Panarchy Corp.

Saturday, July 16th, 2005

12.30pm

Murphy's in Hanover

Meeting called by: Panarchy Corp. members **Type of meeting:** Discussion

Facilitator: **Note taker:** Jesse Beach

Timekeeper:

Attendees: Partial Board

Mark Waterhouse, Marlene McDonald, John Vansant, Brian Tompkins, Jesse Beach, Amy Essigman

Please read:

Please bring:

Minutes

Agenda item: Fuller Audit – How to approach it **Presenter:**

Discussion:

1. Our understanding of the pressing issues facing the Panarchy physical plant and the College's assessment are not in agreement.
2. They consider us to be a "dormitory" that can and does house more than 16 residents. Panarchy never accepts more than 16 residents at one time. We must make the College understand this. Panarchy Corporation could adopt an official limitation on occupancy to a maximum of 16 if necessary.
3. We need to look into what fire safety regulations the house does not meet and develop a plan to bring the physical plant up to those standards.
4. We will need to raise the money for the renovations. Options include requests to Alumni members.
5. Our plan for the house should be long term, perhaps even a cyclical improvement plan working on a 5 year schedule for example.

Conclusions:

1. We need to address the College's assessment of our housing capacity and reach an agreement.
2. We need to get in touch with the fire marshal and arrangement an assessment of the house's safety needs.
3. John's firm will be contracted to put together a plan for the renovation of the house once the above two points have been dealt with.

	Action items	**Person responsible**	**Deadline**
✓	Addressing the Colleges assessment of our housing capacity.	Jesse Beach, John Vansant, Karen Bonn	ASAP
✓	Secure a meeting with the Fire Marshal	Brian Tompkins?	
✓	Develop possible architectual solutions to the safety issues of the house		
✓	Establish and adopt a 5-year Capital Improvement Plan and Budget showing work to be undertaken each year and estimated budget. Amend and update the plan annually.	The Corporation with advice from John Vansant	
✓	Fund the construction	Jesse Beach, Mark Waterhouse	