

Campus-wide Report Rollout Accelerated

The rollout of IRA reports to users campus-wide is being moved up a month to the February/March 2009 timeframe, instead of March/April, as originally planned. This decision was approved by the Project Steering Committee and is in response to growing concerns about the stability of the current Hyperion reporting environment. Since the Hyperion reports suffer from outages on an almost daily basis, the Project Management Team and Steering Committee feel it is prudent to replace Hyperion with the new IRA reports, as soon as possible, to reduce the impact that these outages are having on the user community.



To accomplish this schedule change, report development priorities have been shifted so that all frequently used reports will be available when users are trained on IRA. All year-end reports, most of which are used by the Controller's Office, will be made available in a subsequent report release currently planned for March.

Please monitor this newsletter for additional information regarding upcoming IRA training dates. If you have any questions, please e-mail Institutional.Reporting.and.Analysis@dartmouth.edu.

Important Dates to Remember

- **December 1-8, 2008** The pilot user group will have its first training sessions.
- **Mid-January 2009 (dates TBA)** Town Hall meetings to introduce IRA to the user community and take questions prior to training.
- **February 16 thru April 3, 2009** IRA training and transition to begin.

Stay tuned to the *IRA:FR Newsletter* for more details.

Inside this issue:

Testing on IRA Progresses	2
Dates to Remember	1
Reports on ~reports	2
Advisory Group members	2

Release 1A and 1B Defined

IRA: Financial Release has two major phases, 1A and 1B, in the rollout and training on the new tool.



In 1A, which commences this fall, a pilot group of users will be trained on the new reporting tool and have access to General Ledger (GL) and sponsored project (OGA) reports. Beginning in mid-February of 2009, the rest of the current Hyperion user community will receive training and access to the IRA reports.

Finally, in the March/April timeframe, a group of year-end GL and OGA reports will be released.

During Phase 1B, which begins in the Spring 2009, a new subject area will be added to the IRA system: Labor Distribution.

Five Labor Distribution reports, currently available in Discoverer, will be migrated to IRA. Labor Distribution queries in Discoverer will remain active for a period of time after this rollout to ensure a smooth transition into FY10.

(continued on page 2)



Testing Progresses on IRA:FR

A team of financial analysts and managers led by Tim Heath continues to make steady progress on the testing of the new reporting tool. Heath hopes that by as early as November 21, the team will have confirmation that the new tool and the new data warehouse will be thoroughly synced and ready to rollout to the pilot user group, currently scheduled for training beginning December 1.

“The first round of test testing is completed,” says Heath, “and although a number of report issues have been identified, no major

problems have surfaced. We’re very encouraged by the testing results thus far.”

Heath noted that the team of testers who have had a chance to try out the new tool have been providing valuable feedback on their reporting experience.

“A number of the testers have noted that the ability to save report filter settings is a big plus in IRA, and that the reports are easier to run and use,” said Heath. “However, IRA reports do behave differently than the Hyperion reports, so users will need to become accustomed to these differences,” he said.

Release 1A and 1B Defined (continued from page 1)

Note: Standard Human Resources queries are not being migrated and will remain in Discoverer.

The Project Team will also conduct a requirements assessment for procurement (PO), accounts receivable (AR), and accounts payable (AP) data, and related inventory and p-card data. More information about this phase to come.

Advisory Board Provides Vital Feedback

As the IRA:FR project continues toward the general rollout, the advisory board has been meeting regularly with team leaders. Their responsibilities include:

- Monitoring project progress
- Providing feedback regarding project plans, activities, and deliverables,
- Participating in project testing, and
- Acting as a two-way conduit for project communication with respective end-user constituencies.

Advisory Board Member	Department
Bill Barr	Facilities Operations & Management
Tawnia Boutin	Endowment
Ann Bunnell	Tuck School of Business
Amanda Bushor	Dean of Faculty
Tom Drinane	Office of Sponsored Projects
Emily Eckels	Residential Life
Gail Goodness	Controller’s Office
Paul Greeley	Dartmouth Medical School
Diane Houle	Controller’s Office
Lori Jackson	Thayer School of Engineering
Lesa Knapp	Development
Dave Leenders	Dean of the College
Steve McAllister	Dartmouth Medical School
Allison McKenrick	Medicine
Larry McKinnon	Thayer School of Engineering
Rita Murdoch	Computing Services
Mimi Simpson	Alumni Relations
Pete Tannini	Admissions & Financial Aid
Lora Thompson	Library Administration

Find Reports in ~reports

Hyperion and HRMS Financial Discoverer reports can now be found at:

www.dartmouth.edu/~reports

As the new reports are created through the IRA project, they will also be accessed through this page. Hyperion and HRMS Financial Discoverer reports will live on this site, parallel to the IRA reports, until all users have been trained on the new reporting tool.

A reminder:

Because servers can change from time to time, it’s important to bookmark the ~reports web page. This way you can be sure you will be able to easily access your reports in the future:

www.dartmouth.edu/~reports

