Campus Services News on Twitter... and Video!

The Campus Services division now has a twitter feed, available at https://twitter.com/DartCampServ. Should you have news related to Campus Services that you would like to share through Twitter, please email Cathy.A.Vollmann@Dartmouth.edu.

Also, 2 new videos are posted to the Campus Services website to share information on who we are and on a latest capital project – House Center B. Check out the videos at the following sites: “Who We Are” at: http://www.dartmouth.edu/~cpf/ “House Center B” at: http://www.dartmouth.edu/~opdc/projects/
Campus Services Supports Moving Dartmouth Forward

Moving Dartmouth Forward, referred to as MDF, is one of President Hanlon’s highest priorities. The MDF website states, “Moving Dartmouth Forward is an initiative aimed at eliminating high-risk behavior and increasing inclusivity while strengthening Dartmouth’s longstanding commitment to leadership in teaching and learning.” There are many facets to MDF, and engagement by the entire community is necessary to ensure its success. Campus Services is actively engaged in the following areas.

The **Planning, Design & Construction (PD&C) team** is in the midst of designing and constructing 2 temporary house centers that will each serve as a ‘living room of sorts’, and provide flexible social space to the house communities. PD&C is also constructing 4 new homes and renovating 2 others to house the 6 new House Professors. These homes will each serve as 4-year, single family residences for the professors who are assigned to each of the six house communities. Several of these homes are aptly named after the street on which they are located:

- Allen House
- East Wheelock House
- North Park House
- School House
- South House: built on Sanborn Street
- West House: built on Webster Avenue

Once these homes are occupied in August 2016, **Residential Operations** will take over to provide ongoing O&M and grounds maintenance for the house centers and the House Professor homes.

**Dartmouth Dining Services** (DDS) is also involved in the MDF effort by establishing a C-store (mini convenience store) in each of the house centers. The C-store will be fashioned after those in Goldstein Hall and in East Wheelock. DDS is also rolling out a new senior apartment meal plan for undergraduate students who will live in campus apartments.

See more details of the Moving Dartmouth Forward plan at: [https://forward.dartmouth.edu/presidents-plan](https://forward.dartmouth.edu/presidents-plan)
New Personnel

There are a number of new faces within Campus Services. If you see one of these people around campus, stop by to introduce yourself. They look forward to meeting you.

Abbe Bjorklund, PE, CEM, LEED AP, CPMP
Director of Engineering & Utilities

Abbe joined the FOM team on December 1, 2015, with responsibility for the Engineering Office, College’s Power Plant, and the Energy Program. She spent the last 15 years with Sebasta, Inc., a national engineering and consulting firm, where she had a leadership role in their energy and engineering design services.

Jennifer Bellows
Residential Property Manager

Late this summer Jennifer joined the Real Estate office, where she is managing the leasing and property management of all graduate student and employee Dartmouth-owned apartments in Hanover. In addition, she is assisting with the sale of homes in the Dartmouth Repurchase Option program. Previously, Jennifer managed projects in the Corporate Services/Facility Management Office at Shark/Ninja in Newton, MA.

Todd French
Maintenance Services Manager

Todd joined FOM on November 2 to oversee the technical trade shops and help these shop supervisors with planning and scheduling efforts as well as with communication with facilities stakeholders across campus. Previously, Todd was responsible for facilities maintenance at Timken Aerospace.

Julie Findley
Chief Operating Officer (COO)

Starting March 14, 2016, Julie will join Lisa Hogarty’s senior staff with responsibility for the division’s finances, human resources, and IT

Position Changes

Jennifer Jones, Senior Property Manager: Jenn was promoted to this Real Estate Office position late this summer after working for many years as the Residential Property Manager. In her new role, she is responsible for managing all local commercial properties owned by Dartmouth. In addition, she continues to manage the sale of homes in the Dartmouth Repurchase Option program.

Dave Newlove, formerly the Executive Director of Dining Services (DDS), has expanded responsibilities to include a variety of smaller operations and auxiliaries within Campus Services. Lisa Hogarty, the VP of Campus Services, commented that this promotion, “takes full advantage of Dave’s skill and experience in managing successful, stand-alone business units and leading high-performing teams”. With his new title, Associate VP - Business and Hospitality, Dave oversees DDS, the Dartmouth Skiway, Hanover Inn, Dartmouth Card Office, Parking & Transportation, Hinman Mail, and Dartmouth Print and Mail Services (DPMS). Recruitment is underway to backfill the Director of Dining Services position.
systems, as well as assuring smooth business processes throughout the division. For the past several years she has worked at Geisel School of Medicine and DHMC. Julie is taking over the COO role from Lisa Celone, who will manage Campus Services communications and change management initiatives.

Jennifer Fittz  
Business Systems Analyst

In mid-December Jen joined Campus Services IT Systems team. Reporting to Robin Pych, Jen will provide primary support for the FAMIS facilities management system, IRA for FAMIS and the CenterStone Space Management system. She brings 12+ years of experience in business analysis, project management and client/account management.

Judy Stabolepszy  
Senior Financial Analyst

Judy is excited to return to Dartmouth after a 3-year stint as Assistant Budget Director at Bucknell University. Many of you will remember Judy for the financial support she provided from Dartmouth’s Budget Office between 1998 – 2012. Her position is modified from one previously held by Bill Barr who retired in August.

Welcome to other new personnel!

In addition to the above, a number of temporary, part time, and full-time employees have been hired into Campus Services in the past 3 months:

• Custodians: Joda Brown, Kieve Cruz, Charlene Haines, Christopher Lord, Tom Lund, Tom Malcher
• Life Safety Tech B: Justin Carley
• DPMS Print and Mail Specialist: Erzi Willems
• Rental, Retail and Summer Crew supervisor at the Dartmouth Skiway: Albert Vanesse
• Work Control Administrative Temps: Kara Gray, Phil Charbonneau

 Hoverboard Policy

In light of multiple safety concerns associated with self-balancing scooters, commonly known as hoverboards, Dartmouth College has implemented a ban that prohibits their use, possession or storage on campus and other Dartmouth owned properties. The decision was reached based on recommendations by many organizations including the Consumer Product Safety Commission, which cited over 28 hoverboard-related fires in 19 states and serious injuries to more than 70 riders.

This is intended to be a temporary ban until safety concerns related to hoverboards are corrected.

United Way Results

Campus Services raised $2,965 for the annual United Way fundraiser. A donation of this amount can provide heating assistance to over half a dozen families, healthcare to dozens of uninsured Upper Valley residents, or extra beds for teens who need a safe place to stay while battling drug addiction.

Read more about this year’s campaign at https://now.dartmouth.edu/2016/01/dartmouth-united-way-campaign-exceeds-target
A Sampling of Capital Projects Underway

**Thayer School and Computer Science Building**
The Thayer School of Engineering is planning to expand its faculty, students, and program. They are working closely with our Planning, Design & Construction Office to design a building that will accommodate this growth. The project is being developed in partnership with the Computer Science department and will therefore accommodate the relocation of that department, promoting interaction and collaboration between Thayer and CS, and with Tuck as well. The proposed new building is located south of the Maclean Engineering Sciences Center on the west end of the Dartmouth campus.

**New Athletics Field House**
A new Athletics Field House is being designed to accommodate training for several varsity athletic programs including football, men's and women's soccer, men's and women's lacrosse, baseball and softball. As the northernmost Ivy League school, Dartmouth faces both training and recruiting disadvantages due to a shortage of indoor practice space. The only existing indoor field space, Leverone Field House, falls short of meeting demand during frigid and inclement weather; it is also the primary practice and competition venue for indoor track and field. The proposed new building will be located on the “sunken garden” site, directly east of the Boss Tennis Center.

**West End Framework Plan**
Dartmouth recently received a gift to develop a Framework Plan for the West End of campus, including the Thayer and Computer Science building, a new Tuck building, landscape, parking, infrastructure and wayfinding. Led by Joanna Whitcomb, the Director of Campus Planning, this project will engage campus stakeholders and others in the planning and zoning process and in developing strategic capacity and growth options for the entire district. The Framework Plan should be complete by September, 2016.
Life Sciences Center Rainwater Collection

The Class of 1978 Life Sciences Center, a LEED Platinum certified facility, contains a sophisticated rainwater collection system. Water from the rainwater collection system is filtered and used for flushing toilets, in-building humidifiers, and RODI (reverse osmosis distilled water) for laboratory use.

The system includes 60,000 gallons of underground water storage outside, 8,000 gallons of tanks within the building, and complex controls which automate the system. Since the building went into service in September of 2011 through January 4, 2016, the system collected and handled over 3,926,000 gallons of water. The chart below shows the monthly water usage for the Life Sciences Center.

Dartmouth Relocation Assistance Program

To provide the best relocation experience we can for new employees, Dartmouth Real Estate is partnering with Coldwell Banker Relocation Services to provide two new relocation programs: The Dartmouth Relocation Assistance Program and the Dartmouth Real Estate Advantage Program. Through these programs, a designated Relocation Specialist will assist coordinating any services needed throughout the move and to answer any questions. Some of the programs’ benefits include:

- Assistance with search for a new home and/or help to sell current home
- Local community information and tours
- Assistance with relocation cost estimates and cost of living analysis
- Referrals to preferred mortgage lenders
- Spousal employment assistance
- Assistance with locating temporary living accommodations
- Real estate and relocation educational seminars (i.e. home buying, home selling, investment properties)
- Cash rebate on home sales and home purchases (a non-taxable event)
- Employee’s immediate family members also enjoy these same benefits, including parents, children and siblings

Contact Jennifer Bellows, Residential Property Manager in the Dartmouth College Real Estate Office, to get started and learn more about the program.
March 2, 2016

IT Projects that are Underway

The Campus Services Information Technology (IT) team has a number of projects prioritized for the next few months. Many of you will be positively impacted by the following few projects that are currently underway:

1. Implement a new VPN client called “Big-IP F5”. This new VPN client replaces Junos Pulse/Juniper and gateway.dartmouth.edu. F5 should be used to securely access any college system when working from a remote (off-campus) location. This implementation should be complete by March 1. If you have questions or concerns about VPN or F5, please contact the Help Desk.

2. Convert the Lenel Access Control and Security system from an Oracle database to SQL database

3. Roll out access to On-base, an institution-wide document repository, for all Campus Services employees who need to view building maps and O&M manuals, and Real Estate documents. The paper building drawings that were in the Plan Room for years have been scanned and are now accessible through the On-Base system. All employees who need to view these documents will receive training and supporting documentation in spring.

Lynda.com

Do you want to learn more about a specific computer program or improve your general computer skills? Dartmouth employees receive free access to lynda.com, a comprehensive training website with video classes and tutorials on many frequently used applications including Excel, Powerpoint, Sharepoint, various photo and video editing programs and much more.

In addition to software training videos, lynda.com also has videos about management, communication, marketing, web design, coding and a variety of other topics.

To log in to the free Dartmouth access, simply go to lynda.dartmouth.edu. The standard Dartmouth login screen will appear.

1. Enter your NetID and click “Continue”

2. Enter your Password and click “Enter”

Once logged in, find all available video topics under “Library” at the top of the page.
The Vox-Enterprise Rental Program

Did you hear about Dartmouth’s new partnership with Enterprise? On January 1, Enterprise took over Dartmouth’s VOX car rental program, which they are running out of leased space at 25 Lebanon Street in downtown Hanover, just behind Kleen Drycleaners.

There are few changes in the Enterprise-VOX Rental Program, as this is considered a change in service and not a change in the overall program. Here are a few details.

- All faculty, staff and student drivers who want to rent a vehicle on college business must first become an ‘approved driver’ by completing a driver safety training program.

- The Hanover Enterprise Office will also serve members of the College community who rent for their personal use. Rental rates will be the same, but insurance and gas must be paid by the driver. These same approved drivers who travel for non-college business may rent an Enterprise vehicle at the College rate. What a benefit for Dartmouth’s approved drivers!

- Enterprise has a variety of vehicles: standard-size cars and SUVs, seven-passenger mini-vans, and 12-passenger vans available for use. Buses will no longer be part of the Dartmouth program inventory.

- Reservations for college-related vehicle travel should be made at the Enterprise website.

Additional details are available at the Parking Office website at: http://www.dartmouth.edu/~fom/services/parking/

---

Fall MOVE IT Challenge Results

Campus Services had terrific team and individual participation in the 8-week Fall MOVE IT challenge, sponsored by Dartmouth’s Wellness Office. Institution-wide, there were 800 participants, including 95 teams, who logged a total of 397,543,555 steps during this challenge.

Congratulations to the following employees who participated as individuals:

53 Commons: Joe McHugh and Olivia Garrity-Hanchett

Byrne: Paige Leonard, Dan Lemon, and Sandra Dusek

Courtyard Café: Andrew Dubois, Bryan Tenney and Bobbi Winter

Campus Services employees also participated in several teams. There was a bit of friendly intra-divisional rivalry as Team Groundswell’s goal was simply to beat Team Newlove. Members of Team Groundswell include Lorraine Bosse and Frank Roberts from FOM, Lisa Celone, Monica Godfrey and Randi Melanson from DPMS, and Robin Pych from our IT Office.

<table>
<thead>
<tr>
<th>Team Name</th>
<th>Total Average Steps</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Groundswell</td>
<td>744,139</td>
<td>14th</td>
</tr>
<tr>
<td>Team Newlove</td>
<td>688,346</td>
<td>16th</td>
</tr>
<tr>
<td>Team Collis XVII</td>
<td>569,669</td>
<td>30th</td>
</tr>
<tr>
<td>POC SuperSTEP</td>
<td>566,919</td>
<td>38th</td>
</tr>
<tr>
<td>The Magicians</td>
<td>531,125</td>
<td>46th</td>
</tr>
<tr>
<td>People Pleasers</td>
<td>454,062</td>
<td>65th</td>
</tr>
<tr>
<td>Hurricanes</td>
<td>449,320</td>
<td>67th</td>
</tr>
<tr>
<td>Team Collis 3</td>
<td>340,893</td>
<td>76th</td>
</tr>
<tr>
<td>53 Movers &amp; Shakers</td>
<td>335,940</td>
<td>78th</td>
</tr>
<tr>
<td>Team Collis 1</td>
<td>317,293</td>
<td>80th</td>
</tr>
<tr>
<td>Team Collis 2</td>
<td>311,553</td>
<td>81st</td>
</tr>
<tr>
<td>The Travelers</td>
<td>237,716</td>
<td>87th</td>
</tr>
</tbody>
</table>
Thumbs Up!

Congratulations to DDS's Registered Dietician, Elizabeth Rosenberger, who was featured in a recent article in Food Management Magazine for her work with students with serious food allergies.

http://food-management.com/colleges-universities/serving-students-food-allergies-beyond-big-8-and-gluten

From Kathie Savage (Department Manager, Biochemistry)

Just a quick note to let you know that the Biochemistry department appreciates very much the stellar service provided by Bruce Crandall and his crew, especially in light of all the cutbacks in the size of custodial crews over the past several years that mean each crew member has more to get done during their shift. They are very proactive in their roles; we rarely need to alert them to something that we need done because they've already noticed it and taken care of it before we can even tell them about it. They work hard for us.

The members of Bruce's crew are polite and personable. It is a pleasure seeing them when they arrive in the afternoon.*

Thank you for assigning them to us.

From the MLK Celebration team at the Office of Institutional Diversity & Equity (IDE)

To the FO&M team,

Thank you all once again for your support and help at this year's MLK celebration events! We are so grateful to the entire FO&M crew for the many services you all provided at our 2 weeks of events all over campus. Thank you for everything!

If you have news to share, please contact lorraine.bosse@dartmouth.edu