether or not penetration is involved), should be prepared to be permanently separated from the College. Where the facts and circumstances justify mitigating to a lesser sanction of suspension or probation for a Sexual Misconduct Policy violation, students found responsible may also be subject to the following to promote the College's educational mission and to minimize disruption to the campus community:

Required educational activities appropriate to the facts and circumstances of the case
Required limitations on campus activities, including limited access to specific facilities or areas of the campus, adherence to the terms of "No Contact" orders, and other restrictions appropriate to the circumstances.

*Failure to comply with stated conditions of a disciplinary sanction may result in further disciplinary action, up to and including separation from the College.* 

http://www.dartmouth.edu/~uja/conduct/2013\_sexual\_misconduct\_sanctioning\_consid\_ erations.pdf *If you are a student* and would like to file a complaint with the College, contact Safety and Security, the Sexual Assault Awareness Program Coordinators, the Director of the Undergraduate Judicial Affairs Office, your undergraduate dean, or the appropriate graduate/professional school dean or student affairs officer. These individuals can inform you of the available resources and options for engaging the student conduct system, the police and/or the legal system (e.g. to request a restraining order). If you choose the College's conduct system as an option, you will have the same opportunities as the accused student to have others present during a disciplinary hearing, to provide your account of what happened, and to be informed of the outcome. The undergraduate, graduate and professional school deans are always available to provide personal and administrative support.

*If you are an employee* you should know that sexual assault includes, but is not limited to, unwelcome physical contact of a sexual nature. Reports of alleged sexual assault will be investigated thoroughly and corrective action will be taken, up to and including termination of employment where circumstances warrant. In addition, the College has identified multiple sources where sexual assault can be reported. Employees who wish to report instances of sexual assault are encouraged to speak to their supervisor or others within their direct management team. The offices of the Sexual Abuse Awareness Program, Human Resources, the Office of Institutional Diversity & Equity, the College Ombudsperson and the College Proctor (Safety and Security) may also be contact points for reporting sexual assault. Finally, employees may find support through the Faculty/Employee Assistance Program, the Tucker Foundation, the Center for Gender and Student Engagement and the local Women's Information Service (WISE) hotline at 1-866-348-9473.

More information on sexual assault and available resources can be found at <a href="http://www.dartmouth.edu/sexualabuse/help/">http://www.dartmouth.edu/sexualabuse/help/</a>. This site also contains a video which includes Hanover Police Department and Dartmouth Safety and Security explaining options and resources available to Dartmouth students and College Community members.

## New Hampshire Law

New Hampshire RSA 632-A establishes three categories of sexual assault and related offenses. (Please keep in mind that the following is a partial review of the statutes covering sexual assault and related crimes in New Hampshire. It is intended only for purposes of information and guidance, does not cover all acts that may constitute criminal sexual behavior or all parts of the sex crime statutes, and should not be construed as legal advice.)

- 1. Aggravated Felonious Sexual Assault (a Class A felony punishable by up to 15 years in prison), includes engaging in "sexual penetration" of another, in pertinent part, under any of the following circumstances:
- Through application of physical force, violence or superior physical strength;
- When the victim is physically helpless to resist;
- When the victim is less than 13;
- When at the time of the assault the victim indicates by speech or conduct that consent is not freely given to performance of the sexual act;
- When there is a pattern of sexual assault with a victim under the age of 16;
- When the actor coerces the victim to submit by threatened use of physical violence or physical strength and the victim believes the actor has the ability to execute these threats;
- When the actor coerces the victim to submit by threatening to retaliate and the victim believes the actor has the ability to execute these threats;
- When the victim submits under circumstances involving false imprisonment, kidnapping or extortion;
- When the actor, without prior knowledge or consent of the victim administers or has knowledge of another person administering to the victim any intoxicating substance which mentally incapacitates the victim;
- When the actor provides therapy, medical treatment or examination of the victim in the course of a therapeutic relationship under certain circumstances. See, NH RSA 632-A:2.
- 2. Aggravated Felonious Sexual Assault (a Class A felony punishable by up to 15 years in prison) includes intentional touching through clothing, or otherwise, the genitalia of a person under the age of 13 under circumstances that can be reasonably construed as being for the purpose of sexual arousal or gratification.

- 3. Felonious Sexual Assault (a Class B felony punishable by up to 7 years imprisonment), includes, in part, "sexual contact", (intentional touching, reasonably construed as being for purposes of sexual arousal or gratification) when the accused:
  - Causes serious personal injury to the victim;
  - Engages in sexual penetration with the person between the ages of 13 and 16, where the age difference is three years or more;
  - Engages in sexual contact with a person under the age of 13;
  - Engages in sexual contact with a person when the actor is in a position of authority over the person and uses that authority to coerce the victim. See, NH RSA 632-A:3.
- 4. Sexual Assault (a Class A misdemeanor punishable by a fine of \$2000 and up to one year imprisonment), includes, in part, "sexual contact" (intentional touching, reasonably construed as being for the purposes of sexual arousal or gratification) with a person 13 years of age or older under the circumstances described regarding aggravated felonious sexual assault, and/or engages in sexual penetration with a person between the ages of 13 and 16 where the age difference between the actor and the other person is three years or less. See, NH RSA 623-A:4.

## Sexual Assault Education Programs and Support Resources

## Sexual Assault Awareness Program

The Sexual Assault Awareness Program (SAAP) is housed in the Dean of the College Division, under Health Services and within the Department of Student Health Promotion & Wellness. SAAP was established at Dartmouth College in 1989 with the mission to :

1) Serve the needs of those affected by sexual assault, relationship violence, stalking and other forms of harassment (This includes emergency advocacy, assistance in obtaining medical care, assistance navigating Dartmouth College judicial and/or Hanover Police reporting procedures, and other support as needed)

2) Educate the Dartmouth College community about sexual violence and its prevention and empower students to act towards the elimination of sexual violence.

3) Address issues of policy and procedure through advocacy for survivor concerns.

In 1991, the Sexual Assault Peer Advisor (SAPA) program was established to provide survivors of sexual violence with trained peers to turn to for support and resources. Over the years SAAP has been responsible for providing advocacy and confidential support for those affected by sexual assault, designed and implemented a variety of educational programs and events and worked in collaboration with other campus departments to improve the College's policies and procedures around issues of sexual violence.

#### Sexual Assault Peer Advisors (SAPA)

Sexual Assault Peer Advisors (SAPA) is a peer advising group sponsored by Dartmouth College's Health Promotion Department (in Dick's House). A Sexual Assault Awareness Program Coordinator serves as the advisor. A SAPA is a Sexual Assault Peer Advisor — a student who has undergone a 32 hour training course and has learned the fundamentals to serve as a resource for students who have been confronted with issues of sexual assault and/or intimate partner violence. These students work with survivors (either recently or in the past), secondary survivors (UGAs, friends, family, or partners) and help to enlighten the Dartmouth community about sexual assault and intimate partner violence. A SAPA provides support, information, and referrals. If you or your friends have been affected by sexual assault or intimate partner violence, the SAPAs are a trained confidential peer resource available to help you!

#### How to Help a Friend who has been sexually assaulted:

#### What can I do to be supportive?

As a friend, you probably know what behaviors and emotions are typical of your friend. If your friend, for no apparent reason, begins to act in an atypical manner, don't be afraid to ask if your friend is doing okay and let him/her know that you noticed changes in their affect or behaviors. You may be the first person to check-in or ask about what's going on with your friend. Here are some strategies that you may find useful in helping support your friend. 1. BELIEVE THEM. Believing someone when the person tells you he/she has been sexually assaulted/abused without question or hesitation, is the most important thing you can do for your friend.

2. LISTEN. You don't have to know exactly what to say or do. Just be there with them. You don't have to talk. We all tend to analyze and question when someone tells us a story. Active listening skills teach us to talk less, and make space in a conversation for your friend to express themselves comfortably. NEVER question their actions or the details of the assault, or why your friend did or didn't do something or feels the way he or she does. Instead, If you are having difficulty understanding what your friend may be saying, ask them to clarify. Paraphrase or relate feelings back to the person to ensure that you are not assuming that your friend's feelings reflect your own beliefs or judgments.

3. Be GENUINE. Just be yourself.

4. Be PATIENT. Your friend is processing and experiencing a variety of feelings and emotions. They may or may not know what they want to do next and may feel conflicted or confused about their options. Don't rush their healing process.

5. ASK how you can help. Don't assume that you know what's best for your friend, even if you've had a similar experience. They've already had their power and control taken away once, don't do it again by making decisions for them.

6. ASSURE YOUR FRIEND THAT IT IS NOT HIS OR HER FAULT AND YOUR FRIEND IS NOT TO BLAME FOR THE ASSAULT IN ANY WAY. Survivors of sexual assault often blame themselves for what has happened. It is important that we help them understand that they are not to blame, no matter what happened. Someone else chose to violate their boundaries.

7. ASSURE YOUR FRIEND SHE OR HE IS NOT ALONE. Survivors of sexual assault often feel isolated, scared, and powerless. Be there for a friend; your presence and attention can reassure the survivor that they have support.

8. EMPOWER YOUR FRIEND. Provide resources and options for them to utilize as they desire.

9. Keep their information PRIVATE. It took a lot of courage for this person to tell you about the assault/abuse. Do not spread their personal information with others, unless you're concerned about their well-being. If you fear they may hurt themselves or someone is going to hurt them again, call Safety and Security immediately. For more information, please refer to the SAAP website at <a href="http://www.dartmouth.edu/sexualabuse/">http://www.dartmouth.edu/sexualabuse/</a>.

#### Academic Assistance

Students who have experienced sexual assault or sexual misconduct sometimes find themselves unable to concentrate on all of their course work. Under appropriate circumstances, the deans can assist in requesting arrangements to extend deadlines for class assignments, postpone examinations, change living situations, and provide other assistance. Contact: the Undergraduate Deans Office or the Graduate and Professional School Deans (see: Resources Contact Information below).

#### The Men's Project

Located within the Center for Gender and Student Engagement (CGSE), the Men's Project seeks to bring together resources to help male identified students at Dartmouth analyze traditional notions of the masculine gender role, examine their own understanding of masculinity, as well as explore the various intersecting identities within the male community.

The Men's Project will engage Dartmouth men in programs, educational opportunities, mentoring, and community building opportunities focusing on examinations and explorations of masculinities. Dartmouth students, staff, faculty, and community members are invited to participate in all Men's Project programming.

The White Ribbon Campaign is the CGSE Men's Project's flagship initiative, calling men to pledge in the fight to end sexual violence. In addition to handing out white ribbons to the

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community, The White Ribbon Campaign provides opportunities for the Dartmouth community to explore and analyze the role that men can play in stopping rape. From lectures and panels to discussions and passive exhibits, The White Ribbon Campaign seeks to engage men at Dartmouth as agents for positive change.

In addition, The CGSE Men's Project explores men and masculinities at Dartmouth through programs like Upstaging Stereotypes, The Elephant in the Room, and Men's Forum. All programs and opportunities supported by the CGSE Men's Project will aim to address one or more of the following goals:

- Increase male curricular and co-curricular engagement at Dartmouth College
  - Increase male participation and leadership roles in campus involvement
    opportunities such as academic engagement, research opportunities, student
    organizations, residence education, volunteer and service opportunities, mentor
    and peer advising, study abroad, campus ministry, diversity and inclusion, sexual
    assault awareness and prevention, etc.
- Improve male decision-making at Dartmouth College
  - Decrease high-risk male behavior around issues like alcohol, sexual misconduct, hazing, violence, harassment, bias, and discrimination.
- Increase male recruitment and retention at Dartmouth College
  - Improve academic engagement, contribute to male recruitment, provide support services for male students, and encourage male students to seek support services

For more information, see http://www.dartmouth.edu/~cgse/programs/mensproject.html

## RAD (Rape Aggression Defense Course)

The Rape Aggression Defense Course was developed to empower women through selfdefense. The RAD System objective is "to develop and enhance the options of self-defense, so they may become viable considerations to the woman who is attacked." This course includes crime prevention/risk techniques, voice commands, and basic self-defense techniques. The program also has a lifelong self-defense return policy that allows the women to return to a RAD class anytime, with any instructor, anywhere, free of charge for a lifetime of practice. For more information or to sign up for the course, please contact one of the instructors through the Department of Safety and Security at (603) 646-4000 (6-4000 from campus phones). The department has 4 trained instructors.

#### Medical and Community Resources

#### Dartmouth College Health Services

Located at 5-7 Rope Ferry Road, provides comprehensive confidential medical services for students who have experienced sexual abuse. Call (603) 646-9401 (6-9401 from Campus phones) for a consultation or to schedule an appointment.

#### Dartmouth College Counseling and Human Development Department (CHD)

Counseling and Human Development Services are available for all full-time, enrolled students. We offer a variety of psychological services to assist students in managing the many demands and developmental challenges of college. These services, provided by a diverse and multiculturally competent professional staff, include short-term counseling, group counseling, medication evaluation and monitoring, and consultation. Additionally, we provide same day services for crisis and emergency situations. There is no charge for counseling services on a short-term basis. Some issues are more appropriately addressed in long-term counseling due to their complexity and history. Generally students for whom long-term counseling is appropriate are referred to a community therapist through our office. Efforts will be made to help students find providers who take the student's health insurance.

In addition to our clinical services, CHD provides a range of programs to promote mental health, emotional resilience and wellness throughout the campus community. CHD counselors can present/facilitate programs pertinent to college counseling and college life, on topics such as anxiety, Season Affective Disorder, depression, and adjusting to college life. All staff have received specific training in responding to and treating survivors of

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sexual assault. On call staff are available 24 hours a day and 365 days a year. If students prefer to meet with a provider of a specific gender, that can be arranged as well.

## Inpatient Care at the Health Service

Inpatient nursing staff have received specific first responder training for victims of sexual assault and are skilled at responding to mental health crises. Students who have experienced sexual assault are welcome to stay in the Inpatient Department. Nursing staff will work with the student and medical/counseling staff to insure that the student is aware of all possible support options and get the referrals they are interested in. The Inpatient Department also has the capacity to lock its doors and screen/limit who enters the department which can be important for the safety of victims of sexual assault.

## Dartmouth-Hitchcock Medical Centers Emergency Department

(603) 650-7000, located in Lebanon, provides survivors of sexual violence with comprehensive care and treatment, including medical evidence collection and treatment, STD testing, and pregnancy testing and referral.

## Women's Information Service (WISE)

A community service agency in Lebanon dedicated to serving victims of domestic and sexual violence and their families. In addition to a 24-hour crisis line, toll-free at 866-348-9473, WISE provides advocacy for clients in local courts and police stations and provides referrals for counseling and other services.

## **Registered Sex Offender Information**

Law enforcement information regarding registered sex offenders in this area may be obtained by calling the Hanover Police Department at (603) 643-2222. Information on New Hampshire sex offenders can also be accessed on the web at

http://www.egov.nh.gov/nsor/result.asp. For information about sex offenders in Vermont check with the Norwich Police Department at (802) 649-1460 or the Vermont Sex Offender Registry at 802-241-5400 for further information or visit the Vermont Sex Offender Registry at

http://www.communitynotification.com/cap\_office\_disclaimer.php?office=55275

## **Child Sexual Abuse Reporting**

All Dartmouth students and employees have an obligation to report child abuse.

"Child sexual abuse" means engaging with a person under 18 in any sexually explicit conduct or simulation of such conduct.

If you are in doubt about whether you must report? Contact Dartmouth Safety and Security at 603-646-4000

Under New Hampshire law (RSA 169-C:29), every person who has reason to suspect that a person under age 18 has been subjected to abuse, including sexual abuse, must immediately report the information to:

New Hampshire Department of Health and Human Services Bureau of Child Protection 603-271-6556 800-894-5533 (in-state only) <u>http://www.dhhs.nh.gov/dcyf/cps/index.htm</u> Then call the Hanover Police Department: 603-643-2222 and Dar

Then call the Hanover Police Department: 603-643-2222 and Dartmouth College Department of Safety and Security 603-646-4000.

#### ANNUAL DISCLOSURE OF CRIME STATISTICS

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) requires colleges and universities across the United States to disclose information about crime on and around their campuses. The Department of Safety and Security maintains a close relationship with all police departments where Dartmouth College owns or control property to ensure that crimes reported directly to these police departments that involve the College are brought to the attention of the Department of Safety and Security.

The Department of Safety and Security collects the crime statistics disclosed in the charts through a number of methods. Communications and patrol officers enter all reports of crime incidents made directly to the department through an integrated computer aideddispatch systems/records management system. After an officer enters the report in the system, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The Department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook and the FBI National Incident-Based Reporting System Handbook (sex offenses only). In addition to the crime data that the Department of Safety and Security maintains, the statistics below also include crimes that are reported to various campus security authorizes, as defined in this report. The statistics reported here generally reflect the number of criminal incidents reported to the various authorities. The statistics reported for the sub categories on liquor laws, drug laws and weapons offenses represented the number of people arrested or referred to campus judicial authorities for respective violations, not the number of offenses documented.

## Definitions of Reportable Crimes

**Murder/Manslaughter** – defined as the willful killing of one human being by another.

**Negligent Manslaughter** – is defined as the killing of another person through gross negligence.

**Forcible sex offenses** – is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Including: forcible rape, forcible sodomy, sexual assault with an object, forcible fondling.

**Non forcible sex offense** – unlawful, non-forcible sexual intercourse, including, incest and statutory rape.

**Robbery** – is defined as taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary – is the unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft – is the theft or attempted theft of a motor vehicle.

**Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

*Hate Crimes –* includes all of the crimes listed above that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes:

- Larceny/Theft includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.
- **Simple Assault** an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- **Intimidation** to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

• **Destruction/Damage/Vandalism of Property (except Arson)** – to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

## Categories of Prejudice:

**Race** – A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.

**Gender** – A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

**Religion** – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

**Sexual Orientation** – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

**Ethnicity/national origin** – A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.

**Disability** – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/ challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

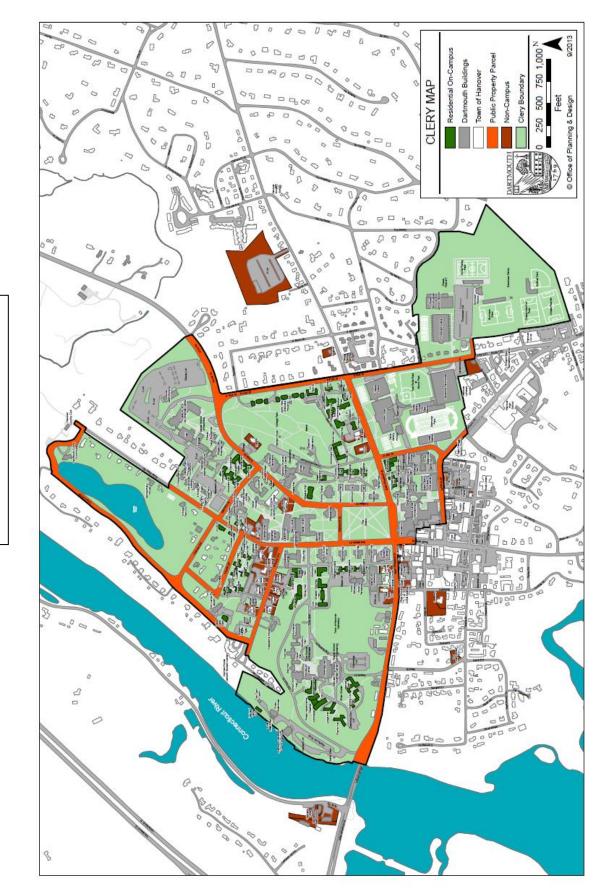
## Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics - 2012 - Dartmouth College

- 2012 - Dartmouth Conege								
Offense	Year	On Campus Property	Residential Facilities	Non-Campus Property	Public Property	Total		
Murder Non Negligent	2010	0	0	0	0	0		
Murder/Non-Negligent Manslaughter	2011	0	0	0	0	0		
Manslaughter	2012	0	0	0	0	0		
	2010	0	0	0	0	0		
Negligent Manslaughter	2011	0	0	0	0	0		
	2012	0	0	0	0	0		
	2010	12	12	10	0	22		
Sex Offenses, Forcible	2011	12	11	3	0	15		
	2012	11	11	13	0	24		
	2010	0	0	0	0	0		
Sex Offenses, Non-Forcible	2011	0	0	0	0	0		
	2012	0	0	0	0	0		
	2010	1	0	0	0	1		
Robbery	2011	0	0	0	0	0		
	2012	0	0	0	0	0		
	2010	0	0	0	0	0		
Aggravated Assault	2011	0	0	1	0	1		
	2012	0	0	0	0	0		
	2010	4	2	3	0	7		
Burglary	2011	6	2	3	0	9		
	2012	9	5	7	0	16		
	2010	0	0	0	0	0		
Motor Vehicle Theft	2011	0	0	1	0	1		
	2012	0	0	0	0	0		
	2010	1	1	1	0	2		
Arson	2011	1	1	1	0	2		
	2012	2	2	1	0	3		
1	2010	84	49	33	17	134		
Liquor Law Arrests	2011	37	14	1	2	40		
	2012	<b>9</b>	<b>6</b>	0	7	<b>16</b>		
Liquor Law Violations Referred	2010	31	16	8	0	39		
for Disciplinary Action	2011	31	14	-	0	40		
Disciplinary Action	2012	69	<b>50</b>	<b>10</b> 9	<b>4</b> 2	<b>83</b>		
Drug Low Annosto	2010 2011	12 8	11 7	<u> </u>	0	23 12		
Drug Law Arrests	<b>2011</b> <b>2012</b>	8 13	9	<b>2</b>	1	12 16		
	2012	20	17	4	0	24		
<b>Drug Law Violations</b>	2010	<u> </u>	9	4 1	0	10		
<b>Referred for Disciplinary Action</b>	<b>2011</b> <b>2012</b>	<b>20</b>	<b>18</b>	0	0	<b>20</b>		
	2012	0	0	0	0	0		
Illegal Weapons Possession	2010	0	0	0	0	0		
Arrests	<b>2011</b> <b>2012</b>	0	0	0	0	0		
Illegal Weapons Possession	2012	0	0	0	0	0		
Violations Referred for	2010	0	0	0	0	0		
Disciplinary Action	<b>2011</b> <b>2012</b>	0	0	0	0	0		
Disciplinal y Action	2012	U	U	U	U	U		

		E CRIME CH Dartmouth				
Offense	Year	On Campus Property	Residential Facilities	Non-Campus Property	Public Property	Total
	2010	0	0	0	0	0
Murder/Non-Negligent Manslaughter	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Negligent Manslaughter	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Sex Offenses, Forcible	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Sex Offenses, Non-Forcible	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Robbery	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Aggravated Assault	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Burglary	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Motor Vehicle Theft	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Arson	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Liquor Law Arrests	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2011	0	0	0	0	0
Disciplinary Action	2012	0	0	0	0	0
	2010	0	0	0	0	0
Drug Law Arrests	2011	0	0	0	0	0
	2012	0	0	0	0	0
Dana Law Walaking	2010	0	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Illegal Weapons Possession Arrests	2011	0	0	0	0	0
	2012	0	0	0	0	0
Illegal Weapons Possession Violations	2010	0	0	0	0	0
Referred for Disciplinary Action	2011	0	0	0	0	0
Actorica for Disciplinary Action	2012	0	0	0	0	0
	2010	0	0	0	0	0
Larceny- Theft	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
All Other Crimes of Bodily Injury	2011	0	0	0	0	0
	2012	0	0	0	0	0
	2010	0	0	0	0	0
Intimidation	2011	*1	*1	0	0	*1
	2012	#2	0	0	0	#2
	2010	0	0	0	0	0
Destruction /Damage/Vandalism	2011	0	0	0	0	0
	2012	0	0	0	0	0

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics HATE CRIME CHART

\*The category of prejudice was sexual orientation #The category of prejudice was gender in one case and sexual orientation in the other



MAP

### ANNUAL FIRE SAFETY REPORT

The Higher Education Opportunity Act enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. The following report details all information required by this act for My University.

#### Definitions

The following terms are used within this report. Definitions have been obtained from the Higher Education Opportunity Act:

**On-Campus Student Housing** – A student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within a reasonable contiguous area that makes up the campus.

**Fire** – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

#### **Fire Safety**

In addition to the physical security features of each residence hall, the College provides a number of life safety features in most on campus student housing; these include: sprinklers, kitchen fire suppression systems, fire alarm systems, fire extinguishers, etc.

The College takes life safety issues very seriously and regularly consults with the Hanover Fire Department on issues relating to fire safety. The Hanover Fire department is located approximately 1 mile from the main campus, which allows for quick response to any fire alarm or other emergency. In addition and in cooperation with the Hanover Fire Department, the College conducts 4 fire drills during the calendar year for each on campus residential facility. College Fire Safety and Emergency Evacuation information is posted at http://www.dartmouth.edu/~ehs/fire-emergency.

As part of our institutional fire safety and prevention efforts, the College has implemented the following policies, with the noted exceptions:

- Smoking is not permitted in any College-owned residential facility. Privatelyowned Greek Letter Organizations establish their own policies regarding smoking.
- The College prohibits open flame devices in on campus residential facilities; however, in maintaining a residential community, we must balance the safety of all community members in relation to the belief system of individual members of the community. In order to do this, we require that students who wish to maintain an open flame for religious or spiritual observance complete a request form with the Residential Education Office, in the Office of Residential Life. The form must be submitted and approved prior to the lighting of any open flame.
- The following items are not permitted in on campus residential facilities:
  - o Portable space heaters, Electrical appliances with a heating element
  - Microwave ovens, Hot plates, Toasters, Rice Cookers
  - Electric, propane gas or charcoal grills
  - Torchiere style halogen lamps, or any halogen lamp with a bulb of 100 watts or greater
  - 2.4 GHz cordless telephones as they interfere with the College's wireless network
  - Live or cut Christmas Trees
  - Flammable liquids or gases

# Halls/Apartments

	Dartmouth College On Campus - Student Housing Fire Life Safety Systems 2012										
	Building	Sprinkler System?	% Sprinklere d	Fire Alarm Monitoring by Dartmouth and Hanover Fire Dept.	Smoke Detection	Fire Extinguisher Devices	Evacuatio n Plans/ Placards	# of evacuation (fire) drills each academic year			
1	Alpha Chi Alpha	Full Sprinkler	100%	Х	Х	Х		4			
2	Alpha Phi	Full Sprinkler	100%	Х	Х	Х	Х	4			
3	Alpha Xi Delta	Full Sprinkler	100%	Х	Х	Х	Х	4			
4	Andres	Full Sprinkler	100%	Х	Х	Х		0			
5	Berry	Full Sprinkler	100%	Х	Х	Х		0			
6	Bildner	Full Sprinkler	100%	Х	Х	Х		4			
7	Bissell	Full Sprinkler	100%	Х	Х	Х		4			
8	Brown	Full Sprinkler	100%	Х	Х	Х		4			
9	Butterfield	Full Sprinkler	100%	Х	Х	Х		4			
10	Byrne II	Full Sprinkler	100%	Х	Х	Х		4			
11	Channing Cox	Full Sprinkler	100%	Х	Х	Х		4			
12	Chi Heorot	Full Sprinkler	100%	Х	Х	Х		4			
	Chinese Language	• •									
13	House	Full Sprinkler	100%	Х	Х	Х		4			
14	Cohen	Full Sprinkler	100%	Х	Х	Х		4			
15	Cutter/Shabazz	Full Sprinkler	100%	Х	Х	Х		4			
16	Delta Delta Delta	Full Sprinkler	100%	Х	Х	Х		4			
17	Epsilon Kappa Theta	Full Sprinkler	100%	Х	Х	Х		4			
18	Fahey	Full Sprinkler	100%	Х	Х	Х		4			
19	Fayers-Mid	Full Sprinkler	100%	Х	Х	Х		4			
20	Fayers-N	Full Sprinkler	100%	Х	Х	Х		4			
21	Fayers-S	Full Sprinkler	100%	Х	Х	Х		4			
22	French	Full Sprinkler	100%	Х	Х	Х		4			
23	Gile	Full Sprinkler	100%	Х	Х	Х		4			
24	Goldstein	Full Sprinkler	100%	Х	Х	Х		4			
25	Hitchcock	Full Sprinkler	100%	Х	Х	Х	Х	4			
26	Ivy Lane Apartment 7	Full Sprinkler	100%	X	Х	Х		0			
27	Ivy Lane Apartment 9	Full Sprinkler	100%	Х	Х	Х		0			
28	Judge	Full Sprinkler	100%	Х	Х	Х		4			
29	Kappa Delta Epsilon	Full Sprinkler	100%	Х	Х	Х		4			
30	La Casa	Full Sprinkler	100%	Х	Х	Х		4			
31	LALAC House	Full Sprinkler	100%	Х	Х	Х		4			
32	Ledyard Apartments	Full Sprinkler	100%	X	Х	Х		4			
33	Ledyard Canoe Club	Full Sprinkler	100%	Х	Х	Х		4			
34	Little	Full Sprinkler	100%	Х	Х	Х		4			
35	Lord	Full Sprinkler	100%	Х	Х	Х		4			
36	Mass-Mid	Full Sprinkler	100%	Х	Х	Х		4			
37	Mass-No.	Full Sprinkler	100%	Х	Х	Х		4			
38	Mass-So.	Full Sprinkler	100%	Х	Х	Х		4			
39	Maxwell	Full Sprinkler	100%	Х	Х	Х		4			
40	McCulloch	Full Sprinkler	100%	Х	Х	Х		4			
41	McLane	Full Sprinkler	100%	Х	Х	Х		4			
42	Morton	Full Sprinkler	100%	Х	Х	Х		4			

43	Native American House	Full Sprinkler	100%	Х	Х	Х		4
44	New Hamp	Full Sprinkler	100%	Х	Х	Х	Х	4
45	North	Full Sprinkler	100%	Х	Х	Х		4
46	North Park Apt. 10	Full Sprinkler	100%	Х	Х	Х		0
47	North Park Apt. 12	Full Sprinkler	100%	Х	Х	Х		0
48	North Park Apt. 14	Full Sprinkler	100%	Х	Х	Х		0
49	North Park Apt. 16	Full Sprinkler	100%	Х	Х	Х		0
50	North Park Apt. 18	Full Sprinkler	100%	Х	Х	Х		0
51	North Park Apt. 20	Full Sprinkler	100%	Х	Х	Х		0
52	North Park Apt. 22	Full Sprinkler	100%	Х	Х	Х		0
53	North Park Apt. 24	Full Sprinkler	100%	Х	Х	Х		0
54	North Park Apt. 8	Full Sprinkler	100%	Х	Х	Х		0
55	Rauner	Full Sprinkler	100%	Х	Х	Х		4
56	Richardson	Full Sprinkler	100%	Х	Х	Х		4
57	Ripley	Full Sprinkler	100%	Х	Х	Х		4
58	Russell Sage	Full Sprinkler	100%	Х	Х	Х		4
59	Smith	Full Sprinkler	100%	Х	Х	Х		4
60	Streeter	Full Sprinkler	100%	Х	Х	Х		4
61	Thomas	Full Sprinkler	100%	Х	Х	Х		4
62	Topliff	Full Sprinkler	100%	Х	Х	Х		4
63	Wheeler	Full Sprinkler	100%	Х	Х	Х		4
64	Woodward	Full Sprinkler	100%	Х	Х	Х		4
65	Zimmerman	Full Sprinkler	100%	Х	Х	Х		4

	Dartmouth College Non Campus Student Housing Fire Life Safety Systems 2012										
	Building	Sprinkler System?	% Sprinklered	Fire Alarm Monitoring by Dartmouth and Hanover Fire Dept.	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans/ Placards	# of evacuation (fire) drills each academic year			
1	Amarna	Full Sprinkler	100%	Х	Х	Х		4			
2	Foley House	Full Sprinkler	100%	Х	Х	Х		4			
3	Карра Карра Gamma	Full Sprinkler	100%	Х	Х	Х		4			
4	Sigma Delta	Full Sprinkler	100%	Х	Х	Х		4			
5	Alpha Delta	Full Sprinkler	100%	Х	Х	Х		4			
6	Alpha Theta	Full Sprinkler	100%	Х	Х	Х		4			
7	Beta Alpha Omega	Full Sprinkler	100%	Х	Х	Х		4			
8	Bones Gate	Full Sprinkler	100%	Х	Х	Х		4			
9	Chi Gamma Epsilon	Full Sprinkler	100%	Х	Х	Х		4			
10	Gamma Delta Chi	Full Sprinkler	100%	Х	Х	Х		4			
11	Карра Карра Карра	Full Sprinkler	100%	Х	Х	Х		4			
12	Panarchy	Full Sprinkler	100%	Х	Х	Х		4			
13	Phi Delta Alpha	Full Sprinkler	100%	Х	Х	Х		4			
14	Phi Tau	Full Sprinkler	100%	Х	Х	Х		4			
15	Psi Upsilon	Full Sprinkler	100%	Х	Х	Х		4			
16	Sigma Alpha Epsilon	Full Sprinkler	100%	Х	Х	Х		4			
17	Sigma Nu	Full Sprinkler	100%	Х	Х	Х		4			
18	Sigma Phi Epsilon	Full Sprinkler	100%	Х	Х	Х		4			
19	Tabard	Full Sprinkler	100%	Х	Х	Х		4			
20	Theta Delta Chi	Full Sprinkler	100%	Х	Х	Х		4			
21	Casque and Gauntlet	Full Sprinkler	100%	Х	Х	Х		4			
22	Zeta Psi	Full Sprinkler	100%	Х	Х	Х		4			
23	Fire and Skoal	Full Sprinkler	100%	Х	Х	Х		4			
24	The Lodge	Full Sprinkler	100%	Х	Х	Х		4			

#### **Student Housing Emergency Evacuation**

Students are encouraged to know where the closest emergency exits are in relationship to their room. In the event of an emergency involving a residential facility, evacuation may be required. If a fire alarm is annunciating in a resident hall, students should immediately exit the building using the stairwells. Students should not use the elevators in a fire emergency. If you see smoke or see fire and the fire alarm system has not activated, pull the nearest pull station as you leave the building. Students should not investigate the cause of the fire and should proceed immediately to the nearest emergency exit. Do not try to bring any items with you. Once outside of the building students should move away from the building to a safe location and remain there. Responding emergency personnel will evaluate the emergency and take appropriate action to address the emergency. No reentry into the building is allowed until the authorized emergency responders declare the building safe.

#### **Fire Incident Reporting**

All fires that have occurred should be reported to the Department of Safety and Security at 646-4000. Any fire in progress in any building on campus should be reported to the Hanover Fire Department immediately by dialing 911.

# Fire Statistics for On-Campus Student Housing Facilities

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	Dartmouth College On Campus Student Housing Fire Safety Statistics 2010								
Numbered	hbered 2010 on campus student housing Numbers of fires Of fires Cause of fire Cause of fire fire resulting in medical treatment at a medical facility Treatment at a medical facility Value of the property related to the fire fire treatment at a medical facility								
1	Chi Heorot	1	Open flames	0	0	0			
2	Alpha Chi Alpha	1	Other	0	0	0			
3	Russell Sage	1	Other	0	0	0			

	Dartmouth College On Campus – Student Housing Fire Safety Statistics 2011									
	2011 on campus student housing	Numbers of fires	Cause of fire	Number of injuries related to the fire resulting in medical treatment at a medical facility	Number of deaths related to the fire	Value of the property damage related to the fire				
1	Hitchcock	1	Vending Machine caught on fire	0	0	\$1,000				
2	Morton	1	Air Conditioner burned	0	0	\$300				
3	Judge	1	Trash Can Fire	0	0	0-\$50				
4	Alpha Chi Alpha	1	Other	0	0	0				

Darti	Dartmouth College - Department of Safety and Security - On Campus Residential Facilities - Fire Log - Calendar Year 2012 Note: These are on campus residential facilities									
	Report #	DATE	2012 ON CAMPUS STUDENT HOUSING	TIME OCCURRED	CAUSE OF FIRE	NUMBER OF FIRES	NUMBER OF INJURIES RELATED TO THE FIRE RESULTING IN MEDICAL TREATMENT AT A MEDICAL FACILITY	NUMBER OF DEATHS RELATED TO THE FIRE	VALUE OF THE PROPERTY DAMAGE RELATED TO THE FIRE	
1	2012-02-0252-IR	2/4/2012	Epsilon Kappa Theta	5:45pm	Electrica I fire	1	o	o	\$20,000	
2	2012-02-265-IR	2/6/2012	Bissell	1:28am	Burned food	1	0	0	\$0	
3	2012-02-0340-IR	2/12/2012	Arson Russell Sage	10:47pm	Fire set to a ping pong ball	1	0	0	0	
4	2012-03-0631-IR	3/29/2012	Bissell	11:08pm	Burned bed comfort er	1	0	0	\$0-\$100	
5	2012-04-0808-IR	4/21/2012	Bissell	2:26am	Burned food	1	0	0	\$200	
6	2012-05-1155-IR	5/27/2012	Arson (HPD)/Bissell	5:31pm	Burned paper	1	0	o	\$150	

Dart	Dartmouth College - Department of Safety and Security - Non Campus Residential Facilities - Fire Log - Calendar Year 2012 Note: These are non-campus residential facilities									
	Report #	DATE	2012 NON CAMPUS STUDENT HOUSING	TIME OCCURRED	CAUSE OF FIRE	NUMBER OF FIRES	NUMBER OF INJURIES RELATED TO THE FIRE RESULTING IN MEDICAL TREATMENT AT A MEDICAL FACILITY	NUMBER OF DEATHS RELATED TO THE FIRE	VALUE OF THE PROPERTY DAMAGE RELATED TO THE FIRE	
			Theta Delta							
1	2012-02-0421-IR	2/22/2012	Chi	8:36pm	Candle	1	0	0	\$200	
			Arson		Burned					
			(HPD)/Phi		shower					
2	2012-04-0792-IR	4/19/2012	Delta Alpha	1:22am	curtain	1	0	0	\$25	
					Burned					
			Gamma		paper					
3	2012-06-1323-IR	6/20/2012	Delta Chi	2:51am	towel	1	0	0	0	
	İ		Gamma	1	Trash					
4	2012-10-2173-IR	10/25/2012	Delta Chi	12:55am	can fire	1	0	0	0	
			Карра							
			Карра		Trash					
5	2012-11-131-IR	11/19/2012	Карра	4:24am	can fire	1	0	0	\$500	

## Fire Safety Education and Training

Dartmouth's Department of Environment Health and Safety provides information to all students about fire safety and directs them to their home page at: <a href="http://www.dartmouth.edu/~ehs/fires-emergency/">http://www.dartmouth.edu/~ehs/fires-emergency/</a>

Employees receive two mailings each year from The Department of Environmental Health and Safety including the NFPA Fire Prevention Week mailing and a Fire & Emergency Evacuation brochure.

Several groups of employees receive yearly fire extinguisher training including but not limited to Department of Safety and Security personnel, several Facilities and Operations shops and custodial personnel, laboratory personnel, and child care center employees to list a few.

EH&S also conducts fire extinguisher training each year for various students including those beginning work in laboratories, and has trained several other groups by request including entire Greek organizations, studio arts student interns, and Collis Center for Student Involvement student managers.

## Plans for Future Improvements in Fire Safety

The College continues to monitor trends related to residence hall fire incidents and alarms to provide a fire safe living environment for all students. New programs and policies are developed as needed to help insure the safety of all students, faculty and staff.

## IMPORTANT PHONE NUMBERS AND OTHER CONTACT INFORMATION

## **Emergency Services**

Hanover Police/Fire/Ambulance EMERGENCY Non-emergency	
Department of Safety and Security EMERGENCY Non-emergency 24 hour on-call services	
Environmental Health and Safety	(603) 646-1762 (6-1762)
Facilities Operations and Management Business hours After hours, weekends, holidays	

## **Health Concerns**

Dartmouth Hitchcock Medical Center	
Emergency Department	

Dartmouth College Health Service	
Counseling and Human Development	(603) 646-9442 (6-9442)
Health Resources	
Inpatient Department	

# **Resources for Students**

Sexual Assault Awareness Program
Sexual Abuse Peer Advisors <u>sapa@dartmouth.edu</u>
After-hours Dean-on-Call and Counselor-on Call(603) 646-4000 (6-4000)
Alcohol and Other Drug Program
Drug & Alcohol Peer Advisors
Undergraduate Judicial Affairs
Undergraduate Deans Office
Residential Life

# Graduate/Professional School Deans

Arts and Science (Graduate Studies)	
Dartmouth Medical School	
Thayer School of Engineering	
Tuck School of Business	
College Chaplaincy	
Women's Information Service (WISE)	

## Resources for Employees

Faculty/Employee Assistance Program	(603) 646-1165 (6-1165)
College Ombudsman	(603) 646-9872 (6-9872)
Office of Institutional Diversity & Equity	(603) 646-3197 (6-3197)
College Chaplaincy	(603) 646-3359 (6-3359)
Women's Information Service (WISE)	24-hour crisis line 866-348-9473