



# DARTMOUTH COLLEGE

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*The Faculty of Arts and Sciences*

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To: Dartmouth Faculty

From: Michael Mastanduno

Date: September 14, 2011

Re: Request for Proposals for the Dartmouth Conferences and the Porter Foundation Symposia

The Dartmouth Conferences were created by a gift from Fannie and Alan Leslie. Under the terms of this gift, a biennial Dartmouth Conference will address issues of broad academic, social, and cultural relevance. The purpose of the on-campus Conference is to bring leading experts to campus to explore topics of vital interest.

The Porter Foundation Symposia were established by the Porter Family Charitable Foundation. Under the terms of this gift, funds are provided for two symposia to be held at Dartmouth over the next five years. The purpose of these symposia is to bring international experts to campus for discussions and to interact with our faculty on topics related to the Health of the Planet.

Faculty interested in organizing a conference or a symposium should submit a proposal that includes the following:

- a) A cover sheet (available online at: [http://www.dartmouth.edu/~dof/conf\\_cover\\_sheet.doc](http://www.dartmouth.edu/~dof/conf_cover_sheet.doc));
- b) A description of the conference/symposium (3-4 pages in length);
- c) A schedule of specific activities, including those that would be open to the public;
- d) Names of possible speakers and other participants, including members of the Dartmouth faculty;
- e) A plan for disseminating the results of the conference/symposium;
- f) A budget that prioritizes the individual items listed. Projected budgets for conferences and symposia are capped at \$100,000 each. In addition to participant costs, budgets may include administrative support, publishing, and advertising.

Proposals are due by November 10, 2011 and should be submitted to Janet Terp, Chief of Staff, Arts and Sciences, HB 6045. Proposal reviews will be completed by December 1, 2011, in anticipation of the conference or symposium being held during the 2012-13 academic year.

Thank you.