To: Members of the Faculty of Arts and Sciences  
From: Michael Mastanduno  
Date: September 17, 2015  
Re: Applications for Faculty Fellowships and Senior Faculty Grants

This is the annual announcement inviting members of the faculty to submit applications for Faculty Fellowships or Senior Faculty Grants for the 2016-17 academic year. Please note the deadlines for submitting proposals to your Department/Program Chair and Associate Dean. Also note that the deadlines for the two applications now fall on different dates.

Application Process

Faculty members wishing to apply for these awards should submit a statement of their plan of research and the significance of this work to their scholarly program. The proposal must be limited to two pages and written for an audience that includes colleagues outside the field of the applicant. All applicants must fill out and return the attached cover sheet. A current vita, including publications, must accompany every application.

Applications should be submitted to your department or program Chair who will forward them with a covering letter to the appropriate Associate Dean of the Faculty. The Chair should indicate how the proposed absence from teaching could be accommodated within the instructional commitments of the department or program.

Junior Faculty Fellowships

Each year, the President, on the recommendation of the Committee Advisory to the President (CAP), awards Faculty Fellowships to Assistant Professors. These Fellowships enable faculty members to pursue study and research of significance to their own professional development and provide a one-term, one-course reduction. The number awarded varies from year to year. Eligibility is limited to Assistant Professors who will be in their fourth or fifth year in that rank on or before July 1, 2016. Fellowships may not be used during the year of a tenure review or during a terminal year. One of these Fellows will be designated the Class of 1962 Fellow. Information about this program will be sent separately to Assistant Professors in their third or fourth year in rank.

Beginning in 2015-16, the CAP will award a limited number of enhanced Junior Faculty Fellowships to faculty showing exceptional promise. These fellowships come with a two-term, two-course reduction, which, combined with a sabbatical term, results in a full year of paid leave.
Assistant Professors wishing to apply for Faculty Fellowships should include the application form and two-page statement with the reappointment materials they submit to their Chairs (which include a curriculum vitae).

In the case of Junior Faculty Fellowships, the Chair must comment on whether the work described is, in the judgment of senior members of the department/program, worthy of support. When there are multiple applicants from a department/program for the Junior Faculty Fellowships, the senior faculty should provide some relative assessments. This critical commentary is important to the deliberations of the CAP.

*Applications for Junior Faculty Fellowships should be submitted along with reappointment materials to your Chair by November 2, 2015 and Chairs should submit their recommendations to their Associate Dean by December 1, 2015.*

**Senior Faculty Grants**

Beginning in 1977, the Trustees initiated a program of grants for scholarly research to senior members of the faculty with the understanding that such grants normally will not be awarded more frequently than once every four years. In practice, because of the high level of competition, the normal period between awards has been eight or more years.

The purpose of this program is to provide one term of released time for senior members of the faculty who have established reputations in a given field or are venturing into a new field outside their accustomed area of study. It is expected that most applicants will seek support for research projects of unusual promise—research likely to lead to publication. It is important to note that the Senior Faculty Grant process is highly competitive. Applications have increased to a level that, in some years, does not permit support for more than one in four of the requests.

All applications will be considered by the CAP at a special meeting in November, in advance of teaching schedule meetings.

*An application should be submitted to your Chair by October 15, 2015 so that it can be delivered as a complete package to the Associate Dean for your division by October 22, 2015.*

**Important note to all applicants**

*Whether or not you plan to combine the fellowship/grant with a sabbatical or other type of leave, you must also submit a separate Faculty Leave Request Form at:*

http://www.dartmouth.edu/~dof/faculty_leaves.html

This procedure allows us to track your request through the various stages of review.

**Supplementary Awards**

Faculty Fellowships and Senior Faculty Grants normally include an additional sum for travel and other research expenses. To maximize the number of awards within existing budgetary constraints, such supplementary awards are limited to essential research costs for the proposed project and during the term of the grant. These will not exceed $700. Successful applicants will be contacted regarding these awards.