

Dartmouth College

Health Service at Dick Hall's House
7 Rope Ferry Road, Hanover, NH 03755
Phone: 603-646-9404

Dear Student,

First we would like to welcome you as well as your family to Dartmouth! All enrolled Dartmouth College students are required to meet specific health requirements prior to the start of classes. Requirements are listed on our website, as well as provided for you below. Our website can be accessed at:

http://www.dartmouth.edu/~health/about_us/incoming/Gradrequirements.html

In order to get started, please print the following forms from our website:

□ Immunization Form:

- Print and bring to a health care provider to complete. Our immunization form outlines the REQUIRED vaccines. If you obtain a copy of your immunization record from your home doctor, prior school, or military, please be certain your records include the required vaccines listed below.

REQUIRED VACCINE DOCUMENTATION: THESE ARE PHYSICAL DOCUMENTS REQUIRED IN ADDITION TO ONLINE FORMS

- **Tetanus/Diphtheria Primary Series** (4-5 shot series received in early childhood)
- **Tdap booster** received within the past 10 years. If TDaP is more than 10 years old a Tetanus booster is required
- **(2) MMR vaccines** received after 12 months of age and administered at least 28 days apart (2 Measles, 2 Mumps and 1 Rubella may be substituted), **OR** positive blood titer results for Measles, Mumps and Rubella. **Lab reports must be submitted.**
- **(2) Varicella vaccines, OR DATE of illness documented by a health care provider** (self-reported illness is not accepted), **OR positive blood titer results. Lab report must be submitted.** -No proof is Varicella is required if date of birth is prior to 1980

□ Tuberculosis Screening & Testing Form:

- Part A, completed by STUDENT (Part A is mandatory for ALL students)
- Part B, ONLY needs to be completed if you have said "YES" to any question in Part A

IMPORTANT: *Part A, Tuberculosis Screening, must be submitted to the Health Service even if all answers on the form are "NO"!*

□ **IMPORTANT:** *Be sure to keep a copy of your completed immunization form so you can complete the online portion of your health requirements. You are required to enter your vaccine dates online AND submit a copy of your immunization form to us.*

□ Send health forms (Immunization documentation, Tuberculosis form(s) to ATTN: Medical Records, at the address provided above. Even though it is 2018 mail is the preferred delivery method. ☺

You will need to complete the series of online health forms. It is **IMPORTANT** to remember that to access these forms the Dartmouth NetID and password will be needed. You will receive notification of this information in mid-May. It is also **IMPORTANT** to know that if you try to access the Health Services link before mid-May you may receive an "ACCOUNT CANNOT BE FOUND" notification. You will need to try accessing the link in mid to late May. To complete the online forms please, follow the steps below:

- Access banner at: <https://healthservices.dartmouth.edu>
- Enter your NetID and password

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- Select the 'Forms' tab from the left menu bar

REQUIRED ONLINE FORMS-(NOTE: You may have difficulty completing these forms from a MAC computer)

- **Authorization to Provide Medical Treatment-** Your consent allows you to be seen and treated at the Health Service also known as Dick's House
- **Health History Form-** Enter your medical history as well as family history details here.
- **Acknowledgement of Complaint Process-** You are acknowledging you have read and reviewed the Dick's House complaint process.
- **Immunizations-** Use your copy of the paper immunization form to enter the dates of your vaccines. The paper immunization form will NOT be processed at the Health Service until you have successfully completed the online immunization form.
- **New Hampshire Patient Bill of Rights-** You are acknowledging you have reviewed the NH Patient Bill of Rights.
- **Notice of Privacy Practices-** You are acknowledging you have reviewed the Privacy Practices.
- **Dick's House Billing Acknowledgement-** While most Dick's House services are provided at no additional cost, this form acknowledges that you are aware that there are some visits/services have an associated charge.
- **You are not required to complete the NCAA form. This form is for returning student athletes only.**

Common Questions & Answers

Q: Do I need to have a physical exam prior to coming to Dartmouth?

A: No, the Health Service (Dick's House) does not require a physical exam. We ask that you provide us with your medical history, allergies, medications, family history, etc. when completing the online Health History Form accessed through Banner (see Checklist)

Q: What happens if I don't complete the requirements prior to the June 30th deadline?

A: If you are not in compliance with health and immunization requirements a **HEALTH HOLD** will be placed on your student banner account. A health hold will affect your use of Banner including the ability to electronically check in for classes in September.

Q: Do I have to complete these requirements if I waived out of the Dartmouth Student Group Health Plan?

A: Yes! The health and immunization requirements are separate from the insurance portion of your requirements.

Q: What is the best way to submit my health forms?

A: Mail is the preferred delivery method for your health forms. Due to the high volume of paperwork we will receive please allow for 2-3 weeks for form processing. An email will be sent to your Dartmouth email account letting you know if you are compliant or if there are any outstanding requirements.

Feel free to contact us with any questions you have pertaining to your health and immunization requirements. We can be reached via phone at 603-646-9404. Insurance related questions should be directed to the Dartmouth Student Group Health Plan office at 603-646-9438. **Important, please note:** Regardless of your insurance coverage, as a registered student you are eligible for health care at the Health Service.

Best,

Jacqueline Carter
Medical Records Coordinator
Dartmouth College Health Service