



# DARTMOUTH COLLEGE

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*The Faculty of Arts and Sciences*

Michael Mastanduno  
Dean of the Faculty  
Nelson A. Rockefeller Professor of Government

6045 Wentworth Hall · Room 216  
Hanover, New Hampshire 03755-3526  
Telephone: 603-646-3999  
Facsimile: 603-646-9090

To: Assistant Professors in the Arts and Sciences

From: Michael Mastanduno

Date: October 3, 2011

Re: Class of 1962 Faculty Fellowship

I am writing to bring to your attention the Class of 1962 Faculty Fellowship award, which is a named version of one of our regular Faculty Fellowships. It is a one-term faculty fellowship partially supported with funds provided through the generosity of the Dartmouth Class of 1962. The holder of this fellowship will be designated as the Class of 1962 Fellow and be entitled to a research fund of \$1,200. The intent of the award is to recognize both the significance of outstanding teaching and the need for research support among Assistant Professors of exceptional promise. Faculty members whose reappointments are effective on or before July 1, 2012 are eligible for the 2012-13 award, but fellowships may not be used in the sixth year in the rank of Assistant Professor. Please note that fellowships cannot be used during the year of a tenure review or during a terminal year. Details of the fellowship are described on the following page.

To apply for a Class of 1962 Faculty Fellowship, the candidate should apply for a regular one-term Junior Faculty Fellowship but should write "1962 Fellowship" at the top of the proposal. Procedures and deadlines are the same as described in the memo regarding "Applications for Faculty Fellowships and Senior Faculty Grants." A 1962 Faculty Fellowship application must include specific supplementary information from both the candidate and the department/program. Attached to this memo is a copy of the criteria used by the Fellowship Committee of the Class of 1962 for evaluating the applications. This form shall be used as a guideline only by the candidate and the department/program in developing the supporting materials for the application; it is not to be filled out. Applicants not selected for the 1962 Fellowship will automatically be considered in the regular Junior Faculty Fellowship pool. There is no need to submit two applications.

Applications should be submitted to your Chairs by October 24, 2011 and must be in the Office of your Associate Dean by October 31, 2011.

nmc

c: Associate Deans Higgins, Kotz, Marion, Randolph

## THE CLASS OF 1962 FACULTY FELLOWSHIP

This Fellowship, providing a one-term research grant, is awarded annually to a non-tenured member of the faculty who has demonstrated excellence in undergraduate teaching and promise as a scholar.

### BACKGROUND

The Class of 1962 established this Fellowship with two aims: to acknowledge the lasting importance of exceptional teaching at Dartmouth, and to support outstanding junior faculty members in research projects. The Fellowship was awarded for the first time in 1983.

### ELIGIBILITY

Candidates may be nominated from the Arts and Humanities, Sciences, and Social Sciences Divisions of the College as well as from the Academic Programs.

### CRITERIA

Excellence in teaching takes many forms: inspiring classroom performance through presentations and lectures; skilled leadership of seminars and tutorials; sensitive academic counseling of undergraduates. Candidates will be selected for having manifested these qualities and for possessing outstanding potential for significant contributions to scholarship. Candidates are advised to address in their research proposal the following three questions:

1. What are the specific objectives of the proposed research?
2. What is the research design or analytic method to be used?
3. Why is the project important to the applicant's field of study and his or her professional or intellectual development?

The Department or Program Chair has an essential role to play in the deliberation of the Class of 1962 Fellowship Committee. A thoughtful, objective assessment of a candidate's teaching record and research proposal will not only aid the committee in making a decision, but will also give the candidate the best opportunity to be selected. Sources of direct evidence to which the Chair could refer that would be of great help to the committee are: reports of departmental class visitations, student course evaluations, peer reviews of teaching, and reviews of the applicant's research, writing, or other professional work.

The candidate has the responsibility to submit a clear explanation of the research proposal that can be understood by non-specialists. It is also suggested that the candidate include with his or her proposal the following:

1. A current vitae,
2. A list of courses taught at Dartmouth and elsewhere,
3. A list of College committee assignments and extra-curricular but teaching-related activities,
4. Summaries of performance evaluations of any type that might help in the committee's review, and
5. A short list of important citations of their work.

When the Chair of the Department or Program has received all applications for the 1962 Fellowship, he or she should address a letter of recommendation to the Associate Dean and send it along with all of the information the candidate has provided. The Associate Dean will forward all of that information, together with his or her own letter of recommendation, to the Dean of the Faculty. The Dean will see that all material is submitted to the members of the 1962 Fellowship Committee in a timely fashion. The Committee's slate of candidates for the Class of 1962 Faculty Fellowship will be presented by the Dean to the Committee Advisory to the President for their action.