

DARTMOUTH CIVIL LIBERTIES UNION (DCLU)

CONSTITUTION

Article 1. Name of Organization

- 1.01. The name of the organization shall be Dartmouth Civil Liberties Union (hereinafter called the "Organization").

Article 2. Objectives and Purposes

- 2.01. The purposes for which the Organization is to be organized shall be consistent with the aims and objectives of a liberal arts education as pursued by Dartmouth College. No purpose or objective of the Organization shall be in conflict with applicable state or federal laws presently in force or hereafter enacted.
- 2.02. The specific purposes and objectives which the Organization shall be organized to pursue include:
- i) Raising the consciousness of the Dartmouth community about the individual rights and civil liberties guaranteed by the Bill of Rights in the United States Constitution.
 - ii) Fostering an environment where Dartmouth community members can discuss issues relevant to their civil liberties and move towards a better understanding of different viewpoints.
 - iii) Discouraging civil liberties violations both on and off campus through proactive education.
- 2.03. Hazing practices within the organization are prohibited pursuant to New Hampshire State law as stated in the Handbook.

Article 3. Membership

- 3.01. Membership in the Organization shall be open to all members of the Dartmouth Community without regard to race, color, creed, sex, physical ability, sexual or affectional preference, or national origin. The organization must have at least ten (10) undergraduate members. In no event shall more than twenty-five percent (25%) of the members be non-Dartmouth students. All officers must be Dartmouth undergraduates.
- 3.02. Membership in the Organization shall be determined by request to be added to the membership list of the Organization and attendance at two meetings per term of the Organization. All members (herein so-called) shall have equal rights and privileges with respect to the election of the officers of the Organization (defined below).

Article 4. **Officers and Duties**

- 4.01. The officers of the Organization shall consist of President, Executive Director, Vice-President, Treasurer, Secretary, and a Freshman Representative. Along with one or more Advisers to the Organization, these persons shall constitute the Executive Council (herein so-called) of the Organization.
- 4.02. No non-Dartmouth student shall be eligible to be an officer of the Organization.
- 4.03. Any Dartmouth undergraduate eligible to be an officer of the Organization shall not be permitted to hold more than one office in that organization at any one time.
- 4.04. All officers of the Organization shall be elected through a selection process as outlined below:
- i) Any Dartmouth undergraduate member of the Organization may nominate any member of the Organization (including him or herself) for any position on the Executive Council.
 - ii) The Executive Council must accept all such nominations and distribute a list of all nominations to the membership of the Organization before elections are held.
 - iii) A general meeting shall be convened with the specific purpose of electing officers at a time determined by the Executive Director and Advisor(s). This general meeting must be held at least once every academic year.
 - iv) Members present at the selection meeting shall participate in selecting officers for the organization.
 - v) Elections by electronic mail may be held with the permission of the Advisor(s).
 - vi) Each participant shall be required to vote for one person for each position from the list of nominations as distributed subject to sub-clause (ii) above.
 - vii) Once all the selections have been made, officers shall be appointed on the basis of number of votes.
 - viii) The Executive Director will provide the Council on Student Organizations ("COSO") a list of the officers and their respective classes within three days of the election thereof.
- 4.05. The President shall, with the advice of the Council, decide the relevant issues to be addressed by the Organization and the means to do so. The President shall, in all events, serve as a liaison with COSO, and other organizations and members of the Dartmouth community. In addition, the President shall assist the Executive Director in planning the events to be sponsored by the Organization in forthcoming terms.
- 4.06. The Executive Director shall call all meetings of the membership, regular or otherwise, and shall serve as the chairman of such meetings. In addition, the Executive Director shall, with the advice of the Council, plan and coordinate the events to be sponsored by the Organization in forthcoming terms; with the Treasurer, prepare and present budget request to relevant committees.

- 4.07. In the absence of the Executive Director or the President, or should the Executive Director or the President prove unable or unwilling to perform the duties described in Section 4.05 or 4.06 above, the Vice-President shall assume the responsibilities of the Executive Director or the President, as the case maybe. In addition, the Vice President shall preside over all meetings of the Council called pursuant to Section 5.06 below and shall also perform other duties as the Executive Director or the President may assign from time to time.
- 4.08. The Treasurer shall be responsible for maintaining accurate financial records of the Organization and shall be allowed to request checks or purchase orders on behalf of the Organization. The Treasurer, with the Executive Director, shall prepare and present any budget requests to relevant committees. The officers shall ensure that all funds are properly kept within the College accounting system. No outside accounts are permitted. In addition, the Executive Director or the President may delegate any other responsibility, as they deem appropriate, to the Treasurer.
- 4.09. The Secretary shall be responsible for maintenance of the blitz account, as well as recording accurate minutes of any meeting, regular or otherwise, of the membership or the Council. The Secretary shall also record all votes of the membership or Council. The Secretary shall be responsible for the writing and distribution of a newsletter or other notice to the membership informing them of any meeting or other gathering of the Organization, and furthermore shall at all times maintain an accurate and complete list of the membership of the Organization. In addition, the Executive Director or the President may delegate any other responsibility, as they deem appropriate, to the Secretary.
- 4.10. The Freshman Representative shall be responsible for representing interests of the freshman class. In addition, the Executive Director or the President may delegate any other responsibility, as they deem appropriate, to the Freshman Representative.
- 4.11. The Adviser(s) to the Organization must be either a faculty member or administrator of the College. The Adviser(s) shall attend all meetings of the Executive Council as (a) non-voting member(s) thereof and shall provide guidance and administrative assistance in the preparation of a program of events to be pursued by the Organization in forthcoming terms.
- 4.12. The Council shall prepare a program of events to be sponsored by the Organization in forthcoming terms. The program so prepared shall be presented to the membership for their approval at the meeting of the members of the Organization next scheduled after the program has been developed.
- 4.13. Any officer of the Organization may resign at any time by delivering a written notice of such resignation to the President, or in the case of the resignation of the President to the Executive Director.
- 4.14. At the next regular meeting of the membership of the Organization, a selection process shall be held to elect an officer to fill the position made vacant by such resignation.

- 4.15. If any officer of the Organization is absent from the Dartmouth campus for any leave or off-campus term, an election shall be held at the first meeting of such term to elect an individual to serve as such officer until the regularly elected officer shall return to campus.
- 4.16. Any officer of the Organization may be removed from such office by a **two-thirds (2/3) affirmative vote of the Members**.

Article 5. **Meetings**

- 5.01. A quorum shall exist at any Meeting of the Membership where at least fifty percent (50%) of the Members then in residence at Dartmouth are in attendance.
- 5.02. Actions requiring a majority vote at any Meeting at which a quorum is not present may be submitted to the Members for a mail vote.
- 5.03. Regular Meetings (herein so-called) of the Organization shall be held at least twice per term at such time and place to be determined by the Executive Director.
- 5.04. A Special Meeting (herein so-called) of the Membership shall be called upon written request to the Executive Director of at least twenty-five percent (25%) of the Members then in residence at Dartmouth.
- 5.05. All Members shall be notified of any Meeting and the nature of the business to be transacted thereat at least one day before such Meeting. No Meeting shall be called with the intent to exclude any one Member or any portion of the Membership.
- 5.06. The Executive Council of the Organization shall meet at least once before any Meeting of the Membership at such time and place to be determined by the Executive Director. At such Meetings of the Executive Council a quorum shall be deemed to be the attendance of any three (3) members of the Executive Council.

Article 6. **Voting**

- 6.01. Each member shall have one (1) vote.
- 6.02. There shall be no absentee or proxy voting with respect to any matter other than the nomination and election of the officers.
- 6.03. All motions except those described in Section 7.02 below require an affirmative vote of a simple majority of the membership to be effective.
- 6.04. All votes of the Council shall require an affirmative vote of three (3) of the officers to be effective.

Article 7. **Miscellaneous**

- 7.01. This Constitution shall have been presented to the membership of the Council of the Organization and shall be ratified by a majority vote thereof.
- 7.02. This Constitution may be amended or repealed by a two-thirds (2/3) majority vote of the Members of the Organization then in residence at Dartmouth.
- 7.03. Any amendment to this Constitution shall be attached hereto and made a part hereof for all purposes.
- 7.04. This Constitution and any amendments and changes hereto shall be kept on record with the Student Activities Office and shall be available to any Member of the Organization for inspection during reasonable office hours.

Amendment the First

Passed by a majority of the active members of the Organization by an electronic mail vote on October 9th, 2003.

Section 1. The First section and the Tenth section of the Fourth Article of the Constitution of the Organization are hereby repealed.

Section 2.

- i. The officers of the Organization shall consist of President, Executive Director, Vice-President, Treasurer, Secretary, Recruitment and Events Director, Publicity Director and Student Assembly Representative. Along with one or more Advisers to the Organization, these persons shall constitute the Executive Council (herein so-called) of the Organization.
- ii. In addition, the Executive Director, with the advice of the Executive Council, may appoint any number of additional officers to the Executive Council. The duties of these officers shall be determined by the Executive Director, with the advice of the Executive Council.
- iii. The Recruitment and Events Director shall be responsible for planning events of the Organization, with the advice of the Executive Council. The Recruitment and Events Director shall also be responsible for planning and implementing strategies and events to recruit new members for the Organization. The Recruitment and Events Director shall chair the Committee for Recruitment. In addition, the Executive Director or the President may delegate any other responsibility, as they deem appropriate, to the Recruitment and Events Director.
- iv. The Publicity Director shall be responsible for the publicity of all events of the Organization, with the advice of the Executive Council. The Publicity Director shall chair the Committee for Publicity. In addition, the Executive Director or

the President may delegate any other responsibility, as they deem appropriate, to the Recruitment and Events Chair.

- v. The Student Assembly Representative shall be responsible for representing the Organization in the Student Assembly and for relaying information and materials to and from the Student Assembly on behalf of the Organization. The Student Assembly Representative shall also be responsible for presenting budget and event co-sponsorship requests to the Student Assembly on behalf of the Executive Director and Treasurer. In addition, the Executive Director or the President may delegate any other responsibility, as they deem appropriate, to the Student Assembly Representative.
- vi. The responsibilities of the President, Executive Director, Vice-President, Treasurer and Secretary shall remain pursuant to sections 4.05, 4.06, 4.07, 4.08 and 4.09 respectively.

Section 3.

- i. The Executive Director, with the advice of the President, may appoint ad-hoc or permanent committees to carry out the duties of the Organization, as necessary.
- ii. Each committee shall consist of a Committee Chair and such other members as appointed by the Executive Director, with the advice of the Executive Council, from the membership of the Organization. The Committee Chair shall also be appointed by the Executive Director, with the advice of the Executive Council.
- iii. The Committee Chair shall call all meetings of the committee, regular or otherwise, and shall serve as the chairman of such meetings. The Committee Chair shall be responsible for making sure that the committee performs its duties as required by the Executive Director. The Committee Chair shall report all activities of the committee to the Executive Director, or to such other member of the Executive Council as the Executive Director decides.
- iv. The Committee for Recruitment shall be responsible for planning and implementing strategies and events to recruit new members for the Organization. The Committee for Recruitment shall be chaired by the Recruitment and Events Director.
- v. The Committee for Publicity shall be responsible for the publicity of all events of the Organization. The Committee for Publicity shall be chaired by the Publicity Director.