

INTRODUCTION

This Projects Design/Construction Guidelines Manual is prepared by the Dartmouth College Facilities Offices in an effort to assist project architects and Engineers to understand the minimum standards for Dartmouth College (the college) projects.

It is intended that a copy of these guidelines be printed for each project and presented to the project architectural and engineering team. The Facilities Planning Office and the Facilities Operations and Management project representatives will be responsible to confirm that the project design team addresses each item presented herein.

The information contained herein is intended to aid the project architect in understanding the expectations of the college for the design and construction of this facility. It is not the purpose of this document to relieve the project design team of their responsibility to seek out the best engineering or architectural solutions for this project. It is the duty of the project architect to make certain that the project goals of quality, function, durability, aesthetics, budget, and schedule are best served by the design of this project. The architect of record must bring to the college's attention any elements of this design that vary from the information contained herein.

It is not the intention of the college to alter any contractual or legal obligations of the college or the architect by reason of the information contained in this document. The architect shall bring to the attention of the college any item contained herein that, in the opinion of the architect, cause a contract term or condition to be compromised.

The specification titles and numbers listed in the Table of Contents are taken from the year 2000 version of the AIA Masterspec and may not reflect the actual titles and numbers of the sections used by the Architect and Engineers. The college recommends the use of AIA Masterspec as a guide for the preparation of project specification. This is a recommendation, not a requirement.

If the college has no minimum standards for a particular specification section, the Table of Contents will include a 'No Special Requirements' following the specification title and the section will not be included in the guidelines. Other sections listed in the Table of Contents will be included in the guidelines with the college minimum standards. Many sections that have been considered not applicable for the college projects are not listed in the Table of Contents.

All work performed on the main Dartmouth College Campus shall comply with all Local, State and Federal Regulations. The latest local regulations are available through the applicable Town of Hanover departments:

Hanover Site Plan Regulations	643-0742 ext. 111
Hanover Zoning Ordinance Cover Sheet & Table of Contents	643-0742 ext. 111
Hanover Building Code Adoption Ordinance	643-0742 ext. 111
Hanover Building Permit Inspection Requirements	643-0742 ext. 111
Hanover Department of Public Works Excavation Permit & Guidelines	643-3327
Hanover Fire Department Notifications re: Fire Alarm System & Sprinkler Systems	643-3424
BOCA/NFPA Code Study Template (Use BOCA Format)	

The guidelines are prepared from past experiences with materials and recommendations from consultants. If, in the course of the design phases of the projects, the Architect or Engineer should wish to deviate from these Guidelines, the issue should be brought to the attention of the Dartmouth College Facilities Planning Office for consideration and approval. If the architect or Engineer should find a particular guideline not in the best interest of the college, they shall bring the issue to the attention of the Dartmouth College Facilities Planning Office. If the architect or Engineer should find a product or construction practice that should be considered for the Guidelines, it would also be appreciated if they would bring the issue to the attention of the Dartmouth College Facilities Planning Office for consideration. The attached Variance Request Form shall be used to request and such deviation.

**DARTMOUTH COLLEGE DESIGN
& CONSTRUCTION GUIDELINES**

March 15, 2003

These Guidelines are not prepared to restrict the Architect or Engineer from any design considerations but merely to assist the design team in choosing products or systems that have performed well for the college in recent past projects.