OBJECTIVES

The objectives of the Colet Fellowship are to encourage, through the sharing of intellectual and cultural experiences in the context of secondary school life, a better understanding between students of the United Kingdom and the United States. The fellowship is supported by the Colet Foundation in the United States composed of US based alumni known as Old Paulines.

ABOUT THE FELLOWSHIP

The Fellowship offers an opportunity for a recent graduate from a US university to spend one academic year at St Paul’s School (SPS) assisting the US Universities Department and teaching a core subject. Onsite accommodation is provided as are meals during term time. There will be an award of £9,400 sterling, paid at a rate of £940 monthly. To encourage university and cultural exploration SPS pays the membership fees for University Alumni Clubs in London as well as an overall UK wide museum membership. SPS has recently run excursions to Morocco, the Galapagos and Iceland. Colet Fellows are invited to participate in these excursions as part of the Fellowship offering. Colet Fellows are automatically considered Old Paulines and may join the alumni network once they return the United States.

The Fellowship Year is for a period of ten months, from the end of August 2015 to the end of June 2016. The term dates are as follows:

Autumn
Thursday, 3 September – Thursday, 17 December
Remedy: Monday, 19 October – Friday, 30 October; Monday, 7 December

Spring
Thursday, 7 January – Thursday, 24 March
Remedy: Monday, 15 February – Friday, 19 February

Summer
Thursday, 21 April – Friday, 1 July
Remedy: Monday 2 May; Monday, 30 May – Tuesday, 31 May

ABOUT ST PAULS SCHOOL

St Paul’s is a private secondary school for boys founded in 1509 by John Colet. There are 933 students between the ages of 13 and 18, of whom about 30 board in the on-site boarding house. The students are taught and supported by 100 members of the teaching staff. In addition, the school’s grounds also provide a home to St Paul’s “preparatory” school, Colet Court, for 430 boys between the ages of 7 and 13. SPS is one of the top five of academic schools in the UK. It is particularly outstanding in maths and is known for strong programs in sports, drama, music and art. About a third of SPS graduates attend Oxford or Cambridge, the rest attending other top universities in the UK. Each year between 20-30 go on to top US universities.
FELLOW RESPONSIBILITIES

- The Colet Fellow is a member of the US Universities Advising team which numbers about 8. Specifically the Colet Fellow is expected to assist the Head of US Universities in organising visits from Admissions officers and alumni and also participate in information sessions for students. The Colet Fellow is also responsible for coordinating and editing the OPUS newsletter for SPS graduates (Old Paulines) at US universities. The Colet Fellow assists students in developing and editing their application essays and generally helps students with their college applications as necessary. The Colet Fellow may be called upon to help proctor exams and to accompany Counselors on the annual USA College Visit for members of the L8 (Junior) class.

- Part-time teaching. Following a period of observation and training, the Fellow should expect to take part in the teaching of a subject within the school’s curriculum and to offer several courses according to his or her interests and expertise.

- Assisting with extra-curricular activities. Colet Fellows with particular skills and experience in sports (particularly basketball, rugby and/or rowing), music, drama, debate or other activities will be expected to assist teaching staff with responsibilities for those activities.

- (Optional) Assisting teaching staff with the supervision of pupils on school trips.

TRAVEL AND ACCOMMODATION

The candidate must finance travel to and from London, England.

Throughout their Fellowship Year, Colet Fellows will be provided with on-site accommodation along with other international assistant staff. In addition, St Paul’s School will provide all meals during school term.

Colet Fellows will have term-time access to school facilities including the swimming pool, gym and fitness centre.

CONDITIONS

1. This offer is conditional upon the Fellow being permitted to lawfully enter and work in the UK; the UK has recently changed its laws with regards to the immigration points system, and this has affected our usual operation of bringing a Colet Fellow over from the States to the UK.

2. At the time of application, candidates must be scheduled to complete their undergraduate by the end of the summer or are already graduates. In the case of undergraduates, candidates must graduate before taking up the Fellowship.

3. The Colet Fellow may hold other awards concurrently to assist in travel but may not undertake commitments outside school during terms. This is not intended to prevent him or her from work on a thesis if he or she so desires.

4. The Fellow will have the normal St Paul’s School holidays of approximately four weeks at Christmas and four weeks at Easter, plus half term breaks of at least one week in October and one week in February.
**SELECTION PROCESS**

The Application consists of an application form, and a CV. Shortlisted candidates will be interviewed by Skype.

The Fellow shall be interviewed and selected by a committee chaired by the High Master or Surmaster of St Paul’s School on an equal opportunity basis.

Application should be emailed with the Subject: **Colet Fellowship Application**

**Deadlines and Notification**
The application deadline is 8th November 2014
Shortlisted candidates to be notified by 15th November 2014
Skype interviews will be held on Tuesday 2nd and Wednesday 3rd December 2014

Further information about the school is available on the website (www.stpaulsschool.org.uk). The successful candidate can be put in touch with previous Colet Fellows for information about their experience.

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