PETITION FOR A FOUR-COURSE LOAD
BEYOND THE 4 TERM MAXIMUM ALLOWED

NAME: __________________________________________ DATE: _________________

ID NUMBER: ________________ CLASS YEAR: ________ HB: _______________

A student may without permission or extra charge undertake during a college career a four-course load up to a maximum of four times. Each qualifying student has until the end of the tenth day of classes of any term, within the maximum of four, to add a fourth course. Note: It is not possible to elect four courses until the term in question has begun. A fourth course may be dropped until the end of the sixth week of classes. After the end of the sixth week, the rules for withdrawal from courses apply and one of the four uses of this provision is thereby lost. A student who has already exhausted the quota of four, four-course loads may undertake additional four-course loads only by permission of the Registrar; the student is charged extra tuition in the amount of one third of the normal. *Such students should be sure to note that the decision to drop such a fourth course after the tenth day of classes does not result in full exemption from the extra tuition, but instead one reduced with time according to the tuition refund policy.

Transfer students matriculating as a sophomore, have the option of three four-course loads; as a junior, two four-course loads.

___I am petitioning for an additional four-course load ______. A full description of my (term) situation is outlined below. I recognize that I will be charged additional tuition________________________ (signature)

Explaination:

*NOTE: The Registrar only approves permission to take an additional four-course load, not tuition waivers.

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Approved: ___________ Not Approved: ___________ Date: __________________________
Comments: _______________________________________________________________________

6/18/14