



Dartmouth College

Council on Sponsored Activities
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Meeting of Council on Sponsored Activities DCAL Room 102, Baker-Berry Library

Minutes of Regular Meeting
June 6, 2007

Call to Order: The meeting was called to order by Chair Wybourne at 12:09 p.m. A quorum was present.

Members Present: Joyce DeLeo, Robert Donin, Robert Hansen, Adam Keller, Lee Lynd, C. Robert McClung, Jeffrey Taube, Nancy Wray, and Martin Wybourne.

Members Absent: Tillman Gerngross, William Hickey, and Peter Winkler.

Guests: Liz Bankert, Stephen Spielberg, Ellen Waite-Franzen, and Jeffrey Horrell.

Introductions – Those present introduced themselves.

Presentation - Dr. Stephen Spielberg, Dean of the Dartmouth Medical School, spoke about the Clinical and Translational Science (CTSA) Awards and the future of Biomedical Science at the National Institute of Health (NIH). The purpose of the Award is to create a national network of 60 centers. The NIH started taking applications for these institutional re-organizing grants two years ago. Dartmouth was awarded a planning grant to prepare for submitting a grant to qualify to be one of the 60 centers.

Spielberg stated that the grant application will be from 600 to 900 pages, and that Dartmouth's weakness is Clinical Research, and its strength is its community connection. He further commented that many academic institutions have run into difficulties because of their lack of collaboration between departments within their institutions. However, Dartmouth's integrated approach, collaborating with Tuck, Thayer and the Arts and Sciences will give Dartmouth an advantage, as collaboration is an important part of the grant. The NIH will be looking at how willing institutions are in collaborating with other centers and institutions. The target date for submission of the Grant application is September 2008.

Presentation – Ellen Waite-Franzen, Vice President for Information Technology, reported on network security at Dartmouth. She explained that Dartmouth would be moving towards a private wireless network. Currently Dartmouth has a wireless network

without restricted access, which leaves Dartmouth's network vulnerable to attack. Currently Dartmouth and Columbia are the only two Ivy League Colleges that do not provide authentication for network access. This change to a private wireless network will begin over the summer, and should be implemented in the Fall.

Dartmouth users will be required to provide the same credentials that they currently use for Blitz Mail to access the network. The Public, which use to have unlimited access, will still be able to access a public wireless network provided by Dartmouth. Also, authorized guest such as visiting faculty, guest speakers and conference attendees will be provided access through their sponsoring departments. The libraries network, which is different than the public network, will still provide access within library facilities.

Approval of the March 7, 2007 Regular Meeting Minutes - The minutes were unanimously approved with the following changes:

1. Page 3, Paragraph 6, Line 1 – disciple should be changed to discipline.
2. Page 1, Paragraph 8, Line 1 – Cleft should be changed to Clough
3. Page 2, Paragraph 9 – The wording of this paragraph was discussed and revised at the meeting.

* Following the meeting, Wybourne proposed a further revision which reads: Deleo expressed her concern that the Hitchcock Foundation does not necessarily have to go through OSP for COI disclosure. All funded researchers go through OSP as required, and if the researcher is conducting Human Subject research the project is reviewed using the college process. Hickey added that there would be a liability if there were ethical breaches and IRB infractions. Donin commented that there should be a clear definition of what needs to go through OSP

Announcements – Wybourne announced that Nancy Wray recently received a prestigious award from NCURA (National Council of University Research Administrators). She received a Distinguished Service Award for her years of service as a research administrator.

Wybourne also announced that Carissa Dowd, who is an Administrative Assistant for Wybourne in the Provost Office, will be taking and transcribing the minutes of the CSA starting at the next meeting.

In addition, Wybourne announced that they are still waiting on the results of the OSP external review.

Compliance Committee Update – Liz Bankert reported that the Research Compliance Network met for the first time this morning. This is a broad network of those involved in research and will continue to meet every other month. A Research Compliance Steering Committee was previously formed and will also continue to meet every other month. An Institutional Compliance Committee was also formed at their previous meeting.

Conflict of Interest Update – Wybourne reported that the Conflict of Interest (COI) Subcommittee had requested assistance in helping to manage the numerous COIs. An assistant will be provided, however they have yet to find someone.

Wray mentioned that the volume of COI's has been increasing. She also asked for comments from the CSA Committee on a draft COI form she had revised to provide the COI reviewers with more information. Wray will continue to monitor what other Universities are doing in regard to COI, and also NSF and NIH. At this time, NSF and NIH require that annual disclosures be on file before funds are dispersed. Also, there will have to be a disclosure filed before the funding of the grant.

Bankert commented on options for improving COI software in the future, in particular MIT has developed a module within the COEUS program. Adam Keller expressed concern about management plans not being in place before the funding of the grant. He added that once the OSP is caught up on current COIs that this problem should be looked at.

Presentation - Jeffrey Horrell, Dean of the Libraries and Librarian of the College, outlined the Dartmouth College Authors' Amendment to Publication Agreements. The current policy does not give exclusive rights to a publisher. The new amendment would allow publishers to reproduce, distribute and display publicly their article in connection with their academic activities.

Wybourne inquired as to whether or not the faculty will have Dartmouth support in conflicts that arise between the faculty member and the journal where they have submitted their article. Donin commented that presently faculty copyright is owned by the employer not the individual, therefore individual problems will not be solved by Dartmouth, although they will likely help with smaller issues. He added that these amended rights do not harm the Journals market, so they are usually agreeable to signing the amendment. McClure added that offering links to the publishers site to view a specific article is another alternative.

Authorship Guidelines – Bankert provided the latest version of Authorship guidelines. Discussion followed concerning the criteria for authorship and whether or not an author should be able to judge the whole work in general terms.

McClung commented that sometimes a person's contribution is small. They might be able to say how their contribution relates to the overall goals of the project, however they might not be able to defend the project as a whole.

Deleo mentioned that biomedical statisticians often make invaluable contributions and are often sited as an author. A PI should consider whether or not this is something they could accomplish themselves. If not, then the statistician should be sited an author.

Taube suggested that under Criteria for Authorship, paragraph 3, "not adequate" should be changed to "generally not adequate".

Lynd suggested that in paragraph 1, “examples include” should be changed to “examples may include”.

Donin mentioned that these are guidelines and not law, and that this should be noted in bold print.

Wybourne commented that before sending the guidelines out to the Deans that he will continue to try to come up with a draft that has language everyone can accept. He stated that he will make the changes suggested and recirculate to Council members.

Adjournment – The meeting adjourned at 1:55 p.m.