



Dartmouth College

Council on Sponsored Activities
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Minutes

Meeting of Council on Sponsored Activities
September 26, 2007
Location: Baker 158

Call to Order: Chair Wybourne called the meeting to order at 12:10 pm. A quorum was present.

Members Present: Jeff Taube, Joyce DeLeo, Bob Donin, William Hickey, Adam Keller, Nancy Wray, Rob McClung, Martin Wybourne

Members Absent: Peter Winkler, Lee Lynd, Robert Hansen, Tillman Gerngross

Guests: David Kotz, Liz Bankert

Remarks: Wybourne noted that the search for Nancy Wray's successor has begun and that Leslie Henderson is chairing the search committee. The committee is reviewing and updating the job description before the position is posted and advertised.

Approval of June 6, 2007 Meeting Minutes: Bob Donin proposed the following revision: First paragraph of Presentation Section, remove the last sentence and add, "The document is a form that faculty members can ask their publishers to add to their publishing agreements. It would allow faculty members to reproduce, distribute, and display their works in connection with their academic activities. For example, a faculty member who has signed an agreement with a journal publisher to publish an article would be allowed to give copies of the article to students in the faculty member's class, even though the publisher otherwise has the exclusive right to reproduce the article."

The amendment was accepted and with two other minor corrections, the June 6, 2007 minutes were approved.

Presentation: David Kotz, ISTS Executive Director.

As Martin Wybourne has a perceived conflict with this discussion, he asked Nancy Wray to act as the chair for this discussion. David spoke about privacy and security concerns related to

Dartmouth's Internet Security Testbed. David noted that this ISTS project is funded as one part of a current DHS award that funds both I3P and ISTS projects. The project is designed to study the traffic in Dartmouth's wired and wireless networks to advance research in the security and management technology of these types of networks.

David Kotz and Martin Wybourne left the room while the council discussed the project.

Some comments and concerns of note by the CSA were;

- Background checks will need to be done on those involved with project as well as any auditors hired to monitor the research. To what degree will the background checks be done? Does DHS have specifications on background checks? If so, what are they? Does the FBI have a reference point for background checks?
- Kevin O'Leary would be a good resource to help them make a judgment on how deep to go with background searches.
- Outside networks could be captured. How is this going to be dealt with?
- Legal boundaries. What kind of information is Dartmouth obligated to give to those who will be part of the research?
- Should be some measure of quality assurance. Have an auditor come in a few times to see that the project is following protocol.
- Integrity of anonymization. Who reviews that this is being done?
- What is the balance of notifying people of the research without causing alarm?
- Will there be a protocol for discovering troublesome information?
- Consult with other institutions who are also harvesting this type of information about best practices.
- Research will end up at conferences and in publications.
- All agree that it will be important to be transparent about project.

Conflict of Interest Procedure: Nancy Wray and Liz Bankert presented an update on the review of research conflict of interest policy and procedures. They noted a need to step back and look at the whole process that was revised last in 1995. They also pointed out that the system is paper driven and that they are looking at an online process to be developed over the next year.

AAHRPP requirements: Liz Bankert gave an update on the Association for the Accreditation of Human Research Protections Program (AAHRPP) application. It was Proposed by Liz that the

CSA might consider the role of an advisory group to the human subjects protection program.
No decision was made on this proposal.

Adjournment: 1:40pm