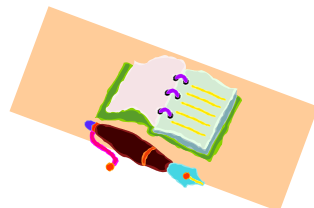
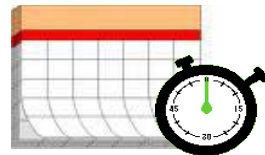


## 6 simple steps to help you complete the online enrollment process.

1. **Select a 30 minute time slot** to complete the online enrollment to open a Supplemental Retirement Account (SRA) during the next week.
2. 3 minutes. **Check to see if you have** the name, address, and social security number for each beneficiary.
3. **Select the amount you want to invest for 2011** (minimum: \$16/month, maximum: IRS limits determined each year). Changes can be made at any time. Voluntary contributions are tax-deferred. Taxes will be paid when the funds are withdrawn.
4. 5 minutes. **Select a company**. Three investment companies are available: Calvert, Fidelity, and TIAA-CREF. A wide variety of funds are available within each company. For information:  
Calvert: (800) 368-2745  
Fidelity (800) 343-0860  
TIAA-CREF (800) 842-2776
5. **You are now ready to enroll. Go to a computer** that is available for 20 minutes. If you like, you can use the one in the Human Resources office at 7 Lebanon Street, Suite 203.
6. 15-20 minutes. **Log on to Flex Online at <http://benefits.dartmouth.edu> to complete your online SRA enrollment.** You will need your Log ID and password. Be sure to click on the investment company link (Calvert, Fidelity, or TIAA-CREF) to complete the company application.



**Congratulations!** You have just taken the first step toward a financially secure retirement.



**Don't give up! Contact the Benefits Office (6-3411) if for any reason you could not complete the online enrollment process.**



**It takes no time to prepare for your lifetime!**

Most people plan on electing a Supplemental Retirement Account (SRA), but feel they don't have the time or information right now. We have outlined 6 simple steps to help you complete the election process. It will take between 15 – 30 minutes, from start to finish. Why not take the time now to insure a financially secure retirement.