



Dartmouth College

Council on Sponsored Activities
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Minutes
Meeting of Council on Sponsored Activities
December 13, 2007
Location: Parkhurst 303

Call to Order: The meeting was called to order by Chair Wybourne at 12:10 p.m. A quorum was present.

Members Present: Joyce DeLeo, Robert Donin, Tillman Gerngross, William Hickey, Adam Keller, Rob McClung, Robert Hansen, Jeffrey Taube, Nancy Wray, and Martin Wybourne.

Members Absent: Antonio Gomez

Guests: Liz Bankert, Conflict of Interest Consultant and Dave Kotz, Update on Dartmouth Internet Security Testbed

Approval of the September 26, 2007 Minutes: No changes, minutes approved.

CSA advisory role to human subject protection program:

This item was briefly discussed at the September CSA meeting. There was not enough time at that meeting for a full discussion. Bankert requested the discussion be reopened about the CSA to serve as the advisory board for the human subject protection program at Dartmouth as needed for the AAHRPP application.

Discussion included the specific role and whether another entity already exists at Dartmouth to fulfill the role. A written statement about the specific role and procedures for the CSA in the advisory board capacity would be helpful. It was suggested that the Director of CPHS attend CSA meetings to provide updates.

Wybourne said it appears to be an appropriate fit for the Council. Bankert suggested that as the AAHRPP application progresses, if this is not an appropriate role for the CSA then it can reevaluate.

A motion was made and seconded for the CSA to act as the advisory board for the human subjects protection program. Passed unanimously.

OSP Director Search update: Position has been posted with a deadline for full consideration of February 1, 2008. A half dozen applications have been received so far.

Tuck School request to update PI eligibility: Hansen discussed the proposed changes that would enable full time Tuck employees who hold adjunct appointments and have a doctoral degree to be eligible for PI status. There was discussion to clarify the language. Hansen will send the final changes in language of the document to Wybourne. The changes were approved unanimously.

Conflict of Interest Procedure: Presented by Elizabeth Bankert. Currently taking on the task of catching up on backlog and preparing new disclosure forms. The current forms do not ask enough information. The move to an electronic disclosure was mentioned. Eventually the disclosure process will become fully electronic.

The general procedure for non-human subject research conflict of interest was presented. The process will be run in the Provost's office, with individual schools having input on the development of management plans. Thayer has a committee for this purpose. There was discussion about DMS, Tuck and A&S designate a point person for COI.

There was discussion about the scope of the COI process, who monitors adherence to the management plan, and what happens if there is significant deviation from the plan. A few changes to the plan will be made to address these questions.

Gerngross was concerned about the confidentiality of the process, in particular the discussions of the COIC. Bankert pointed out that at the beginning of each COIC meeting a reminder should be given about confidentiality. Wybourne said that the whole process requires a high level of confidentiality.

Taube asked how people are appointed to the COIC. The process is not clear. Wybourne will look at the process and report at the next meeting.

It was agreed that the suggested changes to the non-human subject COI procedures were an improvement over the current process.

Dartmouth Internet Testbed Update: Presented by David Kotz.

Dave reviewed the DHS funded ISTS DIST project, which includes 2 testbeds;

- 1) Wired – real time feed of traffic.
- 2) Wireless – Installing “sniffers” to listen to traffic.

VOX article to be written by Susan Knapp to provide information to the public. It was clarified that the VOX article will identify DHS as the funding source. The wireless project would only monitor a few buildings. In the library table tents would inform both Dartmouth and non-Dartmouth users of the project. Private traffic will be picked up, but without the address. They will be capturing hardware identifiers and the access point. All the information will be scrambled so they can't identify user, but will capture the size of the frame (webpage).

Donin said he had retained a person to provide a legal opinion on the two projects. He summarized the opinion.

Wybourne will write up the CSA's discussion of the projects for Provost Barry Scherr. On the basis of CSA discussion, Wybourne will recommend going ahead with the wireless project, but not on the wired project. He will ask the Provost to make the final decision about allowing the wireless project to go ahead. He will ask the Provost for resources to hire an independent auditor and will suggest they audit the anonymization of the data at the start of the project and at regular intervals. It was also suggested the auditor should check the anonymization when there is any significant change in methodology.

There was consensus on this plan.

COMPETE act as it applies to NSF: tabled to the next meeting.

Guidelines, Policies concerning faculty accepting paid advocacy roles: tabled to the next meeting.

Adjournment – The meeting adjourned at 1:35 p.m.