



Welcome to IRA

On March 2, the Institutional Reporting & Analysis (IRA) reporting tool went live for the broader user community. With its robust data warehouse and new look, IRA offers former Hyperion users the opportunity to run financial reports in a stable, sustainable environment.

IRA Desktop Requirements

IRA is a web-based application that requires no special software to be installed on your computer. However, the IRA system may not be compatible with certain Internet browsers or operating systems, or combinations, thereof. To ensure optimal vendor and Dartmouth support, we recommend that IRA be run on the following desktop platforms:

Operating Systems	Internet Browsers
Windows XP	Internet Explorer 6.x, 7.0 Firefox 1.5.x, 2.0
Apple Mac OS 10.x	Firefox 2.0

For additional information, please e-mail IRAfr@dartmouth.edu.

Reminder: Basic Training Needed for All IRA Users

To gain access to IRA, all Hyperion users will need to attend a 2.5-hour training course, after which they will be able to perform the same tasks in IRA that they do today in Hyperion. The training sessions will start on March 2 and will be instructor-led as well as hands-on. The sessions will focus on users' data and will allow users to immediately begin working in the new tool.

- Who is the basic training for?**
All current Hyperion users, whether for GL, OGA, or both (*follow up training will be available for those who track grants*)

Important Dates to Remember

- March 2** IRA training and transition to begin
- March–May** Hyperion users switched over to IRA
- June 5** Hyperion Reports to be shut down (*see article above right*)

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Hyperion Reports Shut-Down Date Change

In response to a request from the reporting user community, Hyperion reports will be officially shut down on June 5, 2009, instead of June 1. This will ensure that the Hyperion reports stop at the end of a full fiscal period. For more information about the Hyperion reports shut-down date, please go to <http://www.dartmouth.edu/~fiscalservices/irafr/hyperion-shut-down-memo.pdf>

**Sign up now for
IRA Training in
March and April**
Go to: www.dartmouth.edu/~fiscalservices/irafr/

Questions about IRA?

If you have any questions about IRA, please e-mail: Institutional.Reporting.and.Analysis@dartmouth.edu.

