



Dartmouth College • Office of Visa and Immigration Services

44 North College Street • Suite 6202 • Hanover • New Hampshire • 03755

Telephone: (603) 646.3474 • Fax: (603) 646.1616 • Blitz Bulletin: "Visa Services"

Email: Visa.and.Immigration.Services@Dartmouth.edu • Web: <http://www.dartmouth.edu/~ovis>

F-1 Student Immigration Transfer-Out Form

This form is to be filled out by F-1 students who have completed their academic program at Dartmouth and will be either applying for a change of visa status or transferring to another institution. (If you are leaving the US temporarily and will be resuming your studies at DARTMOUTH soon, please do not complete this form). In order to comply with federal regulations and to improve the services provided to our international population, we must have this form completed and returned to our office before we can release your immigration record to your new institution.

Name: _____
(Last) (First) (Middle)

Academic Level at Dartmouth: ___BA ___BE ___MA ___MS ___PhD
___Non-degree student

Department or School at Dartmouth: _____

Future Plans:

I am (please check appropriate item):

___ Leaving the US _____ Date of expected departure from US: ___/___/_____

OR:

___ Working under Optional Practical Training

OR:

___ Transferring my F-1 status to another school in the US. If so, please have the Immigration Advisor at your new institution complete the following section:

Name of new institution: _____

Phone number of Office of Visa and Immigration Services: _____

Program number, if known _____

F-1 SEVIS School Number: _____

SEVIS release date requested: _____

(Please note that after this release date you are no longer a Dartmouth student, and may not be employed under any Dartmouth College-sponsored optional practical training (OPT))

Taxes: Between January and April of each year Dartmouth College sends a W-2 form or a 1042S form to individuals who received Dartmouth taxable wages or scholarship funding during the previous calendar year. Be sure to advise the Payroll department of the address to which these forms should be sent. Income tax return forms can be obtained overseas at the US Embassies or can be downloaded from the IRS website.

Legal Status: At the conclusion of the academic program, F-1 students have 60 days in which to: leave the US, change immigration status, move on to another program level, obtain admission to another US university or begin Practical/Academic Training. You may transfer to another institution during this 60 day grace period. If you fail to do any of the above procedures in the time allowed, you will lose your legal F-1 status 60 days after you complete your program.

Transfer-out request certification

I certify that I have requested that my Student & Exchange Visitor Information System (SEVIS) immigration record be released to the U.S. institution listed above, as of the date listed above.

Student signature Date: _____

