

INSTITUTIONAL PROFILE

Legal Name and Address:

Trustees of Dartmouth College
Office of Sponsored Projects
11 Rope Ferry Road, #6210
Hanover, NH 03755-1404
603-646-3007 (Phone)
603-646-3670 (Fax)

Location:

Grafton County
2nd Congressional District
State House District #13
State Senate District #5

E-Mail: Sponsored.Projects@Dartmouth.Edu**Web Address:** <http://www.dartmouth.edu/~osp/>

EIN (Employer Identification Number):	02-0222111N
HEW Payee Number (or Entity # or PHS Acct #):	1-020222111-A3
IPF Number (Institutional Profile File, given by NIH):	2021601
Dun and Bradstreet Number:	04-102-7822
Cage Code:	Cage 4B580
State of NH Vendor Code:	#92613
North American Industry Classification System (NAICS) Code :	61131
Misconduct in Science Annual Report:	Dated: February 18, 2008

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FRINGE BENEFITS: The following percentages should be used on budgets accompanying proposals:

	FY09 <u>7/1/08-6/30/09</u>	FY10 <u>7/1/09-6/30/10</u>
Faculty, AP I & AP II	38%	38%*
Research Associate A	9%	9%
Research Associate B	24.5%	24.5%*
Research Associate C	38%	38%*
Temporary	9%	9%

*Please use a 1% increment for each following year thereafter.

Research Associate A: Researchers with assignments of less than 9 months, or less than half time, qualifying them as temporary employees.

Research Associate B: Researchers whose assignments are expected to end within 3 years of their initial hiring or appointment at Dartmouth.

Research Associate C: Researchers whose assignments or reappointments are expected to continue beyond 3 years of the date of their initial hiring or appointment at Dartmouth.

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FACILITIES AND ADMINISTRATIVE COSTS RATES: In accordance with our negotiated agreement with the Department of Health and Human Services, the following Predetermined Rate(s) should be used until further notice. If you have a question about the type of rate to use for a specific project, please contact our office at (603) 646-3007 for clarification.

Date of Agreement: March 12, 2009

<u>Applicable to:</u>	<u>Rate</u>	<u>Base</u>	<u>Period</u>
Research on-campus	59.9 %	MTDC*	07/01/08 - 06/30/09
	58.0%	MTDC*	07/01/09 - 06/30/11
All Programs off-campus	26.0 %**	MTDC	07/01/08 - 06/30/11
Research at the VA Hospital	29.8 %	MTDC	07/01/08- 06/30/09
	29.7%	MTDC	07/01/09- 06/30/11
Other sponsored programs	35.0 %***	MTDC	07/01/08 - 06/30/11
Instruction	61.0 %	MTDC	07/01/08 - 06/30/11

(Provisional rates after 7/01/11; use the same rates and conditions as those cited for fiscal year ending June 30, 2011)

MTDC = Modified Total Direct Costs: Total direct costs excluding capital expenditures (buildings, individual items of equipment over \$5,000, alterations and renovations), that portion of each subaward in excess of \$25,000, patient care, rental/maintenance of off-site activities, tuition remission, scholarships and fellowships.

** The Off Campus rate applies only to activities of significant duration performed in facilities not owned by the College and to which rent is directly allocated.

*** The Other Sponsored Programs rate is for activities such as outreach programs, regional medical programs and other types of non-research, non-instructional programs.

IRB Fees for new protocols to be included on all projects:

Expedited review: \$500

Full Committee review: \$1,500

Human Subjects Federal-Wide Assurance # FWA00003095
Expires: June 22, 2010

Animal Subjects Animal Welfare Assurance # A3259-01
Date of Assurance: 09/15/05

AAALAC March 7, 2006 (latest accreditation date)

Assurance of Compliance Dated May 27, 1999 (on file with DHHS):
(Civil Rights, Handicapped, Sex Discrimination,
Age Discrimination)

Radioisotopes NRC # 276 R

O.N.R. Representative:
Judith Michaud
Administrative Contracting and
Grants Officer
O.N.R. M.I.T.
495 Summer Street, Room 627
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Email: michauj@onr.navy.mil

Regional Audit Office:
D.H.H.S. - O.I.G.
Office of Audit Services
Region I
John F. Kennedy Federal Building
Room 1409
Boston, MA 02203
Phone (617)565-2684

Cognizant Federal Agency:
Dept of Health and Human Services
Robert I. Aaronson
(212) 264-2069

INSTITUTIONAL PROFILE

Proposals Format and Forms Update

National Institutes of Health

For NIH modular format specific guidelines, go to: <http://grants.nih.gov/grants/funding/modular/modular.htm>

For NIH forms and application kits, go to: <http://grants.nih.gov/grants/forms.htm>

The pre-filled cover page is available at: <http://www.dartmouth.edu/~osp/docs/facepage0406.doc>.

To submit your eSNAP progress report or Just in Time information, please use the NIH Commons electronic system at: <https://commons.era.nih.gov/commons/index.jsp>

National Science Foundation

FastLane Proposals:

Starting on October 1, 2000, all proposals, transfers, reports, notifications, supplements and/or revised budgets need to be submitted through FastLane: <https://www.fastlane.nsf.gov/fastlane.htm>

Please contact our office to check your FastLane accessibility status, if you need to do any of the above.

Other Updates

As the government is working on the development and release of a Federal grants system, you will hear about new electronic submission requirements. Please visit the following site to learn more about it: <http://grants.gov/>

Other organizations and foundations now require the submission of proposals through their respective electronic systems. If you have questions or need help, please contact our office. Also make sure to allow sufficient time for our office to review your proposal before you submit it.